

# The Journal of Diplomacy and Foreign Relations (JDFR)

## Contributors' Guide

### SCOPE

The Journal of Diplomacy and Foreign Relations (JDFR) is an open-access (OA) journal indexed in Excellence in Research for Australia (ERA) and is committed to the advancement of scholarly knowledge by encouraging discussion among several branches of international studies, foreign relations, diplomacy, strategic and security studies, and development studies. The primary objective of JDFR is to enhance international studies, foreign policy, and diplomacy as an art and science within the context of Malaysia in particular and the world in general. Founded in 1999, the Journal publishes scholarly and perspective articles, as well as book reviews whose content and approach are of interest to a wide range of scholars and policymakers. As such, readership consists of individuals in government, business, and academia, locally, regionally, as well as internationally. JDFR is published by an Editorial Board from the Institute of Diplomacy and Foreign Relations (IDFR), Malaysia and the editor-in-chief is the Director General of IDFR.

### FORMAT AND STYLE

The editors invite submissions of articles on subjects within the fields of international studies, diplomacy, foreign relations, strategic and security studies, as well as peace and development studies. The length of an article should be:

Scholarly articles	: 4,000-7,500 words, excluding the list of references.
Perspective articles	: 2,000-4,000 words.
Book reviews	: 1,500-2,000 words, which should contain full book details like the ISBN and total number of pages.

To ease preparation in writing the articles for JDFR, authors should download and refer to the **JDFR Template for Articles**. All submissions should be in **Times New Roman, 12 points, 1.5-spaced, with justified margins**. The preferred citation method is the social science rather than the humanities method. All in-text citations should provide the authors' name and year of publication (Chomsky, 2020). The cited references should appear in a corresponding reference list at the end of the article. The references in the **References** should be listed individually and arranged alphabetically by the first author's last name. The format for the in-text citation and reference list should follow The Chicago Manual of Style, which can be found at: <https://www.chicagomanualofstyle.org/home.html>

All articles must include an abstract of 150-250 words describing its main points, followed by three to five keywords (separated by commas) identifying the manuscript's content for retrieval systems.

All illustrations, including figures, charts, graphs, maps, photographs and other visual materials must be labelled and supplied on pages separate from the text. The quality of these materials must be sharp black and white or colour and submitted in the form of high-contrast glossy prints or digital images.

Where relevant, authors are required to supply all details required by the funding and grant-awarding bodies as follows:

This work was supported by the [Funding Agency] under Grant [number xxxx].

Authors must also include a disclosure statement to acknowledge any financial or non-financial interest that has arisen from the direct applications of their research. If there are no relevant competing interests to declare, the authors may state:

The authors report that there are no competing interests to declare.

## **PEER REVIEW**

All research articles submitted to JDFR will be subjected to initial editorial screening. Articles that pass the initial editorial screening will be sent for an anonymous peer review. The authors must ensure that the necessary corrections are made as per the comments of reviewers.

## **SUBMISSION PROCEDURE**

JDFR does not accept manuscripts that have already been published or are being considered for publication elsewhere. All submissions should be emailed to [psedidfr@idfr.gov.my](mailto:psedidfr@idfr.gov.my), and the authors of articles must provide a short paragraph of their respective profiles consisting of 120 words in the email. Manuscripts will be edited for accuracy, organisation, clarity, coherency, and consistency. Copyedited manuscripts will be sent to the authors for approval before a final proof is produced before going to the press. Further editions upon final proofs are strongly discouraged.