

LAPORAN TAHUNAN

IDFR2012

ANNUAL REPORT



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Kementerian Luar Negeri
Kuala Lumpur, Malaysia
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ISSN 1394-4479

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Perutusan daripada
KETUA SETIAUSAHA
Kementerian Luar Negeri, Malaysia



Selaku institut ulung dalam bidang diplomasi dan hubungan luar, melalui program-program latihan dan aktiviti-aktiviti yang berkaitan, IDFR telah memberikan sokongan penuh kepada Kementerian dalam memangkin pemahaman yang lebih mendalam dan luas mengenai peranan dan fungsi Kementerian serta isu-isu global.

Saya amat berbangga kerana pada tahun 2012, IDFR telah melatih hampir 1,800 peserta tempatan dan antarabangsa melalui lebih 50 kursus latihan termasuk kursus-kursus khas bagi para diplomat dari Myanmar dan Libya. Siri mejabulat dan ceramah umum merupakan platform interaktif untuk perkongsian pandangan, kepakaran dan perspektif mengenai isu-isu global bersama para personaliti terkemuka, dan antara yang paling menonjol adalah ceramah umum oleh Tuan Yang Terutama Ban Ki-moon, Setiausaha Agung PBB, pada bulan Mac 2012. Hubungan kerjasama yang telah dijalinan oleh IDFR pada tahun 2012 bersama institut-institut tempatan dan antarabangsa, termasuklah Azerbaijan Diplomatic Academy, University of World Economy and Diplomacy Uzbekistan, École Nationale D'Administration dan Institut Diplomatique et Consulaire Perancis serta Universiti Teknologi MARA (UiTM) akan membantu mempertingkatkan mutu modul-modul latihan dan penyelidikannya dalam tahun-tahun berikutnya.

Dalam usaha berterusannya memburu kecemerlangan, saya turut berbangga kerana pada tahun 2012, IDFR telah dianugerahkan penarafan lima bintang bagi laman webnya melalui Penilaian Laman Web dan Portal Agensi Kerajaan 2012, serta Anugerah Perpustakaan Gunasama Cemerlang dari Perpustakaan Negara Malaysia. Saya ingin mengucapkan tahniah kepada Ketua Pengarah dan kakitangan IDFR atas pengiktirafan-pengiktirafan tersebut.

Diplomasi pada masa kini telah berkembang melangkaui norma-norma dan amalan-amalan tradisional hubungan dan interaksi antara kerajaan untuk turut melibatkan sektor bukan kerajaan. Sehubungan itu, IDFR perlu bersedia untuk menghadapi segala perkembangan dan cabaran baru dalam dunia diplomasi dan hubungan luar yang sentiasa berevolusi. Para pengamal diplomatik haruslah responsif, mudah menyesuaikan diri dan berdaya tahan. Mereka haruslah memperkayakan diri dengan pengetahuan dan kemahiran berkaitan bagi memenuhi harapan kesemua pihak berkepentingan dan para pelanggan.

Dalam hal ini, IDFR mempunyai peranan penting untuk menyediakan kursus-kursus latihan bagi memenuhi cabaran-cabaran semasa. IDFR juga perlu menggalakkan pemikiran inovatif dan kreatif bagi meningkatkan keberkesanan para peserta dalam mencapai hasil

yang menepati objektif negara. Kesemua kursus dan program harus sentiasa dikemaskini, diubahsuai dan dikembangkan bagi memastikan kesesuaian dan kebolehgunaan.

Saya yakin dengan dedikasi, komitmen dan profesionalisme mereka yang berterusan seperti yang ditunjukkan sepanjang tahun 2012, IDFR akan terus mencapai kejayaan demi kejayaan dan mengharumkan nama Kementerian serta memenuhi agenda transformasi nasional. Kementerian akan terus memberi sokongan padu dan meneruskan kolaborasi dalam memenuhi objektif bersama.

Terima kasih.

TAN SRI MOHD. RADZI ABDUL RAHMAN



Kata Pengantar oleh
KETUA PENGARAH
Institut Diplomasi dan Hubungan
Luar Negeri



2012 merupakan tahun yang sangat menarik dan bermakna buat IDFR. Selain menjalankan kursus-kursus latihan dan bahasa yang telah dijadualkan, Institut ini turut menjadi tuan rumah kepada beberapa tokoh terkemuka dan pelbagai peristiwa penting. Pada waktu yang sama, banyak program kolaborasi telah dijalin dengan institusi-institusi tempatan dan antarabangsa. Namun, semua itu tidak akan berjaya dicapai tanpa hasil usaha dan dedikasi para pegawai serta kakitangan IDFR. Saya memuji mutu kerja mereka yang sangat baik dan menggesa mereka agar terus berusaha dengan lebih gigih supaya IDFR dapat mencapai tahap yang lebih baik di tahun-tahun yang akan datang.

Mengimbas kembali, saya amat gembira kerana IDFR telah berjaya memenuhi sasaran latihan tahun 2012 – dengan menjalankan 33 kursus latihan dan 26 kursus bahasa yang melibatkan lebih daripada 1,500 peserta tempatan dan 220 peserta antarabangsa dari pelbagai bidang dan latar belakang. Selain daripada kursus diplomatik sedia ada, kursus-kursus yang direka khas juga telah diperkenalkan pada tahun 2012 khusus untuk para pegawai pelbagai peringkat dari Kementerian Luar Negeri. Tenaga pengajar khas dari dalam dan luar negara turut dijemput untuk mengendalikan kursus-kursus seperti *Speech Writing*, *Media Relations* dan *International Negotiations*. Selain itu, IDFR turut menganjurkan pelbagai kursus bagi para pegawai dari agensi-agensi Kerajaan yang lain, termasuk kursus *Strategic Negotiations* yang pertama kali dianjurkan untuk pegawai-pegawai *Joint Ministerial Committee* untuk Iskandar Malaysia di bawah Pihak Berkuasa Wilayah Pembangunan Iskandar (IRDA) – sebuah badan berkanun Kerajaan.

Kedudukan IDFR yang kian berkembang sebagai institut latihan diplomatik yang ulung semakin diiktiraf apabila Institut ini telah diminta untuk menjalankan dua kursus khas latihan diplomatik untuk para diplomat dari Republik Myanmar dan Libya. Kursus untuk Libya direka khusus bagi memberi pengetahuan diplomatik dan kemahiran insani kepada para pegawai muda dan peringkat pertengahan yang berkhidmat dengan kerajaan baru Libya. Kursus untuk Myanmar pula dijalankan bagi melengkapkan para diplomat muda mereka dengan pengetahuan berkaitan apabila Myanmar menjadi Pengerusi ASEAN pada tahun 2014 dan menganjurkan Sidang Kemuncak ASEAN dan mesyuarat-mesyuarat berkaitan ASEAN.

Bagi menggalakkan wacana intelektual dalam pelbagai subjek yang berkait diplomasi dan hubungan antarabangsa, IDFR telah menganjurkan ceramah umum, forum mejabulat dan bengkel sepanjang tahun. Kami amat berbesar hati apabila diberi penghormatan menjadi tuan rumah kepada dua tetamu terkemuka iaitu Duli Yang Teramat Mulia Raja Dr. Nazrin Shah Ibni Sultan Azlan Muhibbuddin Shah, Raja Muda Perak Darul Ridzuan yang menyampaikan Titah Diraja pertama sebagai Penaung Diraja IDFR dan Tuan Yang Terutama

Ban Ki-moon, Setiausaha Agung Pertubuhan Bangsa-Bangsa Bersatu yang menyampaikan Ucaptama Khas sempena lawatan beliau ke Malaysia. Selain itu, personaliti terkenal dari pelbagai negara termasuk Imam Feisal Abdul Rauf, Pengasas Cordoba Initiative di Amerika Syarikat dan Senator Hugh Segal, Special Envoy for Commonwealth Renewal Kanada dan ahli Commonwealth Eminent Persons Group (EPG) turut menyampaikan ceramah di Institut ini.

IDFR turut menerima banyak kunjungan delegasi luar negara pada tahun lepas. Antaranya adalah lawatan oleh Menteri Pembangunan Sumber Manusia Sudan, delegasi dari Kementerian Luar Negeri dan Lembaga Ketahanan Nasional, kedua-duanya dari Republik Indonesia, Namibian Institute of Public Administration and Management dan Foreign Service Academy, Bangladesh. Bagi saya, ini merupakan bukti pencapaian IDFR di mana kesemua delegasi tersebut berminat untuk mengetahui lebih lanjut berkenaan Institut ini dan program latihannya serta menjalin hubungan secara formal.

Dalam mewujudkan lebih banyak jaringan kerjasama, saya dan para pegawai saya telah mengambil bahagian dalam beberapa persidangan, forum dan seminar tempatan dan antarabangsa. Saya telah berkesempatan untuk melakukan lawatan kerja ke Azerbaijan, Croatia, Perancis, Thailand dan Uzbekistan di mana saya berpeluang berkongsi pandangan melalui ucapan, perbincangan dan sewaktu menjadi moderator. Pengalaman ini amat berharga bukan sahaja kepada saya secara peribadi tetapi juga dapat mengukuhkan reputasi IDFR sebagai institusi latihan ulung dalam bidang diplomasi dan hubungan antarabangsa di rantau ini.

Lanjutan hal ini, IDFR telah menjalin beberapa hubungan baru sepanjang tahun lepas, iaitu dengan Universiti Tun Abdul Razak, Azerbaijan Diplomatic Academy, University of World Economy and Diplomacy, Uzbekistan, National Academy of Administration dan Diplomatic and Consular Institute, Perancis. Sementara itu, usahasama IDFR dengan rakan kolaborasi seperti Foreign Policy Study Group (FPSG), Sasakawa Peace Foundation (SPF), World Islamic Economic Forum (WIEF) dan World Trade Institute (WTI), University of Bern, Switzerland telah diperluas dan dipergiatkan lagi.

Bahagian Bahasa semakin berkembang maju dan menerima permohonan dari pelbagai agensi Kerajaan termasuk Polis Diraja Malaysia bagi menjalankan kursus-kursus Bahasa Inggeris untuk para pegawai mereka. Kursus-kursus bahasa asing – Arab, Mandarin, Perancis dan Sepanyol telah mencatatkan penyertaan memberangsangkan serta tahap kursus yang lebih tinggi turut ditawarkan seiring dengan kemajuan para peserta. Di samping itu, kursus perbualan bahasa Melayu untuk para diplomat diteruskan bagi memenuhi permintaan kor diplomatik di Malaysia.

Unit penerbitan institut ini juga telah melalui tahun yang produktif di mana mereka bukan sahaja telah menerbitkan *Journal of Diplomacy and Foreign Relations* (JDFR), *Prospektus IDFR* dan *Laporan Tahunan* tetapi juga tiga isu buletin institut, *Diplomatic Voice*. Buletin ini bertujuan mewujudkan satu platform perkongsian maklumat dan pengetahuan dalam kalangan diplomat. Pada waktu yang sama, buletin ini turut merangkumi aktiviti-aktiviti yang dijalankan oleh IDFR. Memandangkan buletin ini diedarkan kepada Kedutaan Malaysia di luar negara, saya yakin ia memainkan peranan dalam meningkatkan imej institut, Kementerian Luar Negeri dan juga Malaysia kepada masyarakat dunia. Tahun 2012 juga menyaksikan pelancaran buku khas kompilasi pengalaman para Duta dan bekas para Duta Malaysia yang bertajuk *Malaysian Diplomats: Our Stories Volume 1*, yang memberi harapan agar lebih banyak jilid akan diterbitkan pada masa hadapan.

Saya turut berbangga untuk memaklumkan bahawa IDFR telah mendapat pengiktirafan dua anugerah utama pada tahun 2012. Anugerah pertama adalah melalui laman web IDFR yang menerima penarafan lima bintang dan merupakan laman web keempat terbaik daripada lebih 700 laman web lain melalui Penilaian Portal Kerajaan Malaysia dan Laman Web Agensi dan kedua adalah Anugerah Perpustakaan Gunasama Cemerlang 2011 anjuran Perpustakaan Negara Malaysia. Kedua-dua anugerah ini pastinya memberi inspirasi kepada kami dan IDFR berikrar untuk terus meningkatkan perkhidmatan bagi mencapai pengiktirafan yang lebih tinggi. Selain itu, saya juga telah dijemput untuk menjadi ahli Advisory Group of the Asia-Europe Public Diplomacy Training Initiative, projek yang dikendalikan oleh konsortium tiga institusi iaitu Asia Europe Foundation, DiploFoundation dan National Centre of Research on Europe - University of Canterbury, UK.

Selain tanggungjawab profesional, IDFR turut menjalankan khidmat masyarakat melalui Program Tanggungjawab Sosial Korporat dalam usaha memberi sumbangan positif kepada masyarakat. Pada bulan Mac 2012, IDFR telah menaja 25 kanak-kanak kurang bernasib baik di bawah Yayasan MyKasih untuk mengambil bahagian dalam *Guardian Angels Programme* di mana mereka melakukan projek-projek seni yang kemudiannya dihadiahkan kepada kanak-kanak yang menghidap penyakit terminal di Hospital Kuala Lumpur. IDFR juga bekerjasama dengan Yayasan Chow Kit sebagai tuan rumah *Program Kami Prihatin* untuk mendidik sekumpulan remaja mengenai bahaya penyalahgunaan dadah serta pencegahan penagihan dadah. Satu lagi projek adalah untuk mewujudkan satu pasaran baru bagi usahawan ibu-ibu tunggal melalui penjualan hasil kraftangan mereka di 1Malaysia KL Family Fair@MaTiC anjuran Pusat Pelancongan Malaysia. Tidak ketinggalan, 40 anak-anak yatim dari Yayasan MyKasih telah diraikan sempena sambutan Rumah Terbuka Hari Raya IDFR.

IDFR akan berusaha untuk menyampaikan khidmat yang lebih baik pada tahun 2013 dan telahpun membuat pelbagai perancangan. Antaranya adalah kerjasama bagi program PhD dengan Universiti Teknologi MARA (UiTM) yang kini dalam proses perancangan awal bagi membolehkan diplomat Malaysia memperoleh PhD perindustrian dalam bidang hubungan antarabangsa. IDFR juga sedang membangunkan perkongsian pintar dengan beberapa universiti tempatan untuk bekerjasama dalam program Sarjana Muda dalam bidang diplomasi dan hubungan antarabangsa. Kami juga berhasrat untuk meluaskan program e-pembelajaran di IDFR dengan kerjasama Institut Tadbiran Awam Negara (INTAN). Di peringkat antarabangsa, IDFR sedang meluaskan kerjasamanya dengan rakan-rakan kolaborasi baru seperti Devawongse Varopakarn Institute of Foreign Affairs, Thailand. Untuk memastikan penyampaian perkhidmatan awam yang lebih cekap, para pemohon kursus yang berminat kini boleh mengemukakan permohonan secara atas talian untuk kursus-kursus dan urusan penginapan bermula bulan Januari 2013. Perpustakaan IDFR juga akan melancarkan sistem pengkatalogan berkomputer dikenali sebagai *Web OPAC* yang membolehkan para pengguna mengakses buku-buku dan bahan-bahan bacaan yang terdapat di tiga perpustakaan berbeza iaitu di Kementerian Luar Negeri, IDFR dan Pusat Serantau Asia Tenggara bagi Mencegah Keganasan (SEARCCT).

Akhir bicara, saya ingin merakamkan setinggi-tinggi penghargaan dan junjungan kasih kepada Duli Yang Teramat Mulia Raja Dr. Nazrin Shah Ibni Sultan Azlan Muhibbuddin Shah, Raja Muda Perak Darul Ridzuan atas perkenan Duli Tuanku mencemar duli menyampaikan Titah Diraja di IDFR. Penghargaan ikhlas saya juga kepada Dato' Sri Anifah Aman, Menteri Luar Negeri, Datuk Richard Riot, Timbalan Menteri Luar Negeri, Senator A. Kohilan Pillay, Timbalan Menteri Luar Negeri dan Tan Sri Mohd. Radzi Abdul Rahman, Ketua Setiausaha Kementerian Luar Negeri atas bimbingan dan sokongan padu dalam semua program dan aktiviti yang dianjurkan oleh IDFR.

Terima kasih.

DATO' KU JAAFAR KU SHAARI

The background is a deep blue gradient with concentric circular patterns emanating from the center. Scattered throughout are numerous water droplets of varying sizes, some with highlights, and semi-transparent circles in lighter shades of blue and cyan. A horizontal band of slightly different blue shade runs across the middle, containing the text.

**INSTITUT DIPLOMASI DAN
HUBUNGAN LUAR NEGERI**

INSTITUT DIPLOMASI DAN HUBUNGAN LUAR NEGERI



Institut Diplomasi dan Hubungan Luar Negeri, yang juga dikenali sebagai IDFR, terletak di Jalan Wisma Putra di tengah-tengah bandaraya Kuala Lumpur. Kampusnya merupakan bekas tapak kediaman Perdana Menteri yang pertama, Tunku Abdul Rahman Putra al-Haj. Mulai tahun 2004, IDFR merupakan agensi latihan di bawah Kementerian Luar Negeri, di mana sebelum itu, ia berada di bawah Jabatan Perdana Menteri semenjak penubuhannya pada tahun 1991.

Pada bulan Julai 2011, Raja Muda Perak Darul Ridzuan, Duli Yang Teramat Mulia Raja Dr. Nazrin Shah ibni Sultan Azlan Muhibbuddin Shah telah berkenan untuk menjadi Penaung Diraja IDFR. Duli Yang Teramat Mulia Tuanku memegang ijazah Sarjana Muda Sastera (Kepujian) dalam bidang Falsafah, Politik dan Ekonomi dari Universiti Oxford serta ijazah sarjana dalam bidang Pentadbiran Awam dari Kennedy School of Government, Universiti Harvard dan Doktor Falsafah dalam bidang Ekonomi Politik dan Kerajaan, juga dari Universiti Harvard. Bidang penyelidikan yang menjadi tumpuan Duli Yang Teramat Mulia Tuanku ialah pembangunan ekonomi dan politik di Asia Tenggara, perkembangan ekonomi di negara-negara membangun dan sejarah ekonomi. Duli Yang Teramat

Mulia Tuanku juga menulis banyak rencana dan bertitah tentang pelbagai isu termasuk pemerintahan raja berperlembagaan, pembangunan negara, agama Islam, kewangan Islam, hubungan etnik dan agama, pendidikan dan pembangunan sosio-ekonomi.

IDFR menawarkan pelbagai program latihan kepada para pegawai Kementerian tersebut dan juga kementerian-kementerian serta agensi-agensi kerajaan yang lain. Ini termasuklah kursus latihan diplomatik, kursus orientasi pra-penempatan, kursus diplomasi awam dan kemahiran media, serta kursus Bahasa Arab, Inggeris, Mandarin, Melayu, Perancis dan Sepanyol.

Program latihan IDFR turut ditawarkan kepada peserta kursus antarabangsa dari negara-negara membangun di bawah Program Kerjasama Teknikal Malaysia, di samping dari ASEAN, negara-negara anggota Rancangan Colombo dan negara Komanwel. Kursus-kursus tersebut termasuklah kursus latihan diplomatik, pengurusan krisis dan analisa strategik.

IDFR turut menganjurkan ceramah umum, forum, perbincangan mejabulat, seminar dan bengkel yang penyertaannya dibuka kepada organisasi dan individu

yang berminat, termasuklah para pegawai kerajaan, ahli-ahli akademik, para pelajar universiti, wakil-wakil daripada kumpulan pemikir, organisasi bukan kerajaan dan institut latihan serta ahli-ahli kor diplomatik di Kuala Lumpur.

Antara para penceramah jemputan yang pernah berucap di IDFR adalah Kofi Annan, Haris Silajdzic, Lee Hsien Loong, Nelson Mandela, Tun Dr. Mahathir Mohamad dan yang terkini, Imam Feisal Abdul Rauf, Ban Ki-moon dan Duli Yang Teramat Mulia Raja Dr. Nazrin Shah. Tuan Yang Terutama Ban Ki-moon, Setiausaha Agung Pertubuhan Bangsa-Bangsa Bersatu telah menyampaikan ucap-tama yang bertajuk *The United Nations and Malaysia in a Changing World*, dan Duli Yang Teramat Mulia Raja Dr. Nazrin Shah dalam lawatan rasmi pertama Tuanku sebagai Penaung Diraja IDFR telah menyampaikan Titah Diraja yang bertajuk *Challenges of Global Governance and the New Era of Diplomacy*.

IDFR turut mendapat naungan daripada panel Fellow Kehormat yang menyumbang idea dan memberi sokongan terhadap perkembangan IDFR. Mereka terdiri daripada para pengamal yang berpengalaman, ahli-ahli akademik yang terulung dan pakar-pakar dalam bidang diplomasi dan hubungan antarabangsa. Mereka turut menyumbang kepada Institut ini melalui bahan penerbitan, ceramah, dan acara-acara lain di Institut ini.

IDFR juga telah menjalin hubungan dengan beberapa akademi diplomatik dan institut latihan antarabangsa, termasuk Diplomatic Academy of the Russian Federation, Diplomatic Academy of Ukraine, United Nations Institute for Training and Research (UNITAR), Azerbaijan Diplomatic Academy dan University of World Economy and Diplomacy, Uzbekistan serta institut latihan hubungan antarabangsa Australia dan Thailand. IDFR turut bekerjasama dengan beberapa institusi tempatan seperti Akademi Sains Malaysia (ASM), Institut Pengajian ASEAN dan Ehwat Global (INSPAG), Institut Kajian Tinggi Islam Antarabangsa (IAIS), Institut Kajian Strategik dan Antarabangsa (ISIS), Institut Tadbiran Awam Negara (INTAN), Universiti Kebangsaan Malaysia (UKM), Universiti Malaya (UM), Universiti Teknologi MARA (UiTM), Universiti Sains Malaysia (USM), Universiti Utara Malaysia (UUM), Universiti Pendidikan Sultan Idris (UPSI), Persatuan Bekas Duta-Duta Malaysia (AFMA), Foreign Policy Study Group (FPSG), Persatuan Bangsa-Bangsa Bersatu Malaysia (UNAM) dan Akademi Budaya dan Warisan Kebangsaan (ASWARA) serta perwakilan diplomatik asing di Kuala Lumpur dalam penganjuran ceramah umum, forum dan perbincangan mejaulat yang meliputi pelbagai isu serantau dan antarabangsa.

VISI

Menjadi sebuah pusat antarabangsa dalam bidang



TYT Kofi Annan antara yang pernah berucap di IDFR

latihan serta penyelidikan diplomasi dan hubungan antarabangsa yang dikenali di peringkat dunia.

MISI

- * Meningkatkan kecekapan dan profesionalisme para pegawai diplomatik melalui latihan yang sistematik dan berkaitan
- * Memberi latihan yang berkualiti dalam bidang diplomasi dan hubungan antarabangsa kepada para peserta dari dalam dan luar negara
- * Menyediakan persekitaran latihan yang kondusif menggunakan kemudahan yang serba canggih dan terkini
- * Mempertingkatkan usaha menjadikan IDFR sebagai pusat rujukan polisi luar negeri melalui penyelidikan dan penerbitan
- * Menjalinkan hubungan strategik dalam bidang latihan dan penyelidikan bersama agensi-agensi kerajaan dan bukan kerajaan, serta pusat pengajian tinggi di dalam dan luar negara
- * Menghubungkan dunia melalui polisi luar negeri Malaysia

PIAGAM PELANGGAN

- * Mengendalikan sekurang-kurangnya 90% daripada program latihan dan kursus bahasa yang disenaraikan dalam Prospektus IDFR
- * Menjalankan sekurang-kurangnya 90% daripada seminar, persidangan, bengkel, perbincangan mejaulat, dan ceramah umum yang disenaraikan dalam Prospektus IDFR
- * Menghasilkan sekurang-kurangnya tujuh penerbitan setahun
- * Memaklumkan kepada organisasi dan individu berkaitan mengenai program latihan dan kursus

bahasa yang akan dijalankan sekurang-kurangnya satu bulan sebelum program/kursus bermula

- ✳ Memaklumkan kepada organisasi dan individu berkaitan mengenai seminar, persidangan, bengkel, perbincangan mejabulat, dan ceramah umum yang akan dijalankan sekurang-kurangnya satu minggu sebelum program/acara bermula.

PROGRAM

IDFR menawarkan program latihan di bawah bidang kepakaran berikut:

- ✳ Latihan Diplomatik
- ✳ Latihan Bahasa
- ✳ Program Sarjana
- ✳ Pengajian Serantau dan Sekuriti

BAHAGIAN DI IDFR

- ✳ Bahagian Latihan
- ✳ Bahagian Bahasa
- ✳ Bahagian Pengajian Serantau dan Sekuriti

- ✳ Bahagian Pengajian Akademik, Penyelidikan dan Penerbitan

- ✳ Bahagian Khidmat Pengurusan dan Korporat

KEMUDAHAN DI IDFR

Antara kemudahan yang terdapat di IDFR adalah:

- ✳ Bilik latihan dan mesyuarat
- ✳ Perpustakaan yang lengkap dan mempunyai sumber pembelajaran sendiri
- ✳ Makmal bahasa yang lengkap
- ✳ Auditorium yang boleh memuatkan sehingga 250 orang
- ✳ Dewan serbaguna yang boleh memuatkan sehingga 500 orang
- ✳ 51 bilik asrama bertaraf antarabangsa
- ✳ Gimnasium, kolam renang, gelanggang tenis dan skuasy untuk aktiviti rekreasi
- ✳ Rangkaian wayarles di bilik mesyuarat, auditorium dan kafeteria



The background is a deep blue gradient with concentric circular patterns. Scattered throughout are numerous water droplets of varying sizes, some with highlights, and several semi-transparent circles in lighter shades of blue. A horizontal band of medium blue is positioned across the middle of the image.

PENALUNG DIRAJA IDFR

PENAUNG DIRAJA IDFR



Pada 11 Julai 2012, IDFR amat berbesar hati menerima kehadiran Duli Yang Teramat Mulia Raja Dr. Nazrin Shah Ibni Sultan Azlan Muhibbuddin Shah, Raja Muda Perak Darul Ridzuan, dalam lawatan pertama Duli Yang Teramat Mulia Tuanku ke Institut ini sebagai Penaung Diraja. Duli Yang Teramat Mulia Tuanku disambut oleh Datuk Richard Riot, Timbalan Menteri Luar Negeri, dan para pegawai kanan Kementerian. Duli Yang Teramat Mulia Tuanku kemudian diiring masuk ke Auditorium bagi menyampaikan Titah Diraja bertajuk *Challenges of Global Governance and the New Era of Diplomacy*.

Di dalam Majlis Titah tersebut, Duli Yang Teramat Mulia Raja Dr. Nazrin Shah bertitah, antara lain, tentang idea penubuhan Commission on Global Governance for the 21st Century, yang “mungkin terbaik dilaksanakan bersama-sama rakan serata dunia yang dedikasi dan berfikir sama. Inisiatif sebegini akan mewakili satu usahasama yang benar-benar sejagat.” Idea bagi suruhanjaya baru tersebut selari dengan inisiatif yang telah dilancarkan pada tahun 1992 iaitu Commission on Global Governance dipengerusi bersama oleh bekas Setiausaha Agung Komanwel Shridath Ramphal dan bekas Perdana Menteri Sweden Ingvar Carlsson. Menurut Duli Yang Teramat Mulia Raja Dr. Nazrin Shah lagi, inisiatif tersebut “masih bermanfaat untuk dibaca sehingga hari ini.”

Selain Majlis Titah Diraja, satu perbincangan mejabulat yang dijalankan secara tertutup telah diadakan bersama para peserta program Sarjana dan program *Diploma*

in Diplomacy 2012. Perbincangan tersebut membuka ruang untuk perkongsian idea dan pandangan tentang pentadbiran global dan isu-isu hubungan antarabangsa antara kedua-dua kumpulan peserta bersama Duli Yang Teramat Mulia Raja Dr. Nazrin Shah. Ia merupakan satu peluang istimewa bagi para peserta tersebut untuk menghadiri wacana ilmu bersama Duli Yang Teramat Mulia Tuanku, yang juga merupakan sarjana ulung yang menulis banyak rencana dan bertitah tentang pelbagai isu termasuk pemerintahan raja berperlembagaan, pembangunan negara, agama Islam, kewangan Islam, hubungan etnik dan agama, pendidikan dan pembangunan sosio-ekonomi.



The background is a deep blue gradient with faint concentric circles emanating from the center. Scattered throughout are numerous water droplets of varying sizes, some with highlights, and several semi-transparent circles in lighter shades of blue. A horizontal band of a slightly different blue shade runs across the middle of the image.

FELOW KEHORMAT IDFR

FELOW KEHORMAT IDFR

IDFR amat berbangga dikaitkan dengan individu-individu terkemuka dan ternama yang telah bersetuju untuk menjadi Fellow Kehormat IDFR. Mereka datang dari pelbagai latar belakang; bekas diplomat, bekas pegawai atasan tentera, ahli sarjana dan profesor dari beberapa institusi pengajian tinggi. Individu-individu tersebut membantu IDFR merancang, membuat strategi dan menjalankan latihan, penyelidikan dan penerbitan terutamanya dalam bidang diplomasi dan antarabangsa di samping mewujudkan jaringan institusi yang baru. Mereka perlu berkhidmat secara kontrak dua tahun yang boleh diperbaharui.

Fellow Kehormat IDFR adalah seperti berikut:



Tan Sri Razali Ismail
Pengerusi
Yayasan Pergerakan Kesederhanaan Global (GMMF)



Tan Sri Mohamed Jawhar Hassan
Pengerusi
Institut Kajian Strategik dan Antarabangsa (ISIS)



Tan Sri Hasmy Agam
Pengerusi
Suruhanjaya Hak Asasi Manusia Malaysia (SUHAKAM)



Tan Sri Ahmad Fuzi Haji Abdul Razak
Setiausaha Agung
Yayasan Forum Ekonomi Islam Dunia (WIEF)



Laksamana (B) Tan Sri Dato' Sri Mohd
Anwar Haji Mohd Nor
Pengerusi
Lembaga Pengarah
Universiti Pertahanan Negara Malaysia (UPNM)



Prof. Emeritus Datuk Dr. Osman Bakar
Pengerusi/Profesor
Pusat Pengajian Islam Sultan Omar 'Ali Saifuddin
(SOASCIS)
Universiti Brunei Darussalam



Prof. Dr. Zafar U. Ahmed
*Dekan dan Profesor
 Kolej Pengurusan dan Perniagaan
 Universiti Fahad bin Sultan, Kerajaan Arab Saudi*



Prof. Dr. Badrol Hisham Ahmad Noor@Farish Noor
*Fellow Kanan
 Sekolah Pengajian Antarabangsa S. Rajaratnam
 Universiti Teknologi Nanyang, Singapura*



Prof. Dato' Dr. Zakaria Ahmad
*Timbalan Naib Canselor (Penyelidikan)
 Universiti HELP*



Prof. Dr. Chandra Muzaffar
*Profesor Kursi Nordin Soviee Pengajian Global
 Pusat Penyelidikan Polisi
 Universiti Sains Malaysia (USM)*



Prof. Dr. K S Nathan
*Pengarah
 Institut Kajian Malaysia dan Antarabangsa
 Universiti Kebangsaan Malaysia (UKM)*

Adalah menjadi harapan IDFR bahawa dengan sumbangan, idea and nasihat profesional Fellow Kehormat tersebut, Institut ini akan berjaya mencapai tahap yang lebih tinggi dan mendapat pengiktirafan di peringkat tempatan dan antarabangsa.

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**PARA PEGAWAI DAN
KAKITANGAN IDFR**



Atas

- * Dato' Ku Jaafar Ku Shaari, *Ketua Pengarah*
- * Ambassador Aminah Tun Haji A. Karim, *Timbalan Ketua Pengarah (Dari 15 Februari)*

Bawah Dari Kiri

- * Vasudiwan A/L Narayanan, *Pengarah Bahagian Pengajian Serantau dan Sekuriti*
- * Rahimah Yeop, *Pengarah Bahagian Pengajian Akademik, Penyelidikan dan Penerbitan*
- * Rodziah Abdul, *Pengarah Bahagian Khidmat Pengurusan dan Korporat (Sehingga 19 Mei)*
- * Lim Juay Jin, *Pengarah Bahagian Latihan*
- * Rozanah Ibrahim, *Pengarah Bahagian Bahasa (Sehingga 15 Mac)*
- * Dr. Rosli Haji Hassan, *Pengarah Bahagian Bahasa (Dari 1 November)*

Pejabat Ketua Pengarah



Nadhirah Mohamad
Zanudin
Penolong Pengarah



Hetty Dzurin
Mohamed On
Setiausaha Pejabat



Norhashikin Hassan
Pembantu Am Pejabat



Muhammad Iqbal Md
Salleh
Pemandu

Pejabat Timbalan Ketua Pengarah



Nik Latifah Mohd. Zaki
Setiausaha Pejabat

Bahagian Latihan



Mohd. Farid Mohd. Arif
Timbalan Pengarah Kanan



Romaiza Ab. Rahman
Timbalan Pengarah Kanan



Mohd. Sabri Zakaria
*Penolong Pengarah
(Sehingga 2 Februari)*



Haris Syarwani Razali
Penolong Pengarah



Azmah Mahmud
Penolong Pengarah



Solahah Husein
*Penolong Pengarah
(Sehingga 21 September)*



Jarin Sijaya Abdul
Hathi
*Penolong Pengarah
(Dari 11 Oktober)*



Azizah Saad
Setiausaha Pejabat



**Romancitta Natalie
Dusipil**
Pembantu Tadbir



Norazlin Mohd. Tahir
Pembantu Tadbir



Gunaselvam A/L Vail
Pembantu Tadbir



**Shermawaty Awang
Sahari**
*Pembantu Tadbir
(Dari 14 Mei)*



Raimi Amzar Zamali
Pembantu Am Pejabat

Bahagian Pengajian Serantau dan Sekuriti



**Mohd. Ridzuan Mohd.
Shariff**
Timbalan Pengarah Kanan



Fareeza Mohd. Fadzil
*Timbalan Pengarah
(Sehingga 23 November)*



Nafizal Haris Ismail
Penolong Pengarah



Shahrulbariah A. Rashid
Penolong Setiausaha Pejabat



Haslil Hadi Amir Hasan
Pembantu Tadbir



Amar Ricky Wong
*Pembantu Tadbir
(Sehingga 17 Disember)*



Hasnah Mohd. Sharif
*Pembantu Tadbir
(Dari 17 Disember)*

Bahagian Bahasa



Wan Faizah Wan Yusoff
Guru Bahasa Inggeris



Joyce Abraham
Guru Bahasa Inggeris



Hassan Mohd Ali
Guru Bahasa Arab



Agustin Gutierrez
Guru Bahasa Sepanyol



Jeanette Daina
Guru Bahasa Perancis



Nina Sharida Mohd Arshad
Setiausaha Pejabat



Kamaruddin A. Hussin
Pembantu Tadbir



Rabeha Mohamed
Pembantu Tadbir

Bahagian Pengajian Akademik, Penyelidikan dan Penerbitan



Alina Murni Md Isa
Timbalan Pengarah Kanan
(Sehingga 1 Oktober)



Noraini Awang Nong
Timbalan Pengarah



Zarina Mohd. Yusof
Timbalan Pengarah
(Sehingga 25 September)



Rafizah Zahri
Timbalan Pengarah
(Dari 7 November)



Dzuita Mohamed
Penolong Pengarah



Khairul Bariah Che Amat
Penolong Pengarah



Norhawati Ismail
Setiausaha Pejabat
(Dari 5 Januari)



Mohd Zaki Hamid
Pembantu Tadbir
(Sehingga 13 Ogos)



Suzalina Md. Tahir
Pembantu Tadbir

Bahagian Khidmat Pengurusan dan Korporat
Seksyen Pentadbiran, Kewangan dan Sumber Manusia
Unit Pentadbiran/Unit Sumber Manusia



**Rosmahyuddin
Baharuddin**
Timbalan Pengarah Kanan



**Mohd. Azlan Mohd.
Safwan**
Penolong Pengarah



Mohd. Syamsyul Arifin
*Penolong Pegawai Tadbir
(Dari 15 Julai)*



Siti Najmah Zakaria
*Penolong Pegawai Tadbir
(Sehingga 27 Mei)*



Raja Azrin Raja Azman
Penolong Pengurus Asrama



Siti Fuziah Ahmad
*Setiausaha Pejabat
(Dari 6 Ogos)*



**Norhazeera Hanis
Zulkarnain**
*Pembantu Setiausaha
Pejabat*



Ligong Anak Baja
Pembantu Tadbir



Ahmad Khidir Lemin
Pembantu Tadbir



Sebastian Anak Dio
Pembantu Tadbir



Mahassan Mahamad
Pembantu Tadbir



Suhaiza Sabri
Pembantu Tadbir



Mohd. Fairuz Asraf Ismail
Juruteknik Elektrik



Mohamad Fairuz Omar
Juruteknik Awam



Fatimah Ahmad
Pegawai Khidmat Pelanggan



Ida Rosyanty Ishak
Pegawai Khidmat Pelanggan



Mohd. Fadzil Zakaria
Ketua Pengawal Keselamatan
(Dari 20 Jun)



Abdul Rashid Bidin
Ketua Pengawal Keselamatan
(Sehingga 21 Jun)



Muhd Jaafar Abd Karim
Pengawal Keselamatan



Muhamad Ridzuan Basaruddin
Pengawal Keselamatan



Wan Mohd. Hafiz Wan Muda
Pengawal Keselamatan



Mohd. Rizaudin Mohd. Diah
Pengawal Keselamatan



Mohd. Aliff Fizre Ahmad
Pengawal Keselamatan



Tuan Rosazian Tuan Manan
Pengawal Keselamatan



Mohd. Saiful Anuar Yusof
Pengawal Keselamatan



Erdee Azreen Abdul Malik
Pengawal Keselamatan



Azrul Effendy Shamsudin
Pengawal Keselamatan



Zaimi Ahmad
Pembantu Am Pejabat



Azrul Nizam Abdul
Rahim
Pembantu Am Pejabat



Abdul Shukor Md. Yusof
Pemandu
(Sehingga 1 November)



Yusri Salleh
Pemandu



Ibrahim Nor
Pemandu



Mohd. Zani @
Mohd. Idris Tukiman
Pemandu



Saiful Annuar Abdul
Razis
Pemandu
(Dari 1 November)



Fadilah Shahari
Pekerja Awam



Alif An Naz Nazaruddin
Pekerja Awam
(Dari 2 Julai)

Unit Kewangan



**Jeya Seelan A/L
Subramaniam**
*Timbalan Pengarah
(Sehingga 1 Mac)*



**Suresh Kumar K.
Rengasamy**
*Timbalan Pengarah
(Sehingga 29 Oktober)*



**Nik Muhd. Hasbi Nik
Daud**
*Timbalan Pengarah
(Dari 7 November)*



Ghazali Shafie
Akauntan



Suriya Zanariya Zakaria
Penolong Akauntan



**Mohd Noor Ahmad
Jusoh**
Pembantu Akauntan



Mat Basir Jaafar
Pembantu Akauntan



**Shah Rizal Mohd.
Salleh**
*Pembantu Akauntan
(Dari 14 April)*



Farra Aida Yunus
Pembantu Akauntan



Sapuri Ghazali
Pembantu Kewangan



Norhana Safri
*Pembantu Akauntan
(Sehingga 16 April)*

Seksyen Perpustakaan



Kamariah Jaafar
*Timbalan Pengarah
Perpustakaan*



Nor Azura Mior Daud
*Penolong Pengarah
Perpustakaan*



Sarinah Bonot
*Penolong Pegawai
Perpustakaan*



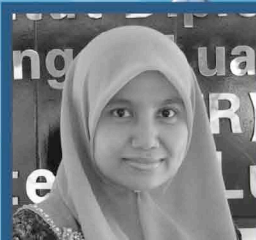
Masri Awang
Pembantu Tadbir



**Gurnam Kaur A/P Hari
Singh**
Pembantu Perpustakaan



**Che Nurul Huda Che
Aziz**
Pembantu Perpustakaan



Zurainee Zainoldin
Pembantu Perpustakaan

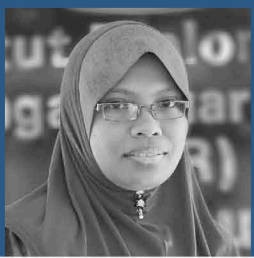


**Ahmad Yani
Kamarudin**
Pembantu Am Pejabat



Isaac Peter
Pembantu Am Pejabat

Seksyen ICT



Zaiza Haji Ali
*Timbalan Pengarah
Teknologi Maklumat*



Roziyana Che Othman
*Pegawai Teknologi Maklumat
(Sehingga 19 November)*



Noor Asyirah Abd Rahman
*Pegawai Teknologi Maklumat
(Dari 19 November)*



Badriyah Johari
Pegawai Teknologi Maklumat



Shasziman Aziz
*Penolong Pegawai Teknologi
Maklumat
(Sehingga 13 Februari)*



Jamiah Rozali
*Penolong Pegawai Teknologi
Maklumat
(Dari 13 Februari)*



Izura Ismail
*Penolong Pegawai Teknologi
Maklumat*



Muhamad Idham Hairudin
Juruteknik Komputer



Muhamad Azri Azmi
*Juruteknik Komputer
(Sehingga 7 Februari)*

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PROGRAM IDFR 2012

BAHAGIAN LATIHAN

PROGRAM	KURSUS/TAJUK	TARIKH
Latihan	<i>Pre-Posting Orientation Course for Officers and Spouses under Sistem Pentadbiran Kerajaan Malaysia di Luar Negara (SPKM) 1/2012</i>	17-28 Januari
	<i>International Relations Module for the Diploma in Public Management 1/2011</i>	13-18 Februari
	<i>Workshop on Public Diplomacy and Media Skills 1/2012</i>	20-23 Februari
	<i>International Relations Module for the Diploma in Public Management 1/2011</i>	20-25 Februari
	<i>Diplomatic Training Course for International Participants 1/2012</i>	12-30 Mac
	<i>Diploma in Diplomacy (DiD)</i>	16 April-8 Oktober
	<i>Pre-Posting Orientation Course for Officers and Spouses under Sistem Pentadbiran Kerajaan Malaysia di Luar Negara (SPKM) 2/2012</i>	7-18 Mei
	<i>Advanced Speech Writing Workshop</i>	23-25 Mei
	<i>Crisis Management for International Participants 2012</i>	4-22 Jun
	<i>Orientation Course for Secretaries</i>	16-27 Jun
	<i>Workshop on International Negotiation for Senior Officers</i>	19-21 Jun
	<i>Orientation Course for Heads of Mission and Their Spouses 1/2012</i>	25-29 Jun

PROGRAM	KURSUS/TAJUK	TARIKH
	<i>Pre-Posting Orientation Course for Officers and Spouses under Sistem Pentadbiran Kerajaan Malaysia di Luar Negara (SPKM) 3/2012</i>	2-13 Julai
	<i>Strategic Negotiations for the Joint Ministerial Committee for Iskandar Malaysia</i>	3-4 September
	<i>Strategic Analysis for International Participants</i>	3-21 September
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 1</i>	5 September
	<i>Mid Career Course for Diplomats</i>	10-21 September
	<i>Diplomatic Training Course for Libyan Diplomatic Officers</i>	10-22 September
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 2</i>	19 September
	<i>International Relations Module for the Diploma in Public Management 1/2012</i>	1-4 Oktober
	<i>Diplomatic Training Course for International Participants 2/2012</i>	1-19 Oktober
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 3</i>	10 Oktober
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 4</i>	24 Oktober
	<i>Pre-Posting Orientation Course for Officers and Spouses under Sistem Pentadbiran Kerajaan Malaysia di Luar Negara (SPKM) 4/2012</i>	29 Oktober-9 November
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 5</i>	31 Oktober

PROGRAM	KURSUS/TAJUK	TARIKH
	<i>International Relations Module for the Diploma in Public Management 1/2012</i>	5-8 November
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 6</i>	7 November
	<i>Commonwealth Regional Programme in Diplomatic Training</i>	12-25 November
	<i>Diplomatic Training Course for Diplomats from Myanmar</i>	22 November-12 Disember
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 7</i>	28 November
	<i>Orientation Course for Heads of Mission and Their Spouses 2/2012</i>	3-7 Disember
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 8</i>	20 Disember

BAHAGIAN BAHASA

PROGRAM	KURSUS/TAJUK	TARIKH
Bahasa Inggeris	<i>In-House English for Communication</i>	13 Januari-22 Jun
	<i>Say it Right: A Course in Pronunciation 1/2012</i>	21-23 Februari
	<i>Effective Presentation Skills 1/2012</i>	27-30 Mac
	<i>Effective Writing Skills 1/2012</i>	23-26 April
	<i>English for Communication 1/2012</i>	11-12 Jun
	<i>English for Communication 2/2012</i>	18-19 Jun
	<i>Communication Skills Course: Say it Right 2/2012</i>	22 Jun-11 Disember
	<i>Effective Presentation Skills 2/2012</i>	25-28 September
	<i>Building Blocks of Good English 1/2012</i>	3-4 Oktober
	<i>Building Blocks of Good English 2/2012</i>	15-19 Oktober
	<i>Effective Presentation Skills 3/2012</i>	19 Oktober
	<i>Effective Writing Skills 2/2012</i>	5-8 November
Bahasa Arab	<i>Bahasa Arab Tahap II</i>	9 Januari-13 Jun
	<i>Bahasa Arab Tahap X</i>	10 Januari-11 Disember
	<i>Bahasa Arab Tahap VII</i>	12 Januari-15 Jun
	<i>Kursus Intensif Bahasa Arab untuk Diploma in Diplomacy (DiD) 2012</i>	April-Oktober
	<i>Bahasa Arab Tahap III</i>	25 Jun-12 Disember
	<i>Bahasa Arab Tahap VIII</i>	26 Jun-14 Disember
Bahasa Perancis	<i>Bahasa Perancis Tahap VII</i>	29 April 2011-25 April 2012
	<i>Bahasa Perancis Tahap II</i>	5 Januari-12 Jun
	<i>Kursus Intensif Bahasa Perancis untuk Diploma in Diplomacy (DiD) 2012</i>	April-Oktober
	<i>Bahasa Perancis Tahap I</i>	1 Oktober 2012-27 Mac 2013
	<i>Bahasa Perancis Tahap III</i>	2 Oktober 2012-28 Mac 2013

PROGRAM	KURSUS/TAJUK	TARIKH
	<i>Bahasa Perancis Tahap VIII</i>	5 Oktober 2012-September 2013
Bahasa Sepanyol	<i>Bahasa Sepanyol Tahap V</i>	9 Januari-17 Disember
	<i>Bahasa Sepanyol Tahap I</i>	11 Januari-16 Mei
	<i>Bahasa Sepanyol Tahap III</i>	15 April-13 Disember
	<i>Kursus Intensif Bahasa Sepanyol untuk Diploma in Diplomacy (DiD) 2012</i>	April-Oktober
	<i>Bahasa Sepanyol Tahap II</i>	23 Mei-14 Disember
Bahasa Melayu	<i>Kursus Perbualan Bahasa Melayu</i>	4 September-8 November
Bahasa Mandarin	<i>Bahasa Mandarin Tahap II</i>	2 April-11 Jun
	<i>Bahasa Mandarin Tahap I</i>	8 Mei-12 Julai

BAHAGIAN PENGAJIAN SERANTAU DAN SEKURITI

PROGRAM	KURSUS/TAJUK	TARIKH
Sarjana	<i>Sarjana Sains Sosial Dalam Bidang Strategi dan Diplomasi</i>	4 September 2012 - 1 September 2013
Ceramah Umum	<i>Cordoba Initiative: Its Mission in Healing U.S – Muslim World Relations</i>	6 April
	<i>Better Understanding of the Arab Spring – A Change or A Radical Change?</i>	17 Disember
Perbincangan Meja Bulat	<i>The Strengthening of Bilateral Relationship between Ukraine and Malaysia as Part of the Foreign Policy of Ukraine in Southeast Asia</i>	27 Mac
	<i>Commonwealth Renewal from the Canadian Perspective</i>	19 April
	<i>A Snapshot of Democracy in ASEAN</i>	23 Mei
Forum	<i>Is Nuclear Energy an Option for Malaysia?</i>	16 Februari
	<i>ASEAN Anniversary Forum: ASEAN Community 2015: A People-Centered ASEAN</i>	5 Oktober

PROGRAM	KURSUS/TAJUK	TARIKH
	<i>International Trade in the 21st Century</i>	18 Disember
Persidangan	<i>The 13th International Bioethics: Bioethics and Life: Security, Science and Society</i>	27-30 Ogos
Ucaptive Khas	<i>Malaysia and the United Nations in a Changing World</i>	22 Mac
Titah Diraja	<i>Challenges of Global Governance and the New Era of Diplomacy</i>	11 Julai
Seminar	<i>Foreign Investment Protection and Domestic Policy Goals</i>	18 Oktober

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BAHAGIAN LATIHAN

BAHAGIAN LATIHAN

Sebagai institusi latihan di bawah Kementerian Luar Negeri, fungsi utama Bahagian Latihan adalah untuk menganjurkan program latihan bagi para peserta tempatan dan antarabangsa di peringkat pegawai muda, pegawai peringkat pertengahan dan pegawai peringkat pengurusan tinggi.

Kursus latihan bagi peserta tempatan boleh dibahagi kepada dua kategori utama iaitu kursus bagi para pegawai dari Kementerian Luar Negeri dan kursus bagi para pegawai dari agensi Kerajaan yang lain.

Kursus bagi peserta antarabangsa pula boleh dibahagi kepada tiga kumpulan iaitu kursus di bawah Program Kerjasama Teknikal Malaysia (PKTM), kursus kolaborasi pihak ketiga dan kursus khas atas permintaan negara-negara lain. Antara kolaborasi pihak ketiga adalah dengan Sekretariat ASEAN, Sekretariat Komanwel dan Rancangan Colombo.

Pada tahun 2012, Bahagian Latihan telah menganjurkan 33 program latihan melibatkan 1,307 peserta. D daripada jumlah ini, 1,133 adalah peserta tempatan manakala 174 adalah peserta antarabangsa.

Pre-Posting Orientation Course for Officers and Spouses under Sistem Pentadbiran Kerajaan Malaysia di Luar Negara (SPKM)

Kursus ini telah dianjurkan oleh IDFR semenjak awal tahun 2010 dan wajib dihadiri oleh semua pegawai yang akan bertugas buat pertama kali ke luar negara. Pada tahun 2012, kursus ini telah diwajibkan juga kepada pasangan para pegawai tersebut.

Tujuan utama penganjuran kursus ini adalah untuk meningkatkan pengetahuan para peserta mengenai aspek-aspek diplomasi dan hubungan antarabangsa, membantu persediaan mereka agar lebih efektif dalam menjalankan tanggungjawab dan tugas di luar negara dan memantapkan kompetensi mereka. Kursus ini juga memberi pendedahan kepada pasangan mereka tentang fungsi dan tanggungjawab mereka kelak.

Setiap tahun, IDFR menyusun empat kursus pra-penempatan. Dari awal tahun 2010 hingga November 2012, IDFR telah menganjurkan sebelas siri kursus. Pada tahun 2012, empat siri kursus telah dianjurkan mengikut perancangan iaitu siri pertama dari 17 hingga 28 Januari (84 peserta), siri kedua dari 7 hingga 18 Mei (46 peserta), siri ketiga dari 2 hingga 13 Julai (45 peserta) dan siri terakhir dari 29 Oktober hingga 9 November (56 peserta). Jumlah keseluruhan peserta pada tahun 2012 adalah 231 pegawai dan pasangan. Bermula dari awal tahun 2010, IDFR telah melatih 629 peserta secara keseluruhannya.

Kursus ini dikendalikan sepenuhnya dalam Bahasa Inggeris. Sepanjang sepuluh hari kursus, para peserta didedahkan kepada modul-modul melalui ceramah interaktif, perbincangan panel dan berkumpul dan siri lawatan. Para penceramah jemputan dan fasilitator adalah mereka yang pernah bertugas di luar negara dan merupakan pakar dalam bidang masing-masing. Kebanyakan mereka adalah para pegawai kanan dari Kementerian Luar Negeri dan kementerian-kementerian lain. Antara modul-modul kursus adalah *Administration and Security Matters at Mission, Financial Management at Mission, Protocol and Consular Matters at Mission, Legal Matters at Missions, Promoting Malaysia as an Educational Hub, Tourist Attractions, Malaysia as a*



Para peserta Siri 3/2012

Halal Hub, Language and Diplomacy, Grooming and Social Etiquette, Fine Dining Etiquette, Royalty and Palace Protocol dan Role of Spouses at Mission. Penambahbaikan modul kursus telah dilakukan dengan memasukkan sesi-sesi bersama Badan Pencegahan Rasuah dan Suruhanjaya Pilihanraya. Topik-topik lain adalah *Promoting Malaysia as a Preferred Investment Destination* dan *Promoting Malaysia's Export of Manufactured Products*. Pada penghujung tahun 2012, modul-modul *The Art of Conversation* dan *Cooking Demonstration* telah dimasukkan. Para peserta juga didedahkan kepada modul-modul Bahasa Inggeris terutamanya *Public Speaking* dan *Communication* untuk memantapkan lagi kemahiran berbahasa mereka.

International Relations Module for the Diploma in Public Management 1/2011

IDFR dan Institut Tadbiran Awam Negara (INTAN) telah bersama-sama menganjurkan *International Relations Module for the Diploma in Public Management (DPA)* sesi 1/2011 dari 13 hingga 18 Februari 2012 dan dari 20 hingga 25 Februari 2012. Modul ini telah dihadiri oleh 145 pegawai dari Sidang E dan F dan 144 pegawai dari Sidang C dan D.

Objektif modul ini adalah untuk memberi para peserta pemahaman yang lebih mendalam mengenai konsep diplomasi dan hubungan antarabangsa dan menghasilkan para pegawai Malaysia yang berfikir global dan dilengkapi dengan pengetahuan dan kemahiran yang berguna dalam bidang diplomasi.

Kuliah yang telah direncanakan dalam modul ini termasuklah berkaitan *Malaysia's Foreign Policy, Vienna Convention and Consular Relations, Malaysia's Role in the Creation of ASEAN Community in 2015* dan *Malaysia's Position on Counter-Terrorism*. Para peserta juga telah diberi peluang untuk mencerna pelbagai nuansa dan pendekatan hubungan antarabangsa seperti *International Negotiations* dan *English and Diplomacy*. Selain itu, Encik Jeffery D. Rathke, Kaunselor Hal Ehwal Awam dari Kedutaan Amerika Syarikat telah dijemput untuk berkongsi pandangan beliau dengan para peserta mengenai *Diplomats in the 21st Century*.

Dalam modul ini juga, para peserta dikehendaki membentang projek kumpulan mengenai isu-isu seperti *Global Movement of the Moderates, Arab Spring, UNSC Reform, Islamic Diplomacy in the Current World Situation, South China Sea and Spratly Issues, the Emergence of China and India as Economic Powerhouse, North Korean Nuclear Crisis* dan *Palestine UN Membership*.

Kemuncak modul ini adalah lawatan sambil belajar yang dianjurkan ke Suruhanjaya Tinggi Malaysia di Singapura dan Kolej Perkhidmatan Awam Singapura. Beberapa ceramah mengenai tanggungjawab dan fungsi misi diplomatik Malaysia telah disampaikan oleh

para pegawai Suruhanjaya Tinggi Malaysia di sana. Mesyuarat dengan Ketua Pegawai Eksekutif Kolej Perkhidmatan Awam Singapura juga menyediakan platform untuk para peserta bertukar-tukar pandangan dan membuat perbandingan antara perkhidmatan awam Malaysia dan Singapura. Pendedahan dan pengalaman pembelajaran yang diperoleh di kedua-dua negara telah meluaskan pemahaman para peserta mengenai konsep hubungan antarabangsa.

Workshop on Public Diplomacy and Media Skills 1/2012

Bengkel yang telah diadakan dari 20 hingga 23 Februari 2012 ini telah dihadiri 12 peserta daripada pelbagai Kementerian dan agensi Kerajaan. Para peserta yang terlibat adalah dari Kementerian Luar Negeri, Kementerian Pertahanan dan Perbadanan Pembangunan Perdagangan Luar Malaysia (MATRADE) dan dari pelbagai latar belakang seperti pegawai diplomatik, ketenteraan dan perdagangan.

Sepanjang empat hari Bengkel ini dijalankan, para peserta telah diberi pendedahan mengenai tatacara memahami dan bekerjasama dengan pihak media melalui ceramah bertajuk *Public Diplomacy, Cross-Cultural Understanding and its Implications, Effective Media Relations, Handling the Media, Conducting a Press Conference* dan *The Best Method to Engage the Media for the Benefit of the Organisation*. Di akhir Bengkel ini, para peserta telah melahirkan penghargaan atas pendedahan yang diberikan di mana ia telah meningkatkan kesedaran mereka tentang kepentingan diplomasi awam, serta pengetahuan dan kemahiran mereka dalam mengendalikan pihak media.



Para peserta bersama Ketua Pengarah IDFR

Diplomatic Training Course for International Participants

Diplomatic Training Course for International Participants

(DTC) adalah salah satu kursus yang dianjurkan di bawah PKTM khusus untuk negara-negara membangun. Untuk tahun 2012, dua siri kursus DTC telah dilaksanakan iaitu Siri 1/2012 yang dijalankan dari 12 hingga 30 Mac dan Siri 2/2012 dari 1 hingga 19 Oktober.

Kursus DTC yang pertama telah dihadiri 15 peserta antarabangsa dari Afghanistan, Croatia, Filipina, Jordan, Lesotho, Mesir, Myanmar, Namibia, Palestin, Uzbekistan, Vietnam dan Yemen dan dua peserta tempatan dari Bank Negara Malaysia. Bagi Siri 2/2012 pula, kesemua 24 peserta adalah dari luar negara iaitu dari Afghanistan, Azerbaijan, Cambodia, Indonesia, Jordan, Laos, Liberia (kali pertama), Mauritius, Myanmar, Oman, Pakistan, Papua New Guinea, Sri Lanka, Tanzania, Thailand, Tunisia (kali pertama), Turkmenistan, Uganda, Uzbekistan, Vietnam dan Yemen.

Kursus yang dijalankan selama tiga minggu ini merangkumi modul seperti *Introduction to International Relations Theory, Media Relations and Media Skills, International Negotiation, An Overview of Public Diplomacy, Human Rights Law and the Use of Force in International Law, Public Speaking, Cross-Cultural Communications* dan *Diplomacy in Crisis Management*. Selain daripada ceramah dalam bilik kuliah, para peserta juga telah dibawa melawat ke beberapa Kementerian dan agensi Kerajaan. Peserta kedua-dua siri juga telah berpeluang melawat Skybridge di Menara Berkembar PETRONAS.

Selain itu, para peserta Siri 1/2012 juga telah dibawa untuk lawatan sambil belajar ke negeri Terengganu di mana mereka telah melawat ke Pejabat Setiausaha Kerajaan Negeri Terengganu sementara para peserta Siri 2/2012 pula telah berpeluang melawat ke negeri Melaka dan Johor dan telah diberi taklimat di Pihak Berkuasa Wilayah Pembangunan Iskandar (IRDA).

Para peserta Siri 1/2012 juga telah berpeluang untuk menghadiri majlis Ucaptama Khas Tuan Yang Terutama Ban Ki-Moon, Setiausaha Agong Pertubuhan Bangsa-Bangsa Bersatu (PBB) di IDFR sewaktu lawatan beliau ke Malaysia.

Secara keseluruhannya, kesemua peserta kursus tersebut sebulat suara menyampaikan rasa puas hati mereka atas pengetahuan, pengalaman, pendedahan serta manfaat yang didapati sepanjang kursus dijalankan.

Diploma in Diplomacy (DiD) 2012

Program *Diploma in Diplomacy* telah dijalankan dari 16 April hingga 8 Oktober 2012. *Diploma in Diplomacy (DiD)* merupakan program yang dijalankan setiap tahun oleh IDFR dan merupakan program enam bulan yang wajib bagi para diplomat muda Malaysia yang telah berkhidmat bagi tempoh minimum dua tahun. Program ini telah direka untuk melatih para diplomat muda dalam pelbagai bidang seperti etiket dan ketrampilan diri, rundingan antarabangsa, pengucapan awam dan kemahiran penyampaian, dengan tujuan menjadikan mereka diplomat yang berkebolehan. Pada tahun ini, seramai 24 peserta telah menjalani latihan dalam lima modul iaitu *Diplomacy and Foreign Relations, Diplomatic Soft Skills, Attachments and Study Visits, English Language* dan *Foreign Language*.

Untuk pertama kalinya, para peserta telah ditugaskan untuk berkhidmat di bawah beberapa Ahli Parlimen dari Majlis Ahli Parlimen Barisan Nasional (BNBBC). Mereka telah didedahkan kepada situasi sebenar politik Malaysia serta pembentukan dan pelaksanaan dasar awam dan membantu Ahli Parlimen dengan beberapa tugas yang melibatkan penulisan dan komunikasi. Para peserta juga berpeluang untuk terlibat dalam beberapa program rasmi di kawasan Ahli Parlimen tersebut.



Para peserta DTC di majlis penutup

Pendedahan ini membolehkan mereka membina jaringan kerjasama dengan Ahli Parlimen terbabit.

IDFR juga telah mengatur program penempatan di Akademi Seni, Budaya dan Warisan Kebangsaan (ASWARA). Program ini terbukti memberi manfaat kepada para peserta untuk mereka memahami diplomasi budaya. Kedua-dua program penempatan tersebut merupakan modul baru yang diperkenalkan oleh IDFR untuk program DiD.

Para peserta turut mendengar ceramah mengenai *Globalized Diplomats: Diplomats of the 21st Century*, *Basic Speech Writing Course* dan *International Negotiation Skills* oleh tiga pensyarah pelawat yang berwibawa iaitu Ambassador Dr. Kishan Rana, yang merupakan pensyarah di Diplo Foundation, En. Simon Lancaster dari Bespoke Speechwriting Services Ltd, London, UK dan juga Professor Paul Meerts dari Netherlands Institute of International Relations.

Pensyarah berwibawa lain bagi kursus ini adalah TYT Ong Keng Yong yang memberi ceramah mengenai *Roles of Diplomats in ASEAN Countries in Achieving the ASEAN Economic Community (AEC) in 2015*, TYT Dato' Paul Jones mengenai *U.S-Malaysia Relations*, Dato' Syed Danial Syed Ahmad mengenai *Royalty and Palace Protocol* dan Y.A.M Tunku Dara Tunku Tan Sri Naquiah binti Almarhum Tuanku Jaafar mengenai *Social Etiquette and Grooming*. Para peserta juga berpeluang bertemu dengan Dato' Mahadzir Lokman, pengacara majlis yang popular dan Dato' Yasmin Yusoff, salah seorang personaliti terkenal tanahair selain bekas ratu cantik Malaysia.

Satu lagi komponen penting modul adalah program penempatan di Perwakilan Malaysia di luar negara dengan objektif untuk memberikan pendedahan dan pengalaman *hands-on* kepada peserta mengenai kerja sebenar di Kedutaan di luar negara. Para peserta telah dibahagi kepada dua kumpulan. Satu kumpulan terdiri daripada 12 peserta yang diketuai oleh Ketua Pengarah telah menjalani penempatan di Kedutaan Malaysia di Bangkok. Kumpulan yang kedua yang terdiri daripada 12 peserta juga telah diketuai oleh Timbalan Ketua Pengarah dan telah menjalani penempatan di Kedutaan Malaysia di Jakarta.

Para peserta juga telah mengikuti lawatan sambil belajar ke Melaka. Mereka juga telah diberi penghormatan untuk mengadakan kunjung hormat ke atas TYT Tun Datuk Seri Utama Mohd Khalil Yaakob, Gabenor Melaka selain kunjung hormat ke atas Dato' Wira Omar Kaseh, Setiausaha Kerajaan Negeri.

Di samping itu, peserta antarabangsa turut dijemput untuk menyertai modul *Regional and International Affairs* yang berlangsung selama dua minggu. Untuk modul ini, 13 diplomat muda dari sembilan negara iaitu Australia, Brazil, Mesir, Laos, Namibia, Qatar, Ukraine,



Bersama Tun Mahathir dan Dr. Surin Pitsuwan

Amerika Syarikat, dan Uzbekistan telah mengambil bahagian. Modul ini memberi tumpuan kepada subjek serantau dan pelbagai hala seperti ASEAN dan Pertubuhan Bangsa-Bangsa Bersatu. Satu aktiviti simulasi mengenai Majlis Keselamatan Pertubuhan Bangsa-Bangsa Bersatu (UNSC) turut diadakan.

IDFR telah menganugerahkan *Diploma in Diplomacy* dalam satu majlis makan malam. Majlis Graduasi ini lebih bermakna dengan kehadiran Dato' Sri Anifah Aman, Menteri Luar Negeri, Senator A. Kohilan Pillay, Timbalan Menteri Luar Negeri, Tan Sri Mohd. Radzi Abdul Rahman, Ketua Setiausaha Kementerian Luar Negeri serta tetamu kehormat yang lain, penceramah jemputan dan ahli keluarga para peserta.

Kesemua 24 peserta serta 13 peserta antarabangsa dengan bangganya naik ke pentas untuk menerima Diploma, Sijil Penyertaan dan Sijil Bahasa Asing masing-masing. IDFR turut menyampaikan empat anugerah khas kepada mereka yang cemerlang sepanjang program. Anugerah tersebut adalah:

- ✧ *Foreign Minister's Award for Best Student:* Wan Mohd. Afeek Afifi Wan Ali
- ✧ *Secretary General's Award for Best Leadership:* Nur Herzazzila Ghazali
- ✧ *Director General's Award for Best Speech Writer:* Mimi Kaur Ramday
- ✧ *United Nations Security Council Simulation Award:* Hanizah Mohd. Izzuddin, Brock Fox, Muhammad Azmi Abdullah dan Rosfazidah Razi Varathau Rajoo

Advanced Speech Writing Workshop

IDFR telah menganjurkan dua siri *Advanced Speech Writing Workshop* pada tahun 2012. Siri pertama adalah dari 23 hingga 25 Mei dan dihadiri oleh sepuluh Ketua Penolong Setiausaha dari Kementerian Luar Negeri. Siri

kedua pula berjalan dari 28 hingga 30 Mei dan dihadiri oleh lapan Setiausaha Bahagian Kementerian tersebut.

Bengkel tersebut telah dikendalikan oleh Encik Simon Lancaster, pengasas Bespoke, iaitu agensi penulisan ucapan yang terkenal di United Kingdom. Beliau telah menulis banyak ucapan untuk ahli-ahli politik, para usahawan, artis dan ahli sukan di Britain. Dari tahun 1999 hingga 2007, beliau telah mengetuai kumpulan penulis ucapan untuk Kabinet Tony Blair. Ucapan-ucapan yang dihasilkan oleh beliau berkisar isu-isu seperti politik, pertahanan, perdagangan, transformasi perkhidmatan awam, pelajaran, kesihatan dan perniagaan.

Bengkel tiga hari itu dikendalikan mengikut kesesuaian, pengalaman dan latar belakang setiap kumpulan peserta. Kandungan modul bengkel merangkumi aspek teori, analisa teks ucapan dan latihan penulisan teks ucapan.



Para peserta kursus bersama Simon Lancaster

Crisis Management Course for International Participants 2012

Crisis Management Course for International Participants 2012 tersebut telah dijalankan dari 4 hingga 22 Jun 2012. Para peserta yang terlibat adalah dari Afghanistan, Albania, Croatia, Ecuador, Fiji, Filipina, Indonesia, Jordan, Laos, Mesir, Myanmar, Oman, Pakistan, Palestin, Sri Lanka, Thailand, Uganda, Uzbekistan, Vietnam, dan Yemen. Tidak ketinggalan seramai lima peserta Malaysia dari Majlis Keselamatan Negara, Jabatan Kastam, Polis Diraja Malaysia, Jabatan Bomba dan Tentera Udara Diraja Malaysia turut menyertai kursus tersebut.

Kursus selama tiga minggu ini padat dengan pengisian topik-topik menarik seperti *Theory and Concept of Crisis Management, The Law of Armed Conflict in International Crisis, Crisis Communication in Situations of Armed Conflict, Expectations of Diplomats, The Use of Force, Terrorism, Human Trafficking, Media Response in Crisis Management, Issues and Challenges*

in Humanitarian Assistance, Food Crisis, Humanitarian Relief Effort, Security Threat in Gulf of Aden and Indian Ocean, Unity in Diversity, Media Warfare Psychology, War and Peace Journalist, Managing Refugees in a Crisis, Human Rights Law in Crisis, Country Risk Management, Diplomacy in Crisis Management dan Peaceful Settlement of International Disputes through Adjudication by the International Court of Justice. Ceramah telah disampaikan oleh para penceramah yang bertauliah dan berkelayakan dalam bidang masing-masing.

Selain sesi di dalam kelas, para peserta turut berpeluang menghadiri sesi ceramah di luar kelas di Puncak Rimba, Bukit Tinggi pada 12 dan 13 Jun 2012. Mereka turut diberi pendedahan dengan beberapa lawatan sambil belajar antaranya ke Pusat Latihan Pengaman Malaysia di Port Dickson, Agensi Penguatkuasa Maritim Malaysia (Wilayah Utara), Lembaga Pembangunan Langkawi (LADA), Perbadanan Nasional Berhad (PNS) dan PETRONAS.

Orientation Course for Secretaries

IDFR telah berjaya menganjurkan *Orientation Course for Secretaries* dari 16 hingga 27 Jun 2012. Seramai 12 setiausaha pejabat dari pelbagai bahagian di Kementerian Luar Negeri termasuk empat dari IDFR telah terlibat dalam kursus ini.

Kursus yang telah dianjurkan selama dua minggu ini telah menggariskan objektif untuk memperluaskan pengetahuan profesional dan kemahiran yang diperlukan oleh Setiausaha-setiausaha Pejabat di Kementerian Luar Negeri dalam melaksanakan tugas mereka di Pejabat Perwakilan Malaysia di luar negara. Ia juga bertujuan memberi pendedahan kepada mereka mengenai kepelbagaian aspek dalam bidang pengurusan pejabat, meningkatkan kemahiran komunikasi dan interpersonal dan memupuk nilai kepentingan dalam mempamerkan imej yang baik.

Selaras dengan objektif yang digariskan, IDFR telah mengatur pelbagai modul merangkumi isu-isu berkaitan Kementerian Luar Negeri seperti *Overview of Ministry of Foreign Affairs' Strategic Plan, The Importance of Your Role at Missions Abroad, Inspectorate Issues, Perks and Privileges, Administrative and Security Matters at Missions Abroad, Vienna Convention and Consular Relations, Preparation for Living and Working Abroad* serta ceramah oleh Timbalan Presiden Persatuan Wanita Kementerian Luar Negeri Malaysia (PERWAKILAN).

Para peserta juga telah berpeluang untuk terlibat dalam modul-modul mengenai kemahiran diplomasi seperti *Reception and Fine Dining dan Social Etiquette.* Bahasa Inggeris dan komunikasi turut diketengahkan melalui modul-modul seperti *English for Diplomacy, English for Effective Communications, Presentation Skills, Written and Verbal Communications, Cross-Cultural*



Para peserta *Workshop on International Negotiation for Senior Officers* bersama Prof. Paul Meerts

Communications dan *Interpersonal Skills*. Modul-modul lain merangkumi peningkatan jati diri seperti *Motivation*, *Group Dynamics*, *Grooming*, *Malaysian Cultural Dances* dan *1Malaysia Concept* turut dimuatkan.

Workshop on International Negotiation for Senior Officers

Bengkel tersebut telah berjaya dianjurkan dari 19 hingga 21 Jun 2012 dan telah dihadiri oleh 20 para pegawai kanan kerajaan. Sembilan daripada mereka adalah dari Kementerian Luar Negeri, tiga dari Jabatan Perdana Menteri, empat dari MATRADE, dan setiap seorang dari MIDA, Kementerian Pengangkutan, Kementerian Penerangan, Komunikasi dan Kebudayaan, dan Institut Penyelidikan Sains dan Teknologi Pertahanan.

Bengkel tersebut telah dikendalikan oleh Profesor Paul Meerts, pakar dalam bidang perundingan antarabangsa dari Netherlands Institute of International Relations (Clingendael). Beliau adalah Penasihat kepada Pengarah Institut tersebut dan merupakan profesor pelawat di College of Europe (Bruges), University of Economics (Prague) dan di UNESCO Institute for Water Education (Delft). Profesor Paul Meerts mempunyai pengalaman yang luas dalam bidang analisis, proses dan implementasi perundingan antarabangsa dan telah banyak memberi syarahan kepada para pegawai kerajaan di seluruh dunia.

Tujuan penganjuran bengkel ini adalah untuk memberi pendedahan kepada para peserta berkenaan teori, strategi, kemahiran dan model perundingan antarabangsa. Pada waktu yang sama, mereka dapat melihat kekuatan dan kelemahan mereka dalam mengendali sesuatu perundingan melalui latihan simulasi.

Bengkel tiga hari ini dikendalikan melalui ceramah interaktif, perbincangan berkumpulan dan latihan simulasi. Ia merangkumi isu-isu serta topik-topik bertema yang berkait dengan perundingan dua hala dan pelbagai hala di mana teknik-teknik, strategi dan kemahiran serta kekuatan dan kesilapan mengendalikan rundingan dikupas secara terperinci.

Orientation Course for Heads of Mission and Their Spouses

IDFR telah berjaya melaksanakan siri pertama *Orientation Course for Heads of Mission and Their Spouses* dari 25 hingga 29 Jun 2012. Seramai tujuh bakal Duta Besar dan Pesuruhjaya Tinggi serta pasangan masing-masing telah menyertai kursus tersebut.

Para peserta yang hadir adalah Ambassador Rosmidah Zahid, bakal Pesuruhjaya Tinggi ke New Zealand, Ambassador Mohd Zulkephli Mohd Noor, bakal Duta Besar ke Turkmenistan dan isteri Puan Anna Amalina Imam Baweh, Dato' Jamaluddin Sabeh, bakal Duta Besar ke Republik Poland dan isteri Datin Norsiah A. Razak, Dato' Nik Mustafa Kamal Nik Ahmad, bakal Duta Besar ke Romania dan isteri Datin Siti Fatimah Karim, Ambassador Dr. Hasrul Sani Mujtabar, Bakal Pesuruhjaya Tinggi ke Pakistan dan isteri Puan Habibah Mahmud, Dato' Ahmad Anwar Adnan, bakal Duta Besar ke Emiriah Arab Bersatu dan isteri Datin Norzelah Mohd Zakaria serta Puan Norlin Othman, bakal Pesuruhjaya Tinggi ke Bangladesh berserta suami Encik Zakaria Idris.

Kursus yang dijalankan selama lima hari itu menggariskan beberapa objektif penting iaitu memberi gambaran tentang fungsi dan tanggungjawab sebagai



Para peserta *Orientation Course for Heads of Mission and Their Spouses* bersama Tan Sri Ahmad Fuzi

Ketua Perwakilan Malaysia di luar negara di samping mengukuh dan meningkatkan pengetahuan serta kemahiran mereka berkaitan isu-isu di peringkat Malaysia dan antarabangsa. Selari dengan objektif kursus juga, IDFR telah merangka beberapa modul merangkumi ceramah dan perbincangan panel bersama ketua-ketua bahagian dan jabatan dari Kementerian Luar Negeri Malaysia, agensi-agensi Kementerian dan syarikat berkaitan kerajaan. Ini termasuklah ceramah makan tengahari dan makan malam bersama beberapa penceramah yang terkenal dan berpengalaman.

Para peserta turut berpeluang mendengar ceramah bertajuk *ASEAN Community toward 2015, Current Bilateral and Multilateral Issues, 1Malaysia, People First Performance Now as the Future Direction of Malaysia's Foreign Policy, Transform Malaysia into a High-Income Nation by 2020, Human Rights and Malaysia, Etiquette and Royal Protocol dan Dealing with Media: A Presentation on Defending National Interest*.

Menyedari pentingnya peranan pasangan kepada Ketua-ketua Perwakilan ini, IDFR telah merangka beberapa program khas untuk mereka. Antaranya adalah *Cooking Demonstration* oleh Pensyarah Kulinari, *Workshop on Effective Communication, Presentation Skills* dan *Public Speaking* serta ceramah bertajuk *The Role of Spouse* yang disampaikan oleh Puan Sri Jazliza Jalaluddin, Presiden PERWAKILAN.

Strategic Negotiations for the Joint Ministerial Committee for Iskandar Malaysia (JMCIM-IRDA)

Atas permintaan Pihak Berkuasa Wilayah Pembangunan Iskandar (IRDA), program pertama *Strategic Negotiations for the Joint Ministerial Committee for Iskandar Malaysia (JMCIM-IRDA)* telah dianjurkan dari 3 hingga 4 September 2012.

Seramai 59 peserta telah menghadiri kursus tersebut dan mereka terdiri daripada wakil-wakil jawatankuasa

kumpulan kerja imigresen, pengangkutan, alam sekitar, pelancongan, projek ikonik dan kerjasama industri. Objektif yang telah digariskan bagi kursus berkenaan adalah untuk membina pengetahuan dan pemahaman mengenai isu-isu berkaitan Malaysia dan Singapura di dalam konteks perundingan. Hala tuju kursus adalah untuk membina hubungan kolaborasi positif antara Iskandar Malaysia dan Singapura untuk mempertingkatkan pelaburan dalam pelbagai sektor.

Kursus dua hari itu telah melibatkan ceramah oleh para penceramah tersohor dan terkemuka. Antara mereka adalah Tan Sri Ahmad Fuzi Abdul Razak, Setiausaha Agung, Yayasan Forum Ekonomi Islam Dunia (WIEF) dan juga mantan Ketua Setiausaha Kementerian Luar Negeri yang dijemput untuk berkongsi pengalaman beliau dan Profesor Dr. K.S. Nathan, Pengarah Institut Kajian Malaysia dan Antarabangsa (IKMAS) yang telah memberi ceramah mengenai *Malaysia-Singapore Relations in the Context of Regionalism*. IDFR turut mengatur sesi ceramah merangkumi topik seperti *International Negotiations* yang telah disampaikan oleh Puan Rahimah Yeop, Pengarah Bahagian Pengajian Akademik, Penyelidikan dan Penerbitan IDFR, *Malaysia-Singapore Future Challenges* oleh Encik Steven CM Wong, Pengarah Ekonomi, Institut Kajian Strategik dan Antarabangsa (ISIS) dan *Malaysia-Singapore Economic Relations* oleh Dr. Sufian Jusoh, Pengurus World Trade Institute Consulting Malaysia (WTI).

Ceramah terakhir kursus tersebut telah disampaikan oleh TYT Dato' Md. Hussain Nayan, Pesuruhjaya Tinggi Malaysia di Singapura yang telah berkongsi pandangan dan wawasan mengenai isu-isu substantif berkaitan hubungan dua hala Malaysia-Singapura.

Strategic Analysis for International Participants

Kursus ini bertujuan meningkatkan pemahaman dalam aspek penganalisaan hubungan antarabangsa masa kini dan juga mendedahkan para peserta kepada perubahan politik, keselamatan dan persekitaran

strategik global. Kursus tiga minggu ini, yang dijalankan dari 3 hingga 21 September 2012, menekankan kedua-dua aspek teori dan praktikal melalui ceramah seperti *Strategic Thinking and Planning, Traditional and Non-Traditional Security, Country Risk Analysis, Malaysia's Defence Policy and Strategy* dan *National and International Security*. Ia merupakan platform terbaik bagi para peserta untuk bertukar-tukar pandangan dan pengalaman.

Selain daripada sesi ceramah, beberapa lawatan sambil belajar juga telah dianjurkan sepanjang kursus ini iaitu lawatan ke Kementerian Luar Negeri, Putrajaya, dan lawatan selama tiga hari ke negeri Melaka dan Johor.

Kursus ini, yang dijalankan di bawah PKTM telah dihadiri oleh 27 peserta, yang mana tujuh antara mereka telah dibiayai separa oleh Sekretariat Rancangan Colombo. Para peserta datang dari Argentina, Azerbaijan, Bhutan, Cambodia, Filipina, Iran, Laos, Maldives, Myanmar, Oman, Sri Lanka, Sudan, Thailand, Tunisia, Uzbekistan, Yemen dan Malaysia.

Mid-Career Course for Diplomats

Kursus *Mid-Career Course for Diplomats* telah dianjurkan dari 10 hingga 21 September 2012. Seramai lapan pegawai yang terpilih dari pelbagai jabatan di Kementerian Luar Negeri telah hadir ke kursus dua minggu tersebut.

Objektif kursus berkenaan adalah untuk memperingkatkan pengetahuan profesional dan kemahiran diplomasi para peserta. Kursus tersebut juga bertujuan memperkasakan ilmu pengetahuan mereka dalam beberapa bidang yang dianggap penting di samping membina kemahiran kepimpinan, komunikasi dan pengurusan efektif.

Selaras dengan objektif yang telah digariskan, IDFR telah menggubal beberapa modul merangkumi isu-isu berkaitan Kementerian Luar Negeri seperti *Ministry of Foreign Affairs' Strategic Plan* dan *Key Performance Indicator*. Selain itu, modul berkaitan kemahiran diplomasi seperti *International Negotiations, Language and Diplomacy, Presentation and Communication Skills* serta *Speech Writing* turut dianjurkan.

IDFR turut mengundang beberapa penceramah ternama untuk memberi ceramah mengenai isu-isu penting masa kini seperti *ASEAN Future Challenges and its Dialogue Partners, Global Movement of Moderates, Public Diplomacy, Middle East Crisis, Human Rights, Role of Civil Society, Human Trafficking, Maritime Diplomacy* dan *Malaysia as an International Islamic Financial Centre*.

Diplomatic Training Course for Libyan Diplomatic Officers

IDFR telah berjaya melaksanakan satu kursus diplomatik khas untuk para pegawai Kerajaan Libya dari 10 hingga 21 September 2012.

Seramai 16 pegawai diplomatik Libya telah menghadiri kursus selama dua minggu ini yang mengandungi tajuk-tajuk ceramah seperti *International Negotiations, Cross-Cultural Communication* dan *Overview of Public Diplomacy*. Terdapat juga ceramah umum seperti *Global Movement of Moderates* oleh Tan Sri Razali Ismail dan *Diplomacy in the 21st Century* oleh Dato' Ku Jaafar Ku Shaari. Selain itu, mereka juga telah dibawa melawat Melaka, Johor dan Menara Berkembar PETRONAS di Kuala Lumpur.

Secara keseluruhannya, kesemua pegawai diplomatik Libya itu telah melahirkan penghargaan mereka kerana



Para peserta *Mid-Career Course for Diplomats* bersama Pengarah Bahagian Latihan, Encik Lim Juay Jin

diberi peluang untuk menghadiri kursus khas ini dan dapat melihat sendiri beberapa tempat yang menarik serta bersejarah di sebuah negara yang stabil, progresif dan terdiri daripada pelbagai kaum dan kebudayaan.

International Relations Module for the Diploma in Public Management 1/2012



Para peserta DPA mendengar ceramah di Auditorium

IDFR dan INTAN telah bersama-sama menganjurkan modul tersebut dari 1 hingga 4 Oktober 2012 dan dari 5 hingga 8 November 2012. Modul tersebut telah dihadiri oleh 150 pegawai dari Sidang C dan D dan 149 pegawai dari Sidang A dan B.

Objektif modul ini adalah untuk meningkatkan ilmu pengetahuan dan pemahaman para peserta mengenai konsep diplomasi dan hubungan antarabangsa. Ia juga bertujuan memberi gambaran mengenai fungsi dan tanggungjawab Diplomat Malaysia serta meningkatkan ilmu pengetahuan mereka mengenai posisi Malaysia terhadap isu antarabangsa terutamanya mengenai ASEAN.

Kuliah yang telah direncanakan dalam modul ini termasuklah *Malaysia's Foreign Policy*, *Vienna Convention and Consular Relations*, *Malaysia's Role in the Creation of ASEAN Community in 2015* dan *Malaysia's Position on Counter Terrorism*. Para peserta telah juga diberi peluang untuk mencerna pelbagai pendekatan hubungan antarabangsa seperti *International Negotiation Skills* dan *English and Diplomacy*. Selain itu, Encik Jeffery D. Rathke, Kaunselor Hal Ehwal Awam dari Kedutaan Amerika Syarikat telah sekali lagi dijemput untuk berkongsi pandangan beliau mengenai *Diplomats in the 21st Century* dengan para peserta.

Sebagai sebahagian daripada modul ini juga, para peserta dikehendaki membentangkan projek kumpulan mengenai isu-isu seperti *Global Movement of the Moderates*, *Challenges in the Middle East*, *Islamic Diplomacy in the Current World Situation*, *South China*

Sea and Spratly Issues, *the Emergence of China as Economic Powerhouse*, *North Korean Nuclear Crisis* dan *Malaysia's Role Towards ASEAN Community 2015*.

Commonwealth Regional Programme in Diplomatic Training

Kursus *Commonwealth Regional Programme in Diplomatic Training* ini telah diadakan dari 12 hingga 25 November 2012 di bawah tajaan Sekretariat Komanwel di London.

Kursus ini telah dihadiri oleh 14 peserta; tiga dari Bangladesh, seorang dari Brunei Darussalam, tiga dari Maldives, tiga dari Pakistan dan empat dari Sri Lanka. Kebanyakan mereka adalah pegawai pertengahan kerjaya yang bertugas di Kementerian Luar Negeri manakala yang lain bertugas di bahagian Ekonomi dan Perdagangan di negeri masing-masing.

Objektif utama kursus ini adalah untuk memberi pendedahan mengenai kemajuan kontemporari dalam diplomasi dan hubungan antarabangsa, meningkatkan pengetahuan berkenaan isu-isu semasa serantau dan global, meningkatkan kemahiran profesional dan diplomatik serta menyediakan forum bagi pertukaran idea dan pengalaman. Kursus ini juga diadakan untuk berkongsi dengan para peserta mengenai usaha Malaysia dalam mengubah dan meningkatkan pertumbuhan ekonomi, tadbir urus dan kemajuan sosial.

Selama dua minggu, para peserta telah melalui pembelajaran secara interaksi di dalam kelas, perbincangan berkumpulan, latihan simulasi dan lawatan sambil belajar. Topik-topik bagi pembelajaran secara interaksi di dalam kelas termasuklah *Organisational Leadership and Management*, *ASEAN Security*, *Global Movement of Moderates*, *Public Diplomacy*, *Malaysia's National Key Result Areas (NKRA) and Economic Transformation Programme (ETP)*, *Knowledge Management*, *Theories and Practices in Diplomacy and International Relations* dan *Crisis Management*. Para peserta juga mempelajari *International Negotiations* dari segi teori dan diikuti latihan simulasi. Sebagai tambahan, kursus ini memperkenalkan modul baru iaitu program penempatan selama tiga hari di Kementerian Luar Negeri.

Bagi menambah perspektif serantau di dalam kursus ini, kehadiran TYT Ambassador Sumith Nakandala, Ketua Pengarah Hal-hal Ekonomi, Kementerian Hal Ehwal Luar, Sri Lanka adalah sangat dihargai. TYT Ambassador Sumith Nakandala berkongsi pandangan dan pengalaman beliau di dalam topik *Peace and Reconciliation in South Asia*. Selain daripada aspek substantif, para peserta juga telah dibawa ke Batu Caves di mana sambutan Deepavali iaitu perayaan bagi mereka yang beragama Hindu peringkat kebangsaan telah diadakan. Lawatan ini sedikit sebanyak telah memberi pendedahan mengenai fahaman pelbagai budaya di Malaysia. Para peserta turut didedahkan

kepada aspek sejarah dan kebudayaan Malaysia melalui lawatan sambil belajar ke negeri Melaka, salah satu tapak UNESCO di Malaysia.

Diplomatic Training Course (DTC) for Myanmar Officers

IDFR telah menganjurkan kursus latihan diplomatik bagi 50 pegawai kerajaan dari Republik Kesatuan Myanmar di bawah tajaan PKTM dari 22 November hingga 12 Disember 2012. Penganjuran kursus khas ini merupakan salah satu hasil perbincangan semasa lawatan rasmi Dato' Sri Najib Tun Abdul Razak, Perdana Menteri Malaysia dan Dato' Sri Anifah Aman, Menteri Luar Negeri ke Republik Kesatuan Myanmar pada bulan Mac 2012.

Objektif kursus ini adalah untuk memberi para peserta pengetahuan yang berkaitan serta meningkatkan keupayaan mereka dalam persediaan Kerajaan Myanmar untuk menjadi Pengerusi ASEAN pada tahun 2014 dan menganjurkan Sidang Kemuncak ASEAN dan Sidang-Sidang Kemuncak berkaitan. Para peserta diberi pendedahan dan latihan khusus mengenai fungsi, peranan dan tanggungjawab sebagai Pengerusi ASEAN.

Kaedah pengajaran dan pembelajaran yang bersepadu melalui sesi taklimat, perbincangan, ceramah, latihan simulasi dan lawatan sambil belajar telah digunakan sepanjang kursus berlangsung selama tiga minggu. Peserta juga telah diberi peluang untuk mengasah kemahiran Bahasa Inggeris masing-masing melalui beberapa modul bahasa tersebut.

Orientation Course for Heads of Mission and Their Spouses

IDFR telah berjaya melaksanakan kursus *Orientation Course for Heads of Mission and Their Spouses* buat kali keduanya dari 3 hingga 7 Disember 2012. Seramai 24

peserta dari Kementerian Luar Negeri telah mengikuti kursus ini.

Objektif kursus ini diadakan adalah untuk memberi pendedahan kepada para peserta mengenai fungsi serta tanggungjawab Ketua Perwakilan dan juga pasangan mereka, mempertingkatkan pengetahuan serta pemahaman tentang isu-isu domestik dan antarabangsa dan mempertingkatkan kemahiran diplomasi. Bagi memenuhi objektif tersebut, IDFR telah merangka beberapa modul merangkumi ceramah dan perbincangan panel bersama ketua-ketua bahagian dan jabatan dari Kementerian Luar Negeri Malaysia, agensi-agensi Kementerian dan syarikat berkaitan kerajaan.

Selain itu, peserta turut mendengar ceramah bertajuk *Global Movement of Moderates, Talent Corp Malaysia, Human Rights and Malaysia, Government Transformation Programme, Economic Diplomacy, Royal Protocol* dan *Dealing with the Media*.

Beberapa modul khusus bagi pasangan para peserta telah dimuatkan ke dalam kursus ini. Antaranya adalah *Cooking Demonstration and Food Presentation* oleh Pensyarah Kulinari, bengkel *Effective Communication, Presentation Skills and Public Speaking* oleh Unit Pembangunan Profesional, British Council Malaysia dan ceramah bertajuk *The Role of Spouse* yang telah disampaikan oleh Puan Sri Jazliza Jalaluddin, Presiden PERWAKILAN.

Orientation Course for Spouses of Malaysian Diplomats

IDFR telah menganjurkan satu kursus yang baru diperkenalkan iaitu *Orientation Course for Spouses of Malaysian Diplomats* dari bulan September hingga Disember dengan jayanya. Kursus ini direka khas untuk



Para peserta dari Myanmar sewaktu lawatan sekitar Kuala Lumpur



Ahli-ahli PERWAKILAN bersama Puan Sri Jazliza Jalaluddin

pasangan kepada para diplomat Malaysia serta ahli-ahli PERWAKILAN.

Objektif utama kursus ini adalah menyediakan para peserta untuk peranan dan tanggungjawab mereka apabila mengiringi pasangan masing-masing ke luar negara. Terdapat lapan siri modul yang telah dijalankan bermula 5 September 2012. Siri pertama bertajuk *Perks and Privileges* telah disampaikan oleh Dato Nor'Aini Abd. Hamid, Ketua Inspektorat dari Kementerian Luar Negeri dan *Royal Protocol* yang telah disampaikan oleh Encik Omar Baba, Penasihat Protokol. Siri kedua telah diadakan pada 19 September 2012 di mana ia memberi tumpuan kepada tajuk *Emotion and Stress Management* dan *Reception and Official Entertaining* yang telah disampaikan oleh Puan Shahreen Kamaluddin, Pengarah Urusan Shahreen Corporate Communications.

Siri ketiga bagi kursus ini telah diadakan pada 10 Oktober 2012. Modul yang disampaikan adalah *Communication Skills* oleh Cik Jackie Clarke dari British Council Malaysia. Siri keempat iaitu *Cooking Demonstration and Practicum* telah dijalankan pada 24 Oktober 2012 oleh Encik Mohd Zain Kutut, Pensyarah dari Pusat Penyelidikan dan Pembangunan Kulineri, Jabatan Seni Kulineri dan Gastronomi, UiTM.

Seterusnya pada 31 Oktober 2012, modul *English Language and Public Speaking* telah dijalankan oleh Puan Joyce Abraham, guru bahasa Inggeris dari IDFR. Manakala modul keenam adalah pada 7 November 2012 dan bertajuk *Official Writing Skills and Meeting Management* oleh Dr. Abdul Rahim Said, Perunding dari Rahimsaid Consulting Services. Seterusnya siri ketujuh telah diadakan pada 28 November 2012 iaitu *Grooming and Reception* dan *Official Entertaining* dan

telah dikendalikan oleh Puan Rahimah Yeop, Pengarah Bahagian Pengajian Akademik, Penyelidikan dan Penerbitan di IDFR.

Modul terakhir bagi kursus ini telah diadakan pada 20 Disember 2012 bertajuk *Teamwork and Leadership*, juga telah disampaikan oleh Dr. Abdul Rahim Said. Presiden PERWAKILAN, Puan Sri Jazliza Jalaluddin juga telah dijemput untuk menyampaikan ceramah bertajuk *The Role of Spouse*.

The background is a deep blue gradient with concentric circular patterns. Scattered throughout are numerous water droplets of varying sizes, some with highlights, and several semi-transparent circles in lighter shades of blue. A horizontal band of medium blue is positioned across the middle of the image.

BAHAGIAN BAHASA

BAHAGIAN BAHASA

Bahagian Bahasa menjalankan kursus untuk bakal-bakal diplomat dari Kementerian Luar Negeri dan juga para pegawai dari Kementerian dan agensi Kerajaan yang ada hubungkait dengan hubungan antarabangsa. Di samping itu, Bahagian Bahasa juga menawarkan kursus-kursus perkembangan profesional secara berterusan untuk para pegawai yang sedang berkhidmat dalam bidang diplomatik.

Selain menjalankan kursus-kursus untuk meningkatkan kemahiran berbahasa Inggeris, Bahagian Bahasa turut menawarkan beberapa kursus bahasa asing iaitu Bahasa Arab, Perancis, Sepanyol, Mandarin dan Bahasa Melayu. Kursus-kursus bahasa ini dikendalikan dengan tujuan memupuk kemahiran serta pengetahuan linguistik para pegawai dalam menjalankan tugas profesional mereka dengan lebih berkesan sama ada di dalam atau di luar negara.

Sepanjang tahun 2012, sebanyak 26 kursus telah dikendalikan oleh Bahagian Bahasa, termasuk kursus-kursus Bahagian Bahasa sendiri serta modul-modul bahasa untuk program-program Bahagian Latihan seperti *Diploma in Diplomacy (DiD)*, *Diploma in Public Management* dan *Diplomatic Training Course for International Participants (DTC)*.

BAHASA INGGERIS

In-House English for Communication

Kursus berterusan ini dijalankan selama dua jam setiap minggu untuk kakitangan IDFR dan para pesertanya terdiri daripada Penolong Pegawai Tadbir, Setiausaha Pejabat, Pembantu Tadbir, Pengawal Keselamatan dan kakitangan sokongan yang lain. Memandangkan kebolehan berbahasa Inggeris merupakan satu keperluan, adalah diharapkan agar kakitangan IDFR akan mengambil peluang seperti ini untuk memperbaiki tahap kemahiran mereka.

Say it Right: A Course in Pronunciation

Tujuan kursus ini diadakan adalah untuk meningkatkan kesedaran para peserta mengenai pentingnya sebutan yang betul bagi membolehkan mereka berkomunikasi dengan lebih baik. Kursus ini memberi pendedahan tentang pengetahuan pertuturan bahasa Inggeris. Beberapa aktiviti simulasi seperti latihan pengacaraan majlis dijalankan sebagai salah satu strategi untuk meningkatkan keyakinan para peserta.

Kursus tiga hari ini bermula pada 21 Februari dan berakhir pada 23 Februari 2012. Seramai 17 peserta telah menghadiri kursus ini, dan antara mereka adalah para pegawai dari Kementerian Luar Negeri, Kementerian Wanita, Keluarga dan Pembangunan Masyarakat, Kementerian Sumber

Manusia, Kementerian Penerangan, Komunikasi dan Kebudayaan, Kementerian Perusahaan Perladangan dan Komoditi, Jabatan Keselamatan dan Kesihatan Pekerjaan, Polis Diraja Malaysia, Institut Sukan Negara Malaysia, Suruhanjaya Pencegahan Rasuah Malaysia, Jabatan Perdana Menteri dan Sekolah Rendah Jenis Kebangsaan (C) Kung Man.



Para peserta tekun mendengar penerangan

Effective Presentation Skills

Pengucapan awam adalah satu kemahiran dan seni yang boleh memberi impak kepada para hadirin. Ia dapat meyakinkan, mendorong atau memberi maklumat yang boleh membawa kepada perubahan. Kursus ini mengambilkira bagaimana bagi kebanyakan orang, pengucapan awam adalah satu tugas yang mencabar namun di waktu yang sama, tidak dapat dielakkan.

Kursus *Effective Presentation Skills* yang dijalankan selama empat hari ini ditawarkan sebanyak dua kali dalam tahun 2012. Tumpuan kursus ini adalah kepada cara-cara bagaimana para peserta dapat menangani rasa gugup mereka dan bersedia untuk membuat penyampaian secara lisan.



Kerja berkumpulan

Kursus pertama dijalankan dari 27 hingga 30 Mac 2012 dan dihadiri oleh 21 peserta dari Institut Sukan Negara Malaysia, Kementerian Pertahanan, Polis Diraja Malaysia, Mahkamah Perusahaan Malaysia di

Sabah, Jabatan Arkib Negara, Kementerian Pelajaran, Kementerian Luar Negeri, Kementerian Belia dan Sukan, Kementerian Kesihatan, Jabatan Pembangunan Wanita, Kolej Tinggi Teknikal MARA dan Sekolah Menengah Kluang Barat, Johor.

Kursus kedua pula dijalankan dari 25 hingga 28 September 2012 dengan 16 peserta dari Polis Diraja Malaysia, Kementerian Pertahanan, Akademi Kepimpinan Pengajian Tinggi di bawah Kementerian Pengajian Tinggi, Kementerian Kesihatan, Kementerian Pelajaran, Suruhanjaya Syarikat Malaysia dan Institut Sukan Negara Pahang.

Effective Writing Skills

Kemahiran menulis datang dari kebolehan membentuk dan membuat ayat-ayat yang tepat dan berkesan. Bagi mencapai kemahiran tersebut, para peserta telah didedahkan kepada proses penulisan yang merangkumi perancangan perenggan-perenggan yang berkesan dan membentuk ayat-ayat yang jitu di samping kemahiran membentuk ayat serta ketepatan tatabahasa, penyuntingan dan penyemakan pruf.

Sepanjang tahun 2012, dua kursus *Effective Writing Skills* telah dijalankan dan beberapa pegawai dari pelbagai agensi kerajaan telah mengikuti kursus ini, yang dijalankan dari 23 hingga 26 April 2012 dan dari 5 hingga 8 November 2012.



Puan Joyce, guru Bahasa Inggeris, sedang mengajar

Peserta kedua-dua kursus ini datang dari Kementerian Kemajuan Luar Bandar dan Wilayah, Mahkamah Perusahaan Malaysia di Sarawak, Kementerian Pelajaran, Kementerian Sumber Asli dan Alam Sekitar, Kementerian Dalam Negeri, Kementerian Luar Negeri, Kementerian Sumber Manusia, Kementerian Pertahanan, Polis Diraja Malaysia, Dewan Bahasa dan Pustaka dan Institut Sukan Negara.

Building Blocks of Good English

Kursus *Building Blocks of Good English* ini telah dijalankan dari 15 hingga 19 Oktober 2012. Kursus ini bermula di peringkat asas kerana fokusnya adalah kepada ketepatan dalam penggunaan tatabahasa.

Oleh itu, topik-topik seperti kemahiran membina ayat, kesesuaian kata kerja dengan subjek, kata kerja waktu dan bentuk-bentuk ayat aktif dan pasif adalah antara komponen-komponen yang terdapat dalam kursus ini.

Tujuh belas pegawai kerajaan dari Polis Diraja Malaysia, Institut Sukan Negara, Kementerian Pertahanan, Jabatan Bomba dan Penyelamat, Institut Pendidikan Guru, Jabatan Tenaga Kerja Semenanjung, Jabatan Perkhidmatan Veterinar dan Jabatan Pembangunan Kemahiran yang menghadiri kursus ini, merakamkan rasa apresiasi mereka atas peluang yang telah diberi untuk memperbaiki tatabahasa Bahasa Inggeris mereka.



Para peserta sedang berbincang

English for Communication

Kursus ini dijalankan untuk dua kumpulan Penolong Pegawai Tadbir dan Setiausaha Pejabat dari Kementerian Luar Negeri. Kumpulan pertama yang terdiri daripada 22 peserta hadir untuk kursus ini dari 11 hingga 12 Jun 2012, manakala kumpulan kedua menghadiri kursus ini dari 18 hingga 19 Jun 2012.

Matlamat utama kursus ini, yang telah dijalankan di IDFR, adalah untuk meningkatkan tahap kecekapan para peserta bagi membolehkan mereka berkomunikasi dalam Bahasa Inggeris dengan lebih yakin dalam persekitaran kerja harian mereka.

Communication Skills Course: Say it Right

Atas jemputan Pejabat Pesuruhjaya Sukan Malaysia yang bertempat di Kompleks Sukan Negara, Bukit Jalil, lapan kelas *Communication Skills Course: Say it Right* selama dua jam setiap sesi telah dijalankan. Dua puluh pegawai dan kakitangan jabatan tersebut telah hadir untuk setiap sesi yang dijalankan di Pusat Akuatik Negara, Kompleks Sukan Negara.

Building Blocks of Good English

IDFR telah dijemput oleh Biro Pengawalan Farmaseutikal Kebangsaan, Kementerian Kesihatan untuk menjalankan kursus *Building Blocks of Good*

English dari 3 hingga 4 Oktober 2012. Empat puluh pegawai dari kumpulan pengurusan dan profesional serta kakitangan telah mengikuti kursus ini yang dijalankan di premis mereka di Petaling Jaya.

Effective Presentation Skills

IDFR telah dijemput oleh Institut Latihan Kehakiman dan Perundangan (ILKAP) untuk mengendalikan kursus *Effective Presentation Skills* yang merupakan satu daripada modul di bawah Program Latihan Pegawai-pegawai Perundangan ILKAP. Kursus tiga jam ini telah dijalankan untuk 25 pegawai perundangan (L41) di kampus mereka di Bandar Baru Bangi.

Modul-modul Bahasa Inggeris

Bahagian Latihan turut menyertakan modul-modul bahasa Inggeris di dalam kursus-kursus yang dirancang untuk para peserta dari dalam dan luar negara. Pada tahun 2012, Bahagian Bahasa telah terlibat di dalam kursus-kursus berikut:

English for Diplomatic Purposes (Diploma in Diplomacy 2012)

Modul-modul bahasa Inggeris yang telah dijalankan adalah seperti berikut:

- * *Presentation Skills*
- * *The Floor is Yours*
- * *Writing Skills*
- * *Journal Writing*
- * *Speaking Skills*
- * *Reading Skills*
- * *Literary Appreciation*
- * *Language and Diplomacy*
- * *Language in Context*

Melalui modul-modul di atas yang dijalankan sepanjang enam bulan, para diplomat muda tersebut didedahkan secara berterusan kepada latihan bahasa melalui aktiviti-aktiviti interaktif, penyampaian secara berkumpulan dan individu, serta latihan-latihan tatabahasa yang khusus untuk meningkatkan tahap ketepatan bahasa mereka. Mereka juga menulis jurnal yang interaktif secara kerap dan setiap jurnal mendapat maklum balas khas daripada fasilitator yang terlibat. Melalui modul *Writing Skills*, mereka didedahkan kepada prinsip-prinsip penulisan dan juga kemahiran membuat pelaporan.

Melalui modul *Speaking Skills*, mereka didedahkan kepada sistem fonetik bahasa Inggeris sebagai panduan untuk membuat sebutan yang jitu. *The Floor is Yours* adalah salah satu strategi yang digunapakai untuk memaksimumkan latihan pengucapan awam para peserta. Manakala dalam modul *Reading Skills*, para

peserta didedahkan kepada teknik membaca pantas dan membuat peta minda untuk idea-idea utama dan sokongan dalam teks yang diberikan.

Bagi modul *Language and Diplomacy*, para peserta telah didedahkan kepada penggunaan laras bahasa yang bersesuaian untuk berkomunikasi di peringkat diplomatik dan melalui modul *Literary Appreciation* pula, mereka belajar untuk menghargai penggunaan bahasa yang unggul. Mereka juga berpeluang untuk mengkaji sajak dan juga novel secara interaktif, dan diberi peluang untuk menzahirkan apa yang dikaji dari teks-teks yang telah ditentukan melalui huraian dan drama.

Pre-Posting Orientation Course for Officers and Spouses (SPKM)

Sepanjang 2012, Bahagian Latihan telah mengendalikan empat kursus *Pre-posting Orientation Course for Officers and Spouses (SPKM)*. Bahagian Bahasa telah menjalankan tiga modul seperti di bawah untuk kursus tersebut:

- * *Language and Diplomacy*
- * *Public Speaking and Presentation Skills*
- * *Art of Conversation*

Untuk modul *Public Speaking and Presentation Skills*, para peserta telah ditugaskan untuk membuat ucapan selama lima minit, di mana ucapan mereka dinilai oleh para peserta kursus yang lain dan fasilitator-fasilitator. Melalui *Art of Conversation*, mereka didedahkan kepada nuansa-nuansa dan amalan-amalan yang boleh dan tidak boleh dilakukan dalam pergaulan mengikut batas budaya.

Diploma in Public Management

Dua kumpulan peserta *Diploma in Public Management* dari Institut Tadbiran Awam Negara (INTAN) telah mengikuti modul *International Relations* yang dikendalikan oleh Bahagian Latihan. Salah satu komponen dalam modul tersebut yang dijalankan oleh Bahagian Bahasa adalah:

- * *Language and Diplomacy*

Diplomatic Training Course for International Participants

Bahagian Bahasa telah mengendalikan dua modul untuk *Diplomatic Training Course for International Participants* yang telah dijalankan dari 12 hingga 30 Mac 2012 dan dari 1 hingga 19 Oktober 2012. Modul-modul tersebut adalah:

- * *Language and Diplomacy*
- * *Public Speaking and Presentation Skills*

Dalam modul *Public Speaking and Presentation Skills*, setiap peserta melalui satu sesi praktikal di mana mereka diberi peluang untuk menyampaikan teks ucapan yang telah disediakan.

Orientation Course for Secretaries

Modul yang dikendalikan oleh Bahagian Bahasa adalah:

- ✧ *Written Communication Skills*
- ✧ *Verbal Communication Skills*
- ✧ *Presentation Skills*
- ✧ *The Floor is Yours*

Untuk komponen *The Floor is Yours*, setiap peserta telah diberi peluang untuk menyampaikan teks ucapan yang telah disediakan.

Orientation Course for Spouses of Malaysian Diplomats

Sepanjang 2012, kursus *Orientation Course for Spouses of Malaysian Diplomats* telah dijalankan secara bersiri dan Bahagian Bahasa terlibat dalam mengendalikan modul di bawah:

- ✧ *English Language and Public Speaking*

Sesi yang dijalankan adalah interaktif di mana setiap peserta telah terlibat dalam amalan-amalan bahasa dan latihan-latihan khusus tatabahasa bagi mempromosi ketepatan penggunaan bahasa.

Diplomatic Training Course for Diplomats from the Republic of Libya

Bahagian Bahasa telah mengendalikan satu sesi dua jam untuk modul di bawah:

- ✧ *Effective Presentation Skills*

Diplomatic Training Course for the Republic of the Union of Myanmar

Seramai lima puluh pegawai yang mewakili pelbagai kementerian dari Republik Persekutuan Myanmar berada di IDFR dari 22 November hingga 12 Disember 2012 untuk menghadiri satu kursus khas Latihan Diplomatik. Matlamat utama kursus ini adalah menyediakan para peserta dengan pengetahuan dan kemahiran yang perlu ada untuk menggalas tanggungjawab sebagai Pengerusi ASEAN pada tahun 2014 dan menganjurkan Sidang Kemuncak ASEAN dan Mesyuarat-mesyuarat Berkaitan.

Bahagian Bahasa terlibat secara aktif dalam kursus ini melalui modul-modul berikut:

- ✧ *Presentation Skills*
- ✧ *Grammar*

- ✧ *Writing Skills*
- ✧ *Effective Communication*
- ✧ *Pronunciation*
- ✧ *Rapporteur*

Dalam modul *Presentation Skills*, setiap peserta berpeluang untuk merancang, menyediakan dan menyampaikan ucapan tentang topik yang berkaitan dengan ASEAN.

BAHASA ARAB

Bahasa Arab Tahap II

Para peserta yang berjaya menamatkan kursus *Bahasa Arab Tahap I* pada 2011 telah mengikuti kursus ini. Kursus ini telah dijalankan dari 9 Januari hingga 13 Jun 2012 pada setiap hari Isnin dan Rabu, dari pukul 5.30 petang hingga 7.30 malam.

Peserta kursus ini datang dari Kementerian Kesihatan, Kementerian Pelajaran, Dewan Bahasa dan Pustaka, Tentera Darat Malaysia, Dewan Bandaraya Kuala Lumpur, Jabatan Pendaftaran Negara Selangor, Lembaga Penggalakan Pelancongan Malaysia dan Persatuan Bantuan Perubatan Malaysia.

Bahasa Arab Tahap X

Kursus ini telah berjalan dari 10 Januari hingga 11 Disember 2012. Sebelas peserta yang mengikuti kursus ini terdiri daripada para pegawai Kementerian Penerangan, Komunikasi dan Kebudayaan, Kementerian Pelajaran, Kementerian Pengajian Tinggi, Kementerian Pertahanan, Polis Diraja Malaysia dan Universiti Islam Antarabangsa, Malaysia.

Kelas ini dijalankan setiap hari Selasa, dari pukul 5.30 petang hingga 7.30 malam dengan penekanan kepada kefahaman membaca dan bertutur. Peserta yang berjaya menamatkan kursus ini akan meneruskan pembelajaran bahasa Arab di tahap seterusnya.

Bahasa Arab Tahap VII

Kursus 80 jam ini telah dijalankan dari 12 Januari hingga 15 Jun 2012. Ia adalah kursus separuh masa yang dijalankan pada setiap hari Khamis, dari pukul 5.30 petang hingga 7.30 malam.

Para pegawai dari Kementerian Kesihatan, Kementerian Pertahanan, Institut Kajian Strategik dan Antarabangsa (ISIS), Polis Diraja Malaysia, Tentera Laut Diraja Malaysia, Kedutaan Korea dan Kerjasama Pelbagai Hala Antarabangsa Menentang Ancaman Siber (IMPACT) telah menyertai kursus ini. Seramai sebelas peserta telah berjaya menamatkan kursus ini dan akan terus mempelajari bahasa Arab di tahap seterusnya bagi meningkatkan kemahiran serta keyakinan mereka dalam menggunakan bahasa tersebut.

Kursus Intensif Bahasa Arab untuk Diploma in Diplomacy (DiD) 2012

Kursus ini direka untuk melengkapkan para pegawai dengan pengetahuan asas bahasa Arab dan budayanya, bagi menampung keperluan perjalanan dan bekerja di negara berbahasa Arab. Kursus ini juga merupakan asas yang berguna bagi mereka yang ingin melanjutkan pembelajaran bahasa Arab dan mengenali budayanya.

Lima peserta telah berjaya menamatkan kursus enam bulan ini, yang berjalan dari April hingga Oktober 2012. Mereka telah menjalankan segala aktiviti dan tugas yang diberikan.

Bahasa Arab Tahap III

Kursus ini telah dijalankan dari 25 Jun hingga 12 Disember 2012 dan telah dihadiri oleh para peserta yang berjaya menamatkan kursus *Bahasa Arab Tahap II* pada tahun 2011. Kursus ini dijalankan setiap hari Selasa dari pukul 5.30 petang hingga 7.30 malam, dengan penekanan diberikan kepada kefahaman membaca dan bertutur.

Sembilan belas peserta yang menghadiri kursus ini terdiri daripada para pegawai Kementerian Kesihatan, Kementerian Pelajaran, Dewan Bahasa dan Pustaka, Tentera Darat Malaysia, Dewan Bandaraya Kuala Lumpur, Jabatan Pendaftaran Negara Selangor, Lembaga Penggalakan Pelancongan Malaysia, Persatuan Bantuan Perubatan Malaysia dan IDFR.



Ujian Bahasa Arab

Bahasa Arab Tahap VIII

Kursus ini telah berjalan dari 26 Jun hingga 14 Disember 2012. Kursus separuh masa ini dijalankan setiap hari Khamis, dari pukul 5.30 petang hingga 7.30 malam.

Pesertanya terdiri daripada para pegawai Kementerian Kesihatan, Kementerian Pertahanan, Institut Kajian Strategik dan Antarabangsa (ISIS), Polis Diraja Malaysia, Tentera Laut Diraja Malaysia, Kedutaan Korea dan IMPACT. Sebelas peserta yang berjaya menamatkan kursus ini akan meneruskan pembelajaran di tahap

seterusnya bagi meningkatkan kemahiran bahasa serta keyakinan mereka untuk menggunakan bahasa Arab.

BAHASA PERANCIS

Bahasa Perancis Tahap VII

Kursus petang *Bahasa Perancis Tahap VII* bertujuan untuk meningkatkan lagi kemahiran, pengetahuan dan kefahaman para peserta mengenai bahasa dan budaya negara-negara yang bahasa utamanya adalah Bahasa Perancis.



Lawatan sewaktu Minggu Bahasa Perancis

Kursus ini bermula pada 29 April 2011 dan berakhir pada 25 April 2012, dan lapan peserta telah mendaftar untuk kursus separuh masa ini. Para peserta ini datang dari Polis Diraja Malaysia, Kementerian Pelajaran, Kementerian Luar Negeri, Kementerian Perdagangan Antarabangsa dan Industri dan Muzium Negara.

Para peserta yang berjaya menamatkan kursus ini telah meneruskan pengajian ke Tahap VIII pada bulan Oktober dan mereka juga telah menghadiri kelas persediaan untuk menghadapi peperiksaan *Delf A2* pada bulan Jun 2012.

Bahasa Perancis Tahap II

Objektif kursus Bahasa Perancis Tahap II, yang telah dijalankan dari 5 Januari hingga 12 Jun 2012, adalah bagi membolehkan para peserta berkomunikasi dalam situasi harian dan memenuhi keperluan harian mereka dalam bahasa Perancis.

Kursus ini telah dihadiri oleh para peserta yang tamat kursus Tahap 1A dan Tahap 1B pada bulan Disember 2011. Seramai 18 peserta mendaftar untuk kursus separuh masa ini dan mereka datang dari Polis Diraja Malaysia, Kementerian Pembangunan Luar Bandar dan Wilayah, Kementerian Pelancongan, Jabatan Pelajaran Selangor, Muzium Negara dan Kementerian Luar Negeri.

Peserta yang berjaya menamatkan kursus ini telah meneruskan pembelajaran ke *Bahasa Perancis Tahap III*.

Kursus Intensif Bahasa Perancis untuk Diploma in Diplomacy (DiD) 2012



Peserta DiD

Kursus Bahasa Perancis untuk Tujuan Diplomatik adalah salah satu modul Bahasa Asing yang disertakan dalam program *Diploma in Diplomacy*. Kursus ini merangkumi 130 jam dan berjalan selama enam bulan dari bulan April hingga Oktober 2012.

Kursus Bahasa Perancis untuk Tujuan Diplomatik ini bertujuan melengkapkan para pegawai dengan pengetahuan asas bahasa dan budaya Perancis, dan menyediakan mereka untuk menghadapi keperluan perjalanan dan bekerja dalam persekitaran berbahasa Perancis. Kursus ini juga memberi mereka asas yang berguna untuk mempertingkatkan kefasihan dalam bahasa Perancis pada masa hadapan.

Antara enam orang peserta yang mendaftar dan berjaya menamatkan kursus ini, tiga datang dari Kementerian Luar Negeri, satu dari Kementerian Pertahanan, satu dari Kementerian Pelajaran dan satu dari Kementerian Perdagangan Antarabangsa dan Industri (MITI).

Mereka berpeluang untuk berinteraksi dengan penutur asli Bahasa Perancis semasa Festival Kesenian Perancis dan sewaktu lawatan mereka ke Alliance Française di Kuala Lumpur. Mereka juga dapat menikmati sajian Perancis melalui demonstrasi memasak dan lawatan ke kafe Perancis.

Bahasa Perancis Tahap I

Objektif kursus ini adalah untuk memperkenalkan bahasa dan kebudayaan Perancis kepada para peserta dan bagi membolehkan mereka berbual secara ringkas mengenai topik-topik asas dalam skop pengalaman bahasa yang terhad.

Seramai 22 peserta telah mendaftar untuk mengikuti *Bahasa Perancis Tahap I* yang berjalan dari 1 Oktober 2012 hingga 27 Mac 2013. Para peserta ini datang dari Jabatan Perkhidmatan Awam, Polis Diraja Malaysia,

SMK Seksyen 27, Agensi Anti-Dadah Negara, Suruhanjaya Pencegahan Rasuah Malaysia, Kastam Diraja Malaysia, Kementerian Pertahanan, Kementerian Pelancongan, Jabatan Kemajuan Islam Malaysia, Pesuruhjaya Tinggi Bangsa-Bangsa Bersatu untuk Pelarian (UNHCR), Kementerian Sains, Teknologi dan Inovasi, Berita Nasional Malaysia (BERNAMA) dan Kementerian Dalam Negeri.



Bersama Madame Jeanette, guru Bahasa Perancis

Bahasa Perancis Tahap III

Kursus ini bertujuan melengkapkan para peserta dengan kemahiran untuk berkomunikasi dalam konteks sosial, menyertai perbualan informal dan menghadapi situasi-situasi praktikal secara bertutur dan bertulis.

Seramai 15 peserta mendaftar untuk kursus ini yang telah bermula pada 2 Oktober 2012 dan akan berterusan sehingga 28 Mac 2013. Para peserta ini datang dari Kementerian Pelajaran, Jabatan Penerbangan Awam, Kementerian Luar Negeri, Muzium Negara, SMK Klang, SMK Seri Saujana, SM Agama Persekutuan Kajang, Lembaga Hasil Dalam Negeri, Kementerian Pelancongan, Jabatan Perdana Menteri dan Pusat Serantau Asia Tenggara bagi Mencegah Keganasan (SEARCCT).

Bahasa Perancis Tahap VIII

Objektif kursus ini adalah untuk mengukuhkan pengetahuan para peserta mengenai Bahasa Perancis dan menambah baik keberkesanan serta keyakinan mereka untuk berkomunikasi dalam bahasa tersebut.

Kursus yang dijalankan sekali seminggu ini telah bermula pada 5 Oktober 2012 dan akan berterusan sehingga September 2013. Para peserta yang sedang mengikuti kursus ini adalah tiga bekas peserta *Bahasa Perancis Tahap VII* dari Polis Diraja Malaysia dan Kementerian Pelajaran dan seorang peserta baru dari SEARCCT.

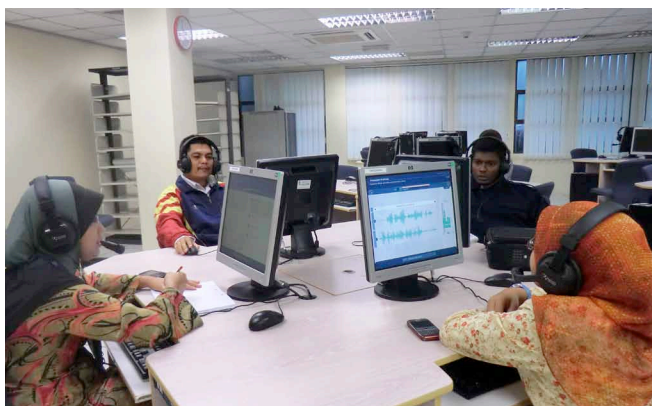
Mereka telah menyatakan hasrat untuk menduduki peperiksaan *Delf B1* pada tahun 2013.

Aktiviti Lain

Ramai antara para peserta juga telah menghadiri beberapa aktiviti kebudayaan dan menyertai pertandingan sewaktu *La Semaine de la Francophonie* pada bulan Mac serta Festival Kesenian Perancis pada bulan Mei dan Jun.

Sesi Latihan di Makmal Bahasa

Pada bulan Mei 2012, makmal bahasa telah dibuka setiap Isnin dari pukul 5.30 petang hingga 7.30 malam. Para peserta dan kakitangan yang ingin memperkukuh kemahiran bahasa Perancis mereka boleh datang ke makmal bahasa untuk membuat latihan dan mendapatkan penerangan lanjut.



Di makmal bahasa

Persiapan bagi Menghadapi Peperiksaan Delf

Atas permintaan para peserta yang telah mendaftar untuk peperiksaan *Delf A2* yang diiktiraf di peringkat antarabangsa, satu kelas khas telah dijadualkan pada hari Rabu dan Jumaat dari 2 Mei hingga 22 Jun 2012. Mereka telah menduduki peperiksaan tersebut di Alliance Française, Kuala Lumpur pada bulan Jun 2012 dan kesemuanya lulus.

BAHASA SEPANYOL

Bahasa Sepanyol Tahap V

Kursus 80 jam ini dijalankan dari 9 Januari hingga 17 Disember 2012, pada setiap hari Isnin dari pukul 5.30 petang hingga 7.30 malam. Kursus ini direka bagi melatih para peserta untuk bercakap mengenai apa yang mereka lakukan dalam situasi tertentu. Matlamat kursus ini juga adalah bagi membolehkan para peserta membuat huraian tentang aksi yang berpanduan situasi dan bercakap mengenai aksi yang merujuk kepada perkara-perkara yang berkait dengan masa lalu. Mereka turut didedahkan kepada makanan, lagu-lagu dan acara kebudayaan dari berbagai negara yang berbahasa Sepanyol melalui tayangan video.



Mak Engku, peserta Bahasa Perancis yang tekun

Para peserta kursus ini adalah dari Dewan Bahasa dan Pustaka, Jabatan Pengangkutan Jalan, Kedutaan Argentina dan Kedutaan Ecuador.

Bahasa Sepanyol Tahap I

Kursus ini merangkumi 80 jam dan diolah untuk melatih para peserta menyapa, dan memperkenalkan diri sendiri serta orang lain. Mereka juga didedahkan kepada sintaksis bahasa Sepanyol yang membolehkan mereka membentuk ayat-ayat mudah dan tepat. Mereka turut didedahkan kepada makanan, lagu-lagu dan acara kebudayaan dari berbagai negara yang berbahasa Sepanyol melalui tayangan video.

Kelas ini berjalan dari 11 Januari hingga 16 Mei 2012 pada setiap hari Rabu dan Jumaat dari 5.30 petang hingga 7.30 malam. Para peserta kursus ini adalah dari Kementerian Luar Negeri, Lembaga Penggalakan Pelancongan Malaysia, Polis Diraja Malaysia, Kedutaan Cuba dan IDFR.



Bersama Senior Agustin, guru Bahasa Sepanyol

Kursus Intensif Bahasa Sepanyol untuk Diploma in Diplomacy (DiD) 2012

Kursus Bahasa Sepanyol untuk Tujuan Diplomatik adalah salah satu modul Bahasa Asing yang dimasukkan dalam program *Diploma in Diplomacy*. Kursus 130 jam ini merangkumi enam bulan, bermula dari bulan April hingga Oktober 2012.



Menyediakan makanan Sepanyol

Modul ini direka untuk melengkapkan para peserta dengan kemahiran yang diperlukan untuk berbual ringkas mengenai topik-topik asas dalam skop pengalaman yang terhad. Satu lagi objektif kursus ini adalah bagi membolehkan para peserta memenuhi keperluan perjalanan dan pekerjaan dalam persekitaran berbahasa Sepanyol serta memberi pemahaman mengenai budaya Sepanyol.

Para peserta yang terlibat dalam kursus ini adalah dari Kementerian Luar Negeri dan Perbadanan Pembangunan Perdagangan Luar Malaysia (MATRADE).

Bahasa Sepanyol Tahap III

Kursus ini dijalankan dari 15 April hingga 13 Disember 2012 dan direka untuk melengkapkan para peserta dengan kebolehan untuk bercakap tentang tanggungjawab peribadi dan bukan peribadi serta memberi nasihat. Mereka juga dilatih untuk mengutarakan keinginan serta kebimbangan, bercakap mengenai cuaca dan musim, dan bercakap tentang perkara yang lepas dan akan datang. Mereka turut didedahkan kepada makanan, lagu-lagu dan acara kebudayaan dari berbagai negara yang berbahasa Sepanyol melalui tayangan video. Kelas ini dijalankan setiap hari Selasa dan Jumaat dari pukul 5.30 petang hingga 7.30 malam.

Para peserta kursus ini adalah dari pelbagai organisasi termasuk Kementerian Kesihatan, Lembaga Penggalakan Pelancongan Malaysia dan Perbadanan Pembangunan Perdagangan Luar Malaysia (MATRADE).

Bahasa Sepanyol Tahap II

Kursus 80 jam ini telah dijalankan dari 23 Mei hingga 14 Disember 2012, pada setiap hari Rabu dan Jumaat dari 5.30 petang hingga 7.30 malam. Ia direka untuk melatih para peserta menggunakan bahasa Sepanyol bagi menyatakan keperluan, pilihan dan rutin harian mereka, perkara yang akan datang serta mengenai jadual kelas mereka. Mereka turut didedahkan kepada makanan, lagu-lagu dan acara kebudayaan dari berbagai negara yang berbahasa Sepanyol melalui tayangan video.

Kursus ini telah dihadiri oleh para peserta dari Kementerian Luar Negeri, Lembaga Penggalakan Pelancongan Malaysia, Kementerian Pelajaran, Polis Diraja Malaysia, Kedutaan Cuba dan IDFR.

BAHASA MELAYU

Kursus Perbualan Bahasa Melayu



Para diplomat asing mempelajari Bahasa Melayu

Kursus ini adalah sebahagian daripada program seranta Institut ini dan dijalankan khusus untuk para diplomat asing di Kuala Lumpur. Pada tahun 2012, 55 peserta dari beberapa kedutaan asing telah mengikuti kursus 40 jam ini, yang telah dijalankan dari 4 September hingga 8 November 2012.

Tujuan kursus ini dijalankan adalah untuk mendedahkan para peserta kepada penggunaan asas Bahasa Melayu dalam perbualan, di samping membantu mereka mendalami budaya Melayu di Malaysia.

BAHASA MANDARIN

Bahasa Mandarin Tahap II

Kursus *Bahasa Mandarin Tahap II* ini ditawarkan kepada para peserta yang telah menamatkan *Bahasa Mandarin Tahap I* pada tahun 2011. Objektif kursus ini adalah untuk meningkatkan pengetahuan para peserta mengenai bahasa Mandarin dan membolehkan mereka berkomunikasi menggunakan bahasa tersebut dalam situasi harian.

Dua kelas *Bahasa Mandarin Tahap II* ditawarkan pada tahun 2012 dan dijalankan dari 2 April hingga 11 Jun 2012. Kelas-kelas ini dijalankan setiap hari Isnin dan Rabu dari pukul 5.30 petang hingga 7.30 malam. Kelas pertama mempunyai seramai 23 peserta dan kelas kedua 33 peserta, menjadikan jumlah besarnya 56 orang. Para peserta tersebut datang dari pelbagai kementerian, serta agensi kerajaan dan bukan kerajaan.

Kursus ini dijalankan dengan kerjasama Institut Kong Zi untuk Pengajaran Bahasa China, Universiti Malaya, Kuala Lumpur.

Bahasa Mandarin Tahap I



Cik Tan Yue, guru Bahasa Mandarin

Pada tahun 2012, dua kelas *Bahasa Mandarin Tahap I* telah dijalankan serentak pada setiap hari Selasa dan Khamis dari pukul 5.30 petang hingga 7.30 malam. Seramai 82 orang peserta dari pelbagai kementerian dan agensi kerajaan telah mengikuti kursus ini yang berlangsung dari 8 Mei hingga 12 Julai 2012.

Tujuan kursus ini dijalankan adalah untuk membolehkan para peserta mendapat kemahiran berkomunikasi secara lisan dan bertulis. Kursus ini turut dijalankan dengan kerjasama Institut Kong Zi untuk Pengajaran Bahasa China.

The background is a deep blue gradient with concentric circular patterns. Scattered throughout are numerous water droplets of varying sizes, some with highlights, and several semi-transparent circles in lighter shades of blue. A horizontal band of a slightly different blue shade runs across the middle, containing the text.

**BAHAGIAN PENGAJIAN
SERANTAU DAN SEKURITI**

BAHAGIAN PENGAJIAN SERANTAU DAN SEKURITI

Bahagian Pengajian Serantau dan Sekuriti menganjurkan persidangan, seminar, bengkel, perbincangan mejabulat dan juga ceramah umum mengenai isu-isu serantau, global dan keselamatan. Acara-acara ini pada lazimnya disertai oleh para peserta dari agensi-agensi kerajaan, institusi pengajian tinggi, sektor swasta, pertubuhan bukan kerajaan (NGO) dan juga kedutaan-kedutaan asing di Kuala Lumpur. Selain itu, Bahagian ini juga mengkoordinasi aktiviti-aktiviti untuk para pelajar jurusan Sarjana dalam Bidang Sains Sosial (Strategi dan Diplomasi) IDFR-UKM.

Aktiviti-aktiviti yang telah dianjurkan oleh Bahagian ini pada tahun 2012 adalah seperti berikut:

Forum bertajuk *Is Nuclear Energy an Option for Malaysia?*

Persatuan Bangsa-Bangsa Bersatu Malaysia (UNAM) dengan kerjasama IDFR, Persatuan Bekas Duta-Duta Besar Malaysia (AFMA) dan Malaysian Physicians for Social Responsibility telah menganjurkan forum sehari bertajuk *Is Nuclear Energy an Option for Malaysia?* bertempat di IDFR pada 16 Februari 2012. Forum ini bertujuan untuk menjana pendapat dan berbincang secara ilmiah terhadap isu-isu pembangunan tenaga nuklear sebagai satu alternatif untuk Malaysia.

Forum ini dimulakan dengan ucapan alu-aluan oleh Yang Mulia Tengku Tan Sri Dato' Seri Ahmad Rithauddeen Tengku Ismail, Presiden UNAM. Sesi pertama Forum ini telah dipengerusikan oleh Datuk Khor Eng Hee, mantan Pengerusi Lembaga Pengelola Agensi Tenaga Atom Antarabangsa (IAEA). Penceramah jemputan bagi sesi ini adalah Dato' Sri Che Khalib Mohamad Noh, Presiden dan Ketua Pegawai Eksekutif Tenaga Nasional Berhad, yang mengulas mengenai *Overview of Energy Resources in Malaysia*; Dr. Mohd Zamzang Jaafar, Ketua Pegawai Eksekutif, Perbadanan Kuasa Nuklear Malaysia (MNPC), yang mengulas mengenai *Government Policy on Use of Nuclear Energy and its Implications*, dan Dr. Praful Bidwai, penyelidik utama dalam sains sosial, penulis, penganalisis politik dan wartawan dari India yang mengulas mengenai *The Bleak Future of the Global Nuclear Industry*.

Sesi kedua Forum ini telah dipengerusikan oleh Tan Sri Ahmad Fuzi Haji Abdul Razak, Setiausaha Agung, Yayasan Forum Ekonomi Islam Dunia (WIEF). Penceramah jemputan bagi Sesi Kedua ini adalah Encik Kamal Malhotra, Penyelaras Residen Pertubuhan Bangsa-Bangsa Bersatu (PBB) dan Wakil Program Pembangunan PBB, yang mengulas mengenai *The United Nations and Nuclear Energy*, Profesor Madya Mark Diesendorf dari Institut Pengajian Alam Sekitar, Universiti New South Wales yang mengulas mengenai *Technological Status and Economics of Nuclear and*

Renewable Sources of Electricity; dan Dr. Feroz Kabir Kazi dari Universiti Nottingham Kampus Malaysia yang mengulas mengenai *The Case for Renewable Energy – General Prospects, including Bio Energy*.

Rumusan Forum telah disampaikan oleh Dato' Dr. Ronald McCoy, selaku Presiden Malaysian Physicians for Social Responsibility, manakala ucapan penutup disampaikan oleh Tan Sri Razali Ismail, Timbalan Presiden UNAM dan mantan Wakil Tetap Malaysia ke Pertubuhan Bangsa-Bangsa Bersatu (PBB).

Kira-kira 200 peserta daripada pelbagai kementerian Kerajaan, institusi pengajian tinggi, sektor swasta dan kedutaan asing di Kuala Lumpur telah menghadiri Forum ini.



Sesi pertama Forum

Ucuptama Khas bertajuk *Malaysia and the United Nations in a Changing World*

IDFR amat berbesar hati menjadi tuan rumah bagi ucpata khas bertajuk *Malaysia and the United Nations in a Changing World* yang disampaikan oleh Tuan Yang Terutama Ban Ki-moon, Setiausaha Agung Pertubuhan Bangsa-Bangsa Bersatu (PBB) pada 22 Mac 2012. Duli Yang Teramat Mulia Raja Muda Perak, Raja Dr. Nazrin Shah yang juga Penaung Diraja IDFR telah berkenan mencemar duli menghadiri majlis tersebut. Turut hadir adalah Dato' Sri Anifah Aman, Menteri Luar Negeri.

Dalam ucapan alu-aluan beliau, Menteri Luar Negeri mengucapkan selamat datang kepada TYT Ban Ki-moon ke IDFR. Beliau menegaskan Malaysia menyokong penuh tujuan penubuhan PBB dan sentiasa memandang tinggi pertubuhan tersebut sebagai obor harapan kepada keamanan, keselamatan, kemajuan dan kemakmuran sejagat. Menurut beliau, kejayaan Malaysia adalah berdasarkan amalan kesederhanaan dan beliau berharap ia juga dapat diamalkan oleh PBB dan negara-negara ahli dalam mencari penyelesaian terhadap masalah-masalah yang meruncing.

Majlis seterusnya diikuti oleh ucapan pengenalan oleh Tan Sri Razali Ismail, Pengerusi Yayasan Gerakan



TYT Ban Ki-moon, Setiausaha Agung PBB

Kesederhanaan Global (GMMF) dan Fellow Kehormat IDFR, sejurus sebelum TYT Ban Ki-moon mengambil alih podium untuk menyampaikan ucapan khas beliau.

Di dalam ucapan beliau, TYT Ban Ki-moon memuji inisiatif Malaysia dalam menyokong prinsip serta peranan PBB. Menurut beliau juga, pengalaman Malaysia dalam bina negara boleh membantu negara-negara membangun yang lain dan beliau ingin melihat Malaysia memainkan peranan yang lebih besar dalam Kerjasama Selatan-Selatan. Beliau turut memuji konsep 1Malaysia dan peranan yang dimainkan oleh Malaysia dalam meredakan ketegangan antara negara-negara Islam dengan negara-negara Barat melalui GMMF.

Seramai 450 jemputan daripada pelbagai agensi Kerajaan, institusi pengajian tinggi, sektor swasta, badan bukan Kerajaan dan kedutaan asing di Kuala Lumpur telah menghadiri ucapan khas ini.

Perbincangan Mejabulat bertajuk *The Strengthening of Bilateral Relationship between Ukraine and Malaysia as Part of the Foreign Policy of Ukraine in Southeast Asia*

Satu perbincangan mejabulat bertajuk *The Strengthening of Bilateral Relationship between Ukraine and Malaysia as Part of the Foreign Policy of Ukraine in Southeast Asia* telah diadakan di IDFR pada 27 Mac 2012. Perbincangan ini telah dibentangkan oleh TYT Ihor V. Humennyi, Duta Ukraine ke Malaysia.

Dalam ucapan alu-aluannya, Dato' Ku Jaafar Ku Shaari, Ketua Pengarah IDFR, telah menyentuh berkenaan hubungan baik dan mesra antara Malaysia dan Ukraine. Beliau turut menekankan bahawa perbincangan ini merupakan yang pertama kalinya di mana kebanyakan

peserta yang hadir tergolong daripada para pelajar universiti.

Dalam ceramah beliau, TYT Ihor V. Humennyi memberi gambaran keseluruhan mengenai hubungan antara Ukraine dengan Malaysia dan negara-negara di rantau Asia Tenggara. Beliau menekankan bahawa Ukraine merupakan rakan kongsi perdagangan terbesar Malaysia selepas Rusia antara Komanwel Negara-negara Merdeka (CIS). Beliau turut menegaskan mengenai peluang bagi memperluaskan rangkaian ekonomi antara Malaysia dengan Ukraine dalam sektor tenaga, penerbangan, maritim, pendidikan dan sektor pelancongan. Semasa sesi soal jawab, beliau menyentuh langkah-langkah yang diambil oleh Ukraine demi integrasinya dengan Kesatuan Eropah dan juga hubungannya dengan negara-negara jiran di rantau Eropah Timur.

Kira-kira 50 peserta termasuk pensyarah dan pelajar dari beberapa universiti tempatan, pelajar Sarjana Sains Sosial IDFR-UKM dan para pegawai dari Kementerian Luar Negeri telah menghadiri perbincangan mejabulat ini.

Ceramah Umum bertajuk *Cordoba Initiative: Its Mission in Healing U.S – Muslim World Relations*

Satu ceramah umum bertajuk *Cordoba Initiative: Its Mission in Healing U.S – Muslim World Relations* oleh Imam Feisal Abdul Rauf, pengasas Cordoba Initiative, anjuran bersama IDFR dan Pusat Serantau Asia Tenggara bagi Mencegah Keganasan (SEARCCT) telah diadakan di IDFR pada 6 April 2012.

Dalam ucapan alu-aluannya, Dato' Ku Jaafar Ku Shaari, Ketua Pengarah IDFR menyatakan bahawa

hanya segelintir yang mampu bercakap secara berpengetahuan dan berwibawa mengenai hubungan antara Amerika Syarikat (AS) dengan dunia Islam seperti Imam Feisal. Menurut beliau juga, Imam Feisal seorang sarjana Islam tersohor yang berlatarbelakang dua tamadun – dibesarkan di Timur dan kini menetap di AS di mana beliau terkenal dengan usaha gigih dalam merapatkan jurang antara umat Islam dan Kristian di pelbagai pelusuk dunia.

Dalam ceramah beliau, Imam Feisal berkata bahawa insiden 11 September telah menarik minat ramai tentang Islam di AS dan cara untuk memperbaiki hubungan dengan dunia Islam. Pada pandangan beliau, sebahagian daripada permasalahan yang wujud boleh dikaitkan dengan perbezaan persepsi mengenai Islam yang berbeza dari pandangan Barat seperti pemisahan antara negara dan agama, kebebasan bersuara, kebebasan media dan kebebasan beragama yang menjadi dasar utama tamadun Barat. Beliau berpendapat bahawa persepsi negatif yang wujud telah diburukkan lagi oleh media dan masyarakat Islam yang tinggal di Barat yang tidak boleh menyesuaikan diri dengan penduduk tempatan.

Menurut beliau juga, Cordoba Initiative memainkan peranan aktif bagi merapatkan jurang antara para penganut agama Islam, Kristian dan agama-agama lain di AS dan negara-negara lain. Walau bagaimanapun, sebagai kumpulan pemikir dan badan bukan kerajaan, terdapat had kepada apa yang boleh dilaksanakan. Beliau berpendapat bahawa Malaysia yang dilihat sebagai negara Islam yang sederhana oleh negara Barat boleh menyumbang lebih lagi kepada mempromosi kesederhanaan dan mengatasi ekstremisme agama, yang merupakan masalah utama dunia hari ini.

Kira-kira 200 peserta daripada pelbagai kementerian Kerajaan, institusi pengajian tinggi, badan bukan kerajaan dan kedutaan asing di Kuala Lumpur telah menghadiri ceramah umum ini.



Imam Feisal menandatangani buku beliau

Perbincangan Mejabulat bertajuk *Commonwealth Renewal from the Canadian Perspective*

Satu perbincangan mejabulat bertajuk *Commonwealth Renewal from the Canadian Perspective* oleh Senator Hugh Segal, Canada's Special Envoy for Commonwealth Renewal dan Member of the Commonwealth Eminent Persons Group (EPG) telah diadakan di IDFR pada 19 April 2012. Turut hadir dalam perbincangan ini adalah Tun Abdullah Ahmad Badawi, mantan Perdana Menteri Malaysia, yang telah menyampaikan ucapan alu-aluan.



Tun Abdullah Ahmad Badawi turut hadir sewaktu perbincangan

Dalam pembentangan beliau, Senator Segal membicarakan tentang cabaran-cabaran yang dihadapi oleh Komanwel dan perlunya untuk kumpulan tersebut membuat pembaharuan supaya kekal relevan dalam menghadapi perubahan persekitaran global. Beliau merasakan ia merupakan satu tragedi sekiranya Komanwel yang melambangkan pelbagai kumpulan etnik tidak lagi wujud. Menurut beliau lagi, kumpulan tersebut masih mempunyai peranan yang penting dalam membasmi kemiskinan dan menggalakkan pendidikan, kesihatan awam, kesaksamaan kaum dan gender serta demokrasi di negara-negara anggota.

Mengenai masa depan Komanwel, penceramah unggul tersebut memaklumkan berkenaan usaha-usaha yang dilakukan oleh EPG, kumpulan yang terdiri daripada sepuluh ahli terkemuka dari negara-negara anggota yang dipengerusikan oleh Tun Abdullah. Laporan EPG menggariskan langkah-langkah yang perlu diambil oleh Komanwel untuk memastikan ia kekal relevan sebagai sebuah kumpulan antarabangsa dan peranannya dalam memperbaiki kehidupan rakyat di negara-negara anggota dan secara global.

Semasa sesi soal jawab, beliau berbicara mengenai persamaan ideal antara Komanwel yang menghubungkan kumpulan etnik dan warganegara yang berbeza, dengan Gerakan Kesederhanaan Global yang dipromosikan oleh Malaysia.

Seramai 60 peserta daripada pelbagai agensi Kerajaan, institusi pengajian tinggi, sektor swasta dan ahli-ahli kor diplomatik telah menghadiri perbincangan ini.

Lawatan oleh Menteri Pembangunan Sumber Manusia Sudan

Satu delegasi dari Sudan, yang diketuai oleh TYT Hiba Mahmoud Sadiq Fareed, Menteri Pembangunan Sumber Manusia Sudan, telah membuat lawatan ke IDFR pada 11 Mei 2012. Delegasi seramai lima orang itu telah diiringi oleh TYT Nadir Yousif Eltayeb, Duta Besar Sudan ke Malaysia.

Taklimat berkenaan aktiviti-aktiviti IDFR dan Program Kerjasama Teknikal Malaysia (PKTM) telah diadakan. Taklimat tersebut telah dipengerusikan oleh Dato' Ku Jaafar Ku Shaari, Ketua Pengarah IDFR dan dihadiri oleh para pegawai kanan institut ini dan wakil dari Kementerian Luar Negeri.

TYT Hiba Mahmoud Sadiq Fareed telah menyatakan hasrat negaranya untuk menjalinkan hubungan kerjasama yang lebih rapat dengan institut-institut latihan yang terlibat di bawah program PKTM. Di samping itu, Sudan juga ingin mengaktifkan semula penyertaannya dan mengukuhkan hubungan dua hala dengan PKTM dan Malaysia dalam bidang latihan.

Sehubungan itu, beliau menjemput para peserta dari Malaysia untuk menyertai program-program latihan yang dianjurkan oleh Sudan yang mempunyai kepakaran dalam bidang pengurusan kewangan mikro dan Bahasa Arab.

Perbincangan Mejabulat bertajuk *A Snapshot of Democracy in ASEAN*

IDFR dan CIMB ASEAN Research Institute (CARI) telah menganjurkan perbincangan mejabulat bertajuk *A Snapshot of Democracy in ASEAN* di IDFR pada 23 Mei 2012. Yang Amat Mulia Tunku Zain Al-'Abidin Ibni Tuanku Muhriz, Fellow CARI merupakan penceramah jemputan manakala Encik John Pang, Ketua Pegawai Eksekutif CARI menjadi moderator untuk sesi soal jawab.

Timbalan Ketua Pengarah IDFR, Ambassador Aminah Tun Haji A. Karim dalam ucapan alu-aluannya berkata, perbincangan berkenaan demokrasi dan isu-isu berkait dalam konteks ASEAN adalah sangat relevan dan tepat pada waktunya memandangkan kepentingan isu ini untuk kestabilan politik dan ekonomi jangka panjang rantau ini.

Dalam ucapan beliau, Y.A.M. Tunku Zain Al-'Abidin menjelaskan bahawa antara halangan-halangan utama bagi ASEAN mencapai wawasannya untuk menjadi *ASEAN Community* yang lebih demokratik dan berorientasi-rakyat adalah perbezaan sistem politik,

bahasa, budaya, agama dan tahap pembangunan ekonomi negara-negara ASEAN itu sendiri. Nasionalisme antara negara-negara tersebut juga merupakan faktor yang menghalang kemajuan ke arah integrasi ekonomi dan politik. Menurut beliau juga, Kesatuan Eropah yang negara-negara anggotanya mempunyai latar belakang sejarah, agama dan budaya yang sama, turut menghadapi cabaran dalam mengekalkan perpaduan.

Y.A.M. Tunku Zain Al-'Abidin turut menyentuh masalah kesahihan politik ASEAN yang tertumpu kepada kerajaan sahaja dengan penglibatan yang rendah oleh rakyat dalam soal membuat keputusan dan membina institusi. Menurut beliau, isu demokrasi sering dianggap kurang penting berbanding isu-isu lain dalam mesyuarat-mesyuarat ASEAN. Beliau berpendapat, pergerakan masyarakat sivil mempunyai peranan penting dalam mempromosi kebebasan dan demokrasi di rantau ASEAN.

Seramai 60 peserta yang terdiri daripada para pegawai Kementerian Luar Negeri, delegasi dari Southeast Asia Trek Universiti Harvard dan CARI, ahli-ahli akademik dan para peserta Sarjana Sains Sosial IDFR-UKM serta *Diploma in Diplomacy* (DiD) telah menghadiri perbincangan mejabulat ini.

Lawatan dari Namibia Institute of Public Administration and Management



Delegasi dari NIPAM

Delegasi seramai enam orang dari Namibia Institute of Public Administration and Management (NIPAM) telah menjalankan lawatan sambil belajar ke IDFR pada 5 Jun 2012. Delegasi tersebut telah diketuai oleh Encik Jabulani Ncube, ahli lembaga pengelola institut tersebut.

Delegasi tersebut disambut mesra oleh Dato' Ku Jaafar Ku Shaari, Ketua Pengarah IDFR serta para pegawai kanan yang lain. Mereka kemudiannya telah diberi taklimat ringkas mengenai aktiviti-aktiviti IDFR sebelum berbincang mengenai kerjasama dalam bidang-bidang berkait antara kedua-dua Institut.

Encik Jabulani Ncube menyatakan bahawa tujuan lawatan ke IDFR adalah untuk mempelajari pengalaman dan amalan terbaik IDFR bagi mengukuhkan kedudukan NIPAM yang telah ditubuhkan pada tahun 2011. Menurut beliau juga, pengalaman IDFR boleh dimanfaatkan bagi tujuan penubuhan pusat latihan diplomatik di bawah NIPAM. Beliau turut menjemput para pegawai kanan latihan IDFR untuk berkongsi kepakaran mereka dengan kakitangan awam Namibia.

Delegasi dari NIPAM ini turut dimaklumkan bahawa para diplomat dan pegawai kerajaan dari Namibia boleh memohon untuk menghadiri program latihan di IDFR yang dibiayai oleh PKTM.

Titah Diraja



DYTM Raja Dr. Nazrin Shah bersalaman dengan para tetamu

Duli Yang Teramat Mulia Raja Dr. Nazrin Shah Ibni Sultan Azlan Muhibbuddin Shah, Raja Muda Perak Darul Ridzuan, telah berkenan untuk menyampaikan Titah Diraja bertajuk *Challenges of Global Governance and the New Era of Diplomacy* pada 11 Julai 2012. Titah Diraja ini merupakan yang pertama oleh Duli Yang Teramat Mulia Raja Dr. Nazrin Shah sejak baginda bersetuju untuk menjadi Penaung Diraja IDFR pada bulan Julai 2011.

Dalam titah baginda, baginda telah mencadangkan idea penubuhan Suruhanjaya Tadbir Urus Global untuk abad ke-21, yang disifatkan baginda sebagai “mungkin terbaik dilaksanakan bersama-sama rakan serata dunia yang dedikasi dan berfikiran sama. Inisiatif begini akan mewakili satu usaha sama yang benar-benar sejagat”.

Di samping itu juga, satu sesi perbincangan mejabulat tertutup bersama para peserta Sarjana Sains Sosial dan *Diploma in Diplomacy* sesi 2012 telah diadakan. Perbincangan tersebut membuka peluang kepada para peserta bertukar-tukar idea dan pandangan mengenai tabdir urus global serta isu-isu hubungan antarabangsa bersama dengan Duli Yang Teramat Mulia Raja Dr. Nazrin Shah.

Seramai 230 jemputan khas terdiri daripada wakil-wakil agensi Kerajaan, institusi pengajian tinggi, sektor swasta, badan bukan kerajaan dan kedutaan asing di Kuala Lumpur menghadiri Titah Diraja ini.

Lawatan dari Akademi Perkhidmatan Luar Negeri, Kementerian Hal Ehwal Luar Negeri Bangladesh

Satu delegasi 15 anggota Akademi Perkhidmatan Luar Negeri, Kementerian Hal Ehwal Luar Negeri Bangladesh yang diketuai oleh Encik H. Harun Al Rashid, Naib Pengetua Akademi tersebut, telah mengadakan lawatan sambil belajar ke IDFR pada 2 Ogos 2012.

Ketibaan mereka telah disambut mesra oleh Dato' Ku Jaafar Ku Shaari, Ketua Pengarah IDFR serta beberapa pegawai kanan yang lain. Delegasi tersebut telah diberi taklimat mengenai aktiviti IDFR, diikuti dengan satu perbincangan mengenai kerjasama antara kedua-dua institusi. Mereka kemudiannya dibawa melawat sekitar kampus IDFR dan berpeluang untuk bersuai kenal dengan para peserta *Diploma in Diplomacy (DiD)*.

Persidangan Antarabangsa Bioetik ke-13

Persidangan Antarabangsa Bioetik ke-13 bertajuk *Bioethics and Life: Security, Science and Society* telah diadakan di IDFR dari 27 hingga 30 Ogos 2012. Ia dianjurkan bersama oleh Asian Bioethics Association (ABA), Asia Pacific Forum on Ethics & Social Justice (Malaysia), Regional in Social and Human Sciences in Asia and the Pacific (RUSHSAP) dan UNESCO Bangkok. IDFR dan Universiti Kebangsaan Malaysia, (UKM) serta Eubios Ethics Institute merupakan rakan strategik persidangan tersebut. Persidangan empat hari tersebut, yang diadakan bagi membincangkan isu-isu bioetik berkait keselamatan sejagat, sains dan kemasyarakatan, telah dihadiri oleh 104 penceramah dari 20 negara-negara di Asia, Eropah dan Amerika Utara.

Ucapan alu-aluan telah disampaikan oleh Dr. Ravichandran Moorthy, Pengerusi Persidangan dan Timbalan Presiden ABA manakala ucapan perasmian telah disempurnakan oleh Prof. Tan Sri Dato' Wira Dr. Sharifah Hapsah Syed Hasan Shahabudin, Naib Canselor UKM. Dato' Ku Jaafar Ku Shaari, Ketua Pengarah IDFR turut berucap sewaktu upacara perasmian dan telah mempengerusikan sesi kedua bertajuk *Climate, Environment and Conflict*. Cik Ayesha Lorenza, pelajar Sarjana IDFR-UKM merupakan salah seorang pembentang kertas di sesi tersebut.

Persidangan yang disertai oleh para penceramah terkenal dari pelbagai pelusuk dunia telah memberi peluang terbaik bagi para peserta dari Malaysia untuk lebih memahami dan menghargai kepelbagaian isu-isu bioetik yang dihadapi oleh masyarakat antarabangsa hari ini.



Para tetamu kehormat sewaktu persidangan tersebut

Seramai 200 para peserta tempatan dan antarabangsa daripada institusi pengajian tinggi dan badan bukan kerajaan telah menghadiri persidangan ini.

Forum Ulangtahun ASEAN 2012

Forum Ulangtahun ASEAN anjuran bersama IDFR, Sekretariat Kebangsaan ASEAN-Malaysia, Kementerian Luar Negeri dan Universiti Teknologi MARA (UiTM) telah diadakan di IDFR pada 5 Oktober 2012. Forum yang bertemakan *ASEAN Community 2015: A People-Centred ASEAN*, merupakan salah satu acara yang diadakan untuk meraikan ulang tahun penubuhan ASEAN, yang kini memasuki tahun ke-45.

Forum dimulakan dengan ucapan alu-aluan oleh Tan Sri Mohd. Radzi Abdul Rahman, Ketua Setiausaha Kementerian Luar Negeri. Ini diikuti dengan ucapan oleh Senator A. Kohilan Pillay, Timbalan Menteri Luar Negeri. Dalam ucapan beliau, Senator A. Kohilan Pillay menegaskan bahawa penduduk ASEAN merupakan aset terpenting di rantau ini dan mereka perlu terlibat sepenuhnya dalam usaha membangunkan rantau ini. Beliau turut mencadangkan agar ASEAN beralih dari visi *People-Oriented ASEAN* kepada visi yang lebih berani iaitu *People-Centred ASEAN*, yang merupakan salah satu dasar utama ketika Malaysia menjadi pengerusi ASEAN pada tahun 2015.

Forum ini kemudiannya diikuti satu sesi perbincangan panel dengan tema yang sama iaitu *ASEAN Community*



Antara para tetamu yang hadir di Forum tersebut

2015: A People-Centred ASEAN. Perbincangan ini dipengerusikan oleh Prof. Ruhanas Harun dari Universiti Pertahanan Nasional Malaysia (UPNM) dan disertai oleh empat ahli panel terhormat. Mereka adalah Y.A.M. Tunku Zain Al-'Abidin Ibni Tuanku Muhriz, Presiden Institute for Democracy and Economic Affairs (IDEAS), Ambassador Dato' M. Redzuan Kushairi, Timbalan Pengerusi Foreign Policy Study Group (FPSG), Prof. Dr. K.S. Nathan, Pengarah, Institut Kajian Malaysia dan Antarabangsa, Universiti Kebangsaan Malaysia (UKM) dan Encik Bunn Nagara, Penyunting Bersekutu The Star Publication. Perbincangan tertumpu kepada cabaran-cabaran dan peluang-peluang bagi negara-negara ASEAN menuju ke arah pembentukan Komuniti ASEAN yang lebih menfokus kepada rakyat pada 2015.

Forum tersebut berakhir dengan ucapan penutup oleh Prof. Dato' Dr. Abdullah Mohamad Said, Timbalan Naib Canselor Universiti Teknologi MARA (memangku). Beliau menerangkan tentang pelbagai aktiviti yang dijalankan oleh UiTM dalam usaha untuk mewujudkan ASEAN yang lebih bersepadu dan menfokus kepada rakyat.

Kira-kira 200 peserta daripada pelbagai agensi Kerajaan, institusi pengajian tinggi, sektor swasta dan kedutaan asing di Kuala Lumpur telah menghadiri forum ini.

Lawatan dari Badan Pengkajian dan Pengembangan Kebijakan, Kementerian Luar Negeri, Republik Indonesia



Ambasador Aminah bersama delegasi

Pada 11 Oktober 2012, IDFR telah menerima kunjungan delegasi dari Badan Pengkajian dan Pengembangan Kebijakan, Kementerian Luar Negeri, Republik Indonesia yang diketuai oleh Cik Joevi Roedyanti, Ketua Bahagian Pertubuhan Antarabangsa badan tersebut. Beliau diiringi oleh Cik Arifina Eka Sari dan Encik Dhanny Ariffin dari *Sub Division for United Nations' Main Organs and Special Agencies* serta Encik Erwin dari Kedutaan Indonesia di Kuala Lumpur.

Delegasi tersebut telah disambut oleh Ambassador Aminah Haji A. Karim, Timbalan Ketua Pengarah IDFR dan para pegawai kanan yang lain. Delegasi tersebut telah diberi taklimat mengenai aktiviti IDFR, diikuti dengan satu perbincangan mengenai kerjasama antara kedua-dua institusi.

Menurut Cik Joevi Roedyanti, objektif lawatan tersebut adalah bagi mengetahui dengan lebih lanjut mengenai kursus-kursus latihan yang dianjurkan oleh IDFR. Sebelum lawatan ke Malaysia, delegasi ini telahpun melawat tujuh institusi latihan di China, Afrika Selatan, India, Jepun dan Singapura dengan objektif yang sama.

Seminar bertajuk *Foreign Investment Protection and Domestic Policy Goals*

IDFR dengan kerjasama World Trade Institute (WTI)

telah menganjurkan satu seminar mengenai *Foreign Investment Protection and Domestic Policy Goals* pada 18 Oktober 2012. Seminar tersebut telah dihadiri oleh para pegawai dari Kementerian Luar Negeri, Malaysia dan agensi-agensi Kerajaan yang terlibat dengan isu-isu berkait ekonomi antarabangsa serta para peserta dari universiti tempatan dan sektor swasta.

Seminar satu hari itu dipimpin oleh dua pakar ekonomi berpengalaman iaitu Prof. Madya Dr. Julien Chaisse, Profesor Undang-Undang di Fakulti Undang-Undang, Chinese University Hong Kong dan Dr. Sufian Jusoh, Perunding Luar bagi World Trade Institute, University of Bern, Switzerland. Sebanyak lima topik telah dibincangkan iaitu *The Interaction between Foreign Investment Protection and other Domestic Policy Goals, Domestic Policy Goals vs. Investment Promotion: Examples from ASEAN, Liability of the States and the Impact on Regulatory Regimes and Policy Goals, The Tension in the Economics of Attracting FDI and Non-Economic Policy Goals: Some Techniques in the Investment Treaties* dan *Whether the WTO Agreements have an Impact on the Investment Treaty Provisions*.

Seminar tersebut turut membincangkan pelbagai jenis triti and perjanjian pelaburan yang telah ditandatangani oleh negara-negara di rantau ini seperti *Bilateral Investment Treaties (BIT), Regional Trade Agreements (RTA)* dan *Foreign Trade Agreements (FTA)* yang menentukan hala tuju dan keputusan pelaburan antarabangsa. Mekanisme dan isu-isu berkait seperti dasar perlindungan, layanan adil dan saksama, gangguan dan aspek perundangan turut dibincangkan.

Pelbagai aspek dokumentasi Komuniti Ekonomi ASEAN turut diberi penekanan dalam seminar tersebut. Seminar ini mengambil maklum bahawa pihak-pihak berkepentingan kini sedar tentang perlunya peraturan mengenai tadbir urus dan tanggungjawab korporat serta langkah-langkah serta promosi pelaburan oleh negara asal bagi menarik pelabur asing yang menjadi sasaran utama setiap negara.



Dr. Julien Chase, salah seorang penceramah

Seminar ini merupakan yang pertama dalam Siri Diplomasi Ekonomi anjuran bersama IDFR dan WTI. Topik-topik seperti *Carbon Footprints*, *Geographical Indication*, *ASEAN Investment Agreement* serta AEC akan dijalankan pada masa hadapan.

Seramai 50 peserta dari pelbagai agensi Kerajaan, universiti tempatan dan sektor swasta telah menghadiri seminar ini

Lawatan dari Lembaga Ketahanan Nasional Republik Indonesia

Seramai 27 anggota dari Lembaga Ketahanan Nasional Republik Indonesia, atau lebih dikenali sebagai Lemhanas RI, yang diketuai oleh Timbalan Marsyal Udara, Mochammad Barkah telah membuat satu lawatan sambil belajar ke IDFR pada 29 Oktober 2012. Lemhanas RI bertanggungjawab menjalankan latihan bagi para pegawai tertinggi dan juga menjalankan kajian di peringkat tempatan, rantau dan antarabangsa.

Anggota-anggota delegasi tersebut terdiri daripada para pegawai kanan tentera, polis, universiti dan bank serta wakil-wakil pergerakan pelajar. Terdapat juga dua ahli delegasi daripada luar negara iaitu dari Angkatan Bersenjata Jordan dan Algeria yang menghadiri kursus di Lemhanas RI.

Ketibaan delegasi ini disambut oleh Ambassador Aminahun Haji A. Karim, Timbalan Ketua Pengarah IDFR dan beberapa pegawai kanan yang lain. Satu taklimat ringkas telah diadakan mengenai Dasar Luar Malaysia oleh Encik Mohammad Razdan dari Kementerian Luar Negeri dan berkenaan kursus-kursus latihan IDFR oleh Encik Mohd. Farid Mohd Ariff dari Institut ini.

Ini diikuti oleh satu sesi soal jawab yang dikendalikan oleh Ambassador Aminahun. Seminar dan pertukaran pendapat sebegini adalah sangat penting dalam mengeratkan persahabatan antara kedua-dua institusi ini.

Ceramah Umum bertajuk *Better Understanding of the Current Arab Spring – A Change or a Radical Change?*

IDFR telah menganjurkan satu ceramah umum bertajuk *Better Understanding of the Current Arab Spring – A Change or a Radical Change?* oleh Prof. Dr. Abd Al-Fattah El-Awaisi, Profesor Pelawat Kehormat Universiti Utara Malaysia (UUM) pada 17 Disember 2012.

Penceramah jemputan tersebut, yang berpengalaman lebih 25 tahun dalam bidang pengajaran dan penyelidikan di beberapa universiti di Timur Tengah, United Kingdom dan di Malaysia, menyatakan bahawa

penindasan politik, rasuah dan tiada kebebasan peribadi adalah antara faktor-faktor utama yang menyebabkan *Arab Spring* yang telah merebak ke negara-negara Afrika Utara dan Timur Tengah yang membawa kepada kejatuhan rejim diktator di Tunisia, Libya, Mesir dan Yemen.

Menurut beliau juga, 'perubahan radikal' yang sedang berlaku akan mempunyai implikasi yang besar kepada rantau tersebut serta dunia. Namun, beliau menjelaskan bahawa ia akan mengambil masa antara lima hingga sepuluh tahun sebelum keadaan politik rantau tersebut kembali stabil. Beliau berpendapat bahawa apabila itu berlaku, rantau Timur Tengah akan menjadi lebih bersatu dan akan menjadi salah satu kuasa besar dunia. Antara perubahan yang mungkin akan berlaku adalah demokrasi di negara-negara tersebut akan menjadi lebih kukuh dan politik Amerika Syarikat akan lebih tertumpu kepada negara-negara Arab khususnya berkaitan isu Israel dan Palestin.

Seramai 45 peserta yang terdiri daripada para pegawai Kementerian Luar Negeri, para pensyarah kanan dari institusi pengajian tinggi dan para pelajar Sarjana Sains Sosial IDFR-UKM hadir pada ceramah umum ini.

Forum bertajuk *International Trade in the 21st Century*



Forum telah dijalankan di Bilik Triti

IDFR, dengan kerjasama Universiti Islam Antarabangsa Malaysia (IIUM) dan Consumer Unity and Trust Society (CUTS) telah menganjurkan satu forum bertajuk *International Trade in the 21st Century* di IDFR pada 18 Disember 2012.

Dalam ucapan alu-aluannya, Ketua Pengarah IDFR, Dato' Ku Jaafar Ku Shaari menerangkan langkah-langkah yang diambil oleh Institut ini untuk menggabungkan isu-isu perdagangan antarabangsa ke dalam kursus-kursus latihan diplomatik di IDFR.

Perbincangan panel yang berlangsung dipengerusikan oleh Datuk M. Supperamiam, mantan Duta Wakil Tetap Malaysia ke Pertubuhan Perdagangan

Dunia (WTO) dan merupakan Professor Adjung di Jabatan Ekonomi di IIUM. Penceramah jemputan bagi perbincangan ini adalah Dr. Nungsari Ahmad Radhi, Pengarah Eksekutif, Penyelidikan dan Strategi Pelaburan Khazanah, Khazanah Malaysia; Encik Pradeep Mehta, Ketua Setiausaha CUTS International, dan Tan Sri Mustafa Mansur, mantan Presiden Persekutuan Pengilang-Pengilang Malaysia (FMM). Para penceramah membincangkan pelbagai isu perdagangan antarabangsa yang berkaitan dengan Malaysia, ASEAN serta negara-negara membangun yang lain.

Seramai 30 peserta yang terdiri daripada para pegawai agensi Kerajaan, universiti dan sektor swasta telah menghadiri Forum berkenaan.

Aktiviti IDFR-UKM Sarjana Sains Sosial (Strategi dan Diplomasi) Sesi 2011/2012

Lawatan sambil belajar ke Parlimen Malaysia



Para peserta di Parlimen

IDFR telah menganjurkan lawatan sambil belajar ke Parlimen Malaysia untuk para pelajar ini dan dua pelatih industri IDFR pada 9 April 2012. Semasa lawatan tersebut, mereka berpeluang melawat galeri awam dan mengikuti sesi persidangan Dewan Rakyat. Encik Ahmad Faizal Mohd, yang merupakan Jurubahasa Serentak di Parlimen, telah membawa mereka melawat ke bahagian-bahagian Parlimen yang lain. Lawatan ini membolehkan para pelajar ini, terutama sekali para pelajar antarabangsa, mempelajari peranan yang dimainkan oleh Parlimen dalam pemerintahan negara dan memahami fungsi Ahli-ahli Parlimen selaku badan perundangan Malaysia.

Lawatan sambil belajar ke Pulau Langkawi, Kedah Darul Aman dan Wang Kelian, Perlis

IDFR telah menganjurkan lawatan sambil belajar untuk para pelajar ini ke Pulau Langkawi, Kedah Darul Aman dan Wang Kelian, Perlis dari 22 hingga 24 Jun 2012. Rombongan ini telah diiringi oleh Encik Vasudiwan Narayanan, Pengarah Bahagian Pengajian Serantau dan

Sekuriti dan Dr. Ravichandran Moorthy, Penyelaras Program Sarjana dari UKM.

Rombongan ini telah menaiki bas ke Kuala Perlis dan kemudiannya menaiki feri ke Pulau Langkawi. Lawatan rasmi mereka yang pertama adalah ke Pangkalan Tentera Laut Diraja Malaysia di mana rombongan ini telah disambut oleh Kapten Noor Zukhi Haji Harun, Ketua Staf. Mereka telah diberi taklimat mengenai peranan dan fungsi pangkalan tersebut dan para pelajar terlibat secara aktif dalam sesi soal jawab. Rombongan ini kemudiannya dibawa mengunjungi Lembaga Pembangunan Langkawi (LADA) di mana mereka telah disambut oleh Dr. Noor Yazan Zainol, Pengurus Bahagian Pembangunan dan Perancangan dan telah diberi taklimat ringkas tentang aktiviti-aktiviti pembangunan yang sedang dijalankan di Langkawi.

Lawatan dua hari tu berakhir dengan lawatan ke Pos Imigresen, Kastam dan Kuarantin Wang Kelian, yang terletak di sempadan Malaysia-Thailand. Encik Shafrul Faiz Ab. Satar, Setiausaha Majlis Keselamatan Negara, Perlis (MKN) dan Timbalannya, Encik Mohd. Shukri Sulaiman, telah menyambut kedatangan rombongan dan memberi taklimat berkenaan dengan konsep *free-flow* yang dilaksanakan di mana rakyat Malaysia dan Thailand dibenarkan memasuki wilayah masing-masing sejauh satu kilometer tanpa penggunaan pasport.

Rombongan tersebut turut diberi taklimat ringkas mengenai isu-isu sempadan dan kemudiannya berpeluang melalui jalan sempadan Malaysia-Thailand menuju ke Padang Besar dalam perjalanan pulang ke Kuala Lumpur.

Majlis Perpisahan



Para pelajar bersama Puan Rahimah Yeop

Ketua Pengarah IDFR, Dato' Ku Jaafar Ku Shaari telah meraikan para pelajar tersebut dalam satu majlis perpisahan pada 20 September 2012 di Kelantan Delights, Sooka Sentral. Turut hadir meraikan para pelajar adalah para pensyarah serta penyelaras program dan beberapa pegawai IDFR.

Dalam ucapan beliau, Ketua Pengarah IDFR melahirkan harapan bahawa kesemua mereka, yang akan menamatkan pengajian tidak lama lagi, telah mendapat manfaat daripada menghadiri program Sarjana tersebut dan ia akan membantu dalam kerjaya mereka. Beliau menyatakan bahawa teori-teori serta konsep-konsep yang mereka pelajari akan membolehkan mereka lebih memahami dan menganalisis isu-isu antarabangsa dalam landskap geopolitik hari ini yang sentiasa berubah. Beliau turut berharap agar mereka mengecapi kejayaan di masa hadapan dan mengucapkan terima kasih kepada para pensyarah dari UKM dan penyelaras dari IDFR dan UKM dalam usaha mereka menjayakan program tersebut.

Encik Soh Zhao Yao, yang mewakili para graduan, melahirkan rasa terima kasih mereka kepada IDFR dan UKM atas sokongan dan bimbingan yang telah diberikan kepada mereka.

Aktiviti IDFR-UKM Sarjana Sains Sosial (Strategi dan Diplomasi) Sesi 2012/2013

Pembukaan Rasmi Sesi 2012/2013

Pembukaan rasmi sesi 2012/2013 telah dijalankan di IDFR pada 4 September 2012. Majlis tersebut telah dirasmikan oleh Ambassador Aminah Haji A. Karim, Timbalan Ketua Pengarah IDFR. Program tersebut, yang akan berjalan selama tiga semester, dijangka berakhir pada 1 September 2013.



Sewaktu sesi pendaftaran

Dalam ucapan beliau, Ambassador Aminah berkata bahawa kepelbagaian latar belakang para pelajar sesi ini boleh menyumbang ke arah pertukaran idea dan pandangan yang lebih baik dan seterusnya memperkaya dan memperkukuhkan program tersebut. Beliau turut mengingatkan para pelajar supaya menganggap diri mereka sebahagian daripada keluarga IDFR dan mengambil bahagian secara aktif dalam aktiviti-aktiviti anjuran institut ini.

Seramai 14 pelajar – tujuh dari Malaysia dan tujuh dari luar negara – menyertai program ini. Para pelajar dari luar negara adalah dari Ghana, Jordan, Maldives, Somalia

dan Tanzania. Profil akademik mereka termasuk disiplin dalam hubungan antarabangsa, strategi dan pertahanan, sains politik, ekonomi, kejuruteraan dan pengurusan perniagaan. Komander Farizal Myeor dari Tentera Laut Diraja Malaysia dan Puan Sharifa Barki Juma dari Tanzania telah dipilih sebagai Presiden dan Naib Presiden sesi tersebut.

The background is a deep blue gradient with a subtle pattern of concentric circles. Scattered throughout are numerous water droplets of varying sizes, some of which are larger and more prominent, showing highlights and shadows. There are also several semi-transparent circles in lighter shades of blue and cyan, some of which overlap with the droplets. A horizontal band of a slightly different shade of blue runs across the middle of the image, containing the text.

**BAHAGIAN PENGAJIAN AKADEMIK,
PENYELIDIKAN DAN PENERBITAN**

BAHAGIAN PENGAJIAN AKADEMIK, PENYELIDIKAN DAN PENERBITAN

Bahagian ini bertanggungjawab dalam menghasilkan dan menguruskan bahan-bahan penerbitan IDFR di samping menjalankan kerja-kerja pencarian maklumat dalam usaha untuk menghasilkan bahan-bahan penerbitan berkait bidang diplomasi dan hubungan luar.

Selain itu, Bahagian ini turut bertindak sebagai titik fokus dalam menghebahkan maklumat dan mengatur aktiviti publisiti seperti liputan media, sidang akhbar dan sesi bicarawara bagi acara-acara yang dijalankan oleh IDFR serta membekalkan maklumat rasmi kepada pihak media.

Dalam tahun 2012, Bahagian ini telah menjalankan aktiviti-aktiviti penerbitan berikut:



Antara penerbitan IDFR

Laporan Tahunan IDFR 2011

Laporan Tahunan IDFR 2011 telah diterbitkan pada bulan Mei 2012. Penerbitan ini memaparkan laporan kursus, aktiviti dan acara yang dianjurkan oleh semua Bahagian di IDFR sepanjang tahun 2011 dan dilengkapi dengan pelbagai gambar berwarna-warni daripada aktiviti serta acara yang dijalankan tersebut.

Diplomatic Voice

Buletin IDFR yang bertajuk *Diplomatic Voice* telah diterbitkan sebanyak tiga isu pada tahun 2012. Matlamat *Diplomatic Voice* adalah untuk membina satu platform untuk berkongsi dan menyebarkan maklumat dan pengetahuan dalam kalangan pengamal diplomasi. Dua ruangan utama dalam buletin tersebut adalah *Profile of Prominent Person* dan *Forum*. Antara personaliti yang pernah diketengahkan dalam *Profile of Prominent Person* ialah Dato' Sri Anifah Aman, Menteri Luar Negeri; Tan Sri Hasmy Agam, Pengerusi Suruhanjaya Hak Asasi Manusia Malaysia (SUHAKAM)

dan Tan Sri Razali Ismail, Pengerusi Yayasan Gerakan Kesederhanaan Global. Di dalam ruangan *Forum* pula, dua topik yang pernah dipaparkan adalah *A Global Movement of the Moderates Against the Threat of Religious Extremism* dan *Middlepowermanship in Malaysian Foreign Policy*. Disebabkan sambutan positif yang diterima, IDFR telah menambah bilangan muka surat buletin ini dari 16 kepada 32 untuk memuatkan lebih banyak bahan.

Penerbitan ini telah diedarkan di dalam dan luar negara, antara lain, kepada Kementerian dan agensi Kerajaan, Universiti, institut penyelidikan, perwakilan diplomatik asing di Kuala Lumpur dan Kedutaan Malaysia dan institut latihan diplomatik di luar negara.

IDFR 2013 Training Programmes

Penerbitan yang diterbitkan pada awal bulan Disember 2012 ini memaparkan kesemua kursus latihan dan bahasa, program Pengajian Sarjana serta program baru iaitu Siri Diplomasi Ekonomi yang dirancang oleh IDFR sepanjang tahun 2013. Penerbitan ini telah diedarkan kepada para pegawai kanan serta Bahagian Sumber Manusia di Kementerian dan agensi Kerajaan, perwakilan diplomatik asing di Kuala Lumpur yang terlibat dengan Program Kerjasama Teknikal Malaysia dan agensi-agensi lain yang boleh menyertai program latihan di IDFR.

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Isu-isu yang telah diketengahkan dalam jilid ini adalah perbandingan antara strategi Bush dan Obama di Asia; penglibatan orang awam dalam *International Monitoring Team* di Mindanao; perubahan geopolitik antara Lautan Hindi dan Malaysia; dan krisis kewangan global. Ulasan buku pula adalah tentang *Disaster Diplomacy: How Disasters Affect Peace and Conflict*, hasil tulisan Ilan Kellman.

Kalendar 2013



Kalendar meja IDFR

Institut ini telah menerbitkan kalendar meja secara tahunan semenjak tahun 2010. Diterbitkan pada bulan Disember 2012, kalendar bagi tahun 2013 ini memaparkan gambar-gambar pelbagai kursus, acara dan lawatan yang melibatkan IDFR sepanjang tahun 2012.

Pelancaran Buku *Malaysian Diplomats: Our Stories, Volume 1*



Para penyumbang artikel bersama Senator A. Kohilan Pillay

Majlis pelancaran buku *Malaysian Diplomats: Our Stories, Volume 1* telah diadakan pada 3 Mei 2012 di Auditorium IDFR. Pelancaran buku tersebut telah disempurnakan oleh Timbalan Menteri Luar Negeri, Senator A. Kohilan Pillay dan telah disaksikan oleh lebih 30 ahli kor diplomatik, penyumbang kepada penerbitan tersebut, para pegawai dari Kementerian Luar Negeri dan wakil-wakil beberapa kumpulan pemikir.

Buku ini, yang merupakan kompilasi sepuluh artikel sumbangan para diplomat dan bekas diplomat

Malaysia yang berkongsi pengalaman dan amatan mereka ketika menjalankan tugas di Misi diplomatik Malaysia, boleh dibeli dengan harga RM35 senaskhah.

Sebagai Bahagian yang mengendalikan kerja-kerja hal ehwal awam Institut ini, Bahagian ini telah berjaya menyelaraskan pelaksanaan Majlis Titah Diraja yang julung kali oleh Duli Yang Teramat Mulia Raja Dr. Nazrin Shah Ibni Sultan Azlan Muhibbuddin Shah, Raja Muda Perak Darul Ridzuan selaku Penaung Diraja IDFR.

Bahagian ini juga telah mengatur sidang akhbar dan liputan media untuk acara-acara anjuran IDFR dan acara-acara yang dianjurkan secara bersama dengan institut-institut atau organisasi-organisasi lain. Acara kemuncak bagi tahun 2012 adalah Ucapnama Khas oleh Tuan Yang Terutama Ban Ki-moon, Setiausaha Agung Pertubuhan Bangsa-Bangsa Bersatu (PBB) sempena lawatan kerja pertama beliau ke Malaysia sebagai Setiausaha Agung PBB. Acara-acara lain yang turut mendapat liputan media sepanjang 2012 adalah Forum Ulangtahun ke-45 ASEAN di mana Senator A. Kohilan Pillay, Timbalan Menteri Luar Negeri telah menyampaikan ucapnama, majlis penutup *Orientation Course for Heads of Mission and Their Spouses 1/2012*, syarahan umum oleh Imam Feisal Abdul Rauf, Pengasas Cordoba Initiative, *13th Asian Bioethics Conference* dan pelancaran buku *Malaysian Diplomats: Our Stories, Volume 1*.

Satu sesi temu bual khas dengan Tun Dr. Mahathir Mohamad, mantan Perdana Menteri Malaysia dan Presiden Yayasan Keamanan Global Perdana juga telah dijalankan dengan pihak media. Temu bual tersebut bersempena *International Day of Solidarity with the Palestinian People 2012* dan menjadi sumber kepada dokumentari khas *Siri Serangan Kemuncak ke atas Palestin* oleh Jabatan Filem Negara Malaysia.



Para media sewaktu Upacara Titah Diraja

Selain itu, Bahagian ini turut memantau dan memberi maklum balas bagi sebarang pertanyaan umum mengenai IDFR yang diterima daripada orang awam melalui info@idfr.gov.my serta melalui Facebook IDFR.

Bahagian ini turut bekerjasama dengan Unit ICT bagi mengemaskini maklumat dalam laman web IDFR yang telah dianugerah taraf lima bintang oleh MAMPU. Selain daripada acara, program serta pengumuman yang berterusan, ia juga termasuk laporan bulanan pencapaian Piagam Pelanggan IDFR dan nota kursus yang disampaikan oleh pegawai IDFR serta penceramah jemputan. Bahagian ini turut menyediakan bahan-bahan relevan berkenaan diplomasi dan maklumat yang berkaitan sebagai alat pembelajaran untuk para pengguna yang berminat.

Dari segi kakitangan Bahagian pula, pada awal tahun 2012, Bahagian ini telah menerima kehadiran seorang pegawai baru melalui perpindahan dalaman untuk memenuhi kekosongan jawatan Timbalan Pengarah Kanan. Namun, pegawai tersebut iaitu Encik Rosmahyuddin Baharuddin telah dipindahkan ke Bahagian Khidmat Pengurusan dan Korporat pada pertengahan tahun untuk menanggung tugas Pengarah Bahagian. Pada awal Disember, Bahagian ini telah menerima kehadiran seorang pegawai baru untuk mengisi kekosongan jawatan Timbalan Pengarah. Puan Rafizah Zahri yang sebelum ini Setiausaha Kedua dengan Pejabat Kaunselor Pertanian, Kedutaan Malaysia di Washington DC telah memulakan tugas beliau di Bahagian ini pada 7 November 2012, menggantikan Puan Fareeza Mohd. Fadzil yang menamatkan kontrak beliau dengan Institut ini. Pegawai sebelum itu, Cik Zarina Md. Yusof telah bertukar ke Kementerian Pelancongan.

Di samping itu, dua pegawai dari Bahagian ini iaitu Puan Alina Murni Isa dan Puan Noraini Awang Nong telah berjaya menamatkan program Diploma Terjemahan Profesional anjuran Persatuan Penterjemah Malaysia dan Dewan Bahasa dan Pustaka yang berjalan selama enam bulan. Majlis penyampaian diploma telah dijalankan pada 15 Disember 2012 disaksikan oleh fasilitator program dan ahli keluarga 22 peserta program tersebut.

The background is a deep blue gradient with concentric circular patterns emanating from the center. Scattered throughout are numerous water droplets of varying sizes, some with highlights, and several semi-transparent circles in lighter shades of blue. A horizontal band of a slightly different blue shade runs across the middle, containing the text.

**BAHAGIAN KHIDMAT
PENGURUSAN DAN KORPORAT**

BAHAGIAN KHIDMAT PENGURUSAN DAN KORPORAT

Bahagian Khidmat Pengurusan dan Korporat menyelia fungsi-fungsi pengurusan sumber manusia, kewangan, pengurusan maklumat dan teknologi dan juga pentadbiran awam di IDFR. Bahagian ini memainkan peranan penting dalam memastikan kelancaran dan kesinambungan perjalanan Institut ini. Fungsi-fungsi bahagian ini diselaraskan melalui seksyen-seksyen berikut:

- ✧ Pentadbiran, Kewangan dan Sumber Manusia
- ✧ Perpustakaan
- ✧ Teknologi Maklumat dan Komunikasi (ICT)

SEKSYEN PENTADBIRAN, KEWANGAN DAN SUMBER MANUSIA

Seksyen Pentadbiran, Kewangan dan Sumber Manusia terbahagi kepada tiga unit yang saling membantu dalam menyokong matlamat organisasi IDFR, iaitu:

- ✧ Unit Pentadbiran yang berperanan menguruskan khidmat sokongan pentadbiran, penyelenggaraan bangunan, keselamatan dan urusan logistik berkaitan IDFR
- ✧ Unit Kewangan yang bertanggungjawab dalam menguruskan sumber kewangan harian IDFR di samping pengurusan wang tunai dengan mematuhi dasar dan peraturan kewangan yang diguna pakai dan pengurusan pembayaran gaji
- ✧ Unit Sumber Manusia yang bertanggungjawab dalam hal-hal berkaitan pembangunan sumber manusia, pengambilan dan penempatan kakitangan IDFR

Tahun 2012 menyaksikan pelbagai aktiviti dilaksanakan sepanjang tahun yang melibatkan bukan sahaja kakitangan IDFR malah para peserta program *Diploma in Diplomacy* dan Program Sarjana UKM-IDFR. Bahagian ini turut menganjurkan beberapa program diplomasi awam yang melibatkan para pelajar dari universiti awam dan swasta. Bahagian ini juga bertanggungjawab dalam melaksanakan program Tanggungjawab Sosial Korporat (CSR) yang bertujuan memupuk sifat kebertanggungjawaban dan berkongsi dengan golongan yang kurang bernasib baik. Program-program yang dianjurkan oleh Bahagian ini juga merangkumi segala aktiviti yang dilaksanakan oleh Seksyen ICT dan Perpustakaan yang memainkan peranan sokongan utama kepada IDFR.

Antara program-program yang telah dilaksanakan sepanjang tahun 2012 adalah seperti berikut:

Sesi Sembang Senam

Sesi Sembang Senam bulanan IDFR telah diadakan secara lazimnya sepanjang tahun. Tujuan utama sesi ini diadakan adalah bagi memupuk budaya dan aktiviti sihat dalam kalangan kakitangan IDFR. Ia juga bertujuan menyemarakkan semangat kepasukan. Jurulatih berkelayakan dari Kementerian Belia dan Sukan serta jurulatih luar telah dijemput bagi mengendalikan sesi tersebut.

Semasa sesi sembang senam tersebut, kakitangan IDFR juga berkesempatan mendengar amanat daripada Dato' Ketua Pengarah dan bagi memeriahkan sesi sembang senam yang diadakan, acara pemotongan kek bagi meraikan hari lahir kakitangan bagi bulan tersebut turut diadakan.



Sesi sembang senam

Lawatan Persatuan Pengurusan dan Hal Ehwal Antarabangsa, Universiti Utara Malaysia (UUM)

Persatuan Pengurusan dan Hal Ehwal Antarabangsa, Universiti Utara Malaysia telah mengadakan lawatan sambil belajar ke IDFR pada 11 Januari 2012. Tujuan lawatan tersebut diadakan adalah bagi mendapatkan maklumat berkaitan peranan IDFR sebagai institut latihan kepada para Pegawai Diplomatik Malaysia. Mereka turut dibawa sekitar kawasan IDFR bagi meninjau kemudahan dan perkhidmatan yang disediakan.

Kempen Pemeriksaan Kesihatan

Dalam memupuk kesedaran terhadap kepentingan menjaga kesihatan, satu kempen Pemeriksaan Kesihatan telah diadakan pada 14 Mac 2012. Para pegawai dari Lembaga Penduduk dan Pembangunan Keluarga Negara (LKKPN) telah dijemput untuk menjalankan pemeriksaan kesihatan seperti pemeriksaan darah, pemeriksaan tekanan darah dan penimbangan berat badan ke atas kakitangan IDFR.

Majlis Jasamu Dikenang

Pada 15 Mac 2012, IDFR telah menganjurkan Majlis Jasamu Dikenang bagi meraikan TYT Ambassador Abdullah Faiz Mohd Zain, mantan Timbalan Ketua Pengarah IDFR yang telah dilantik sebagai Duta Besar Malaysia ke Yemen. Turut diraikan dalam majlis yang sama adalah Puan Rozanah Ibrahim, Pengarah Bahasa yang telah tamat perkhidmatan pada hari yang sama.



Puan Rozanah Ibrahim menyampaikan ucapan perpisahan

Ceramah Kesedaran Kepentingan Kesederhanaan Dalam Islam

Dalam menyemai dan memupuk kesederhanaan dalam menjalankan tugas dan tanggungjawab terhadap diri sendiri dan juga persekitaran berteraskan prinsip Islam, Unit Sumber Manusia telah menjemput Yayasan Pembangunan Ekonomi Islam Malaysia (YAPEIM) untuk menyampaikan ceramah bagi tujuan tersebut pada 16 April 2012.

Lawatan Persatuan Pelajar Sarjana Muda Pentadbiran Sains Pengurusan, Universiti Teknologi MARA (UiTM)

Pada 21 Mei 2012, seramai 30 pelajar dan dua pensyarah pengiring telah mengadakan lawatan sambil belajar ke IDFR. Lawatan tersebut bertujuan memberi pendedahan kepada para pelajar mengenai bentuk latihan yang digunakan bagi melatih para diplomat luar negara dan khususnya diplomat tempatan semasa mereka menjalankan tugas rasmi mereka di luar negara.

Tradisi Memberkati Amalan di Bulan Ramadan

Bagi meneruskan kesinambungan tradisi IDFR dalam menyambut bulan Ramadan, Majlis Berbuka Puasa dan amanat Dato' Ketua Pengarah telah diadakan pada 13 Ogos 2012 bertempat di kafeteria IDFR. Majlis tersebut dihadiri oleh kakitangan IDFR dan para peserta program DiD 2012 dan Sarjana. Majlis juga dijayakan dengan

penyerahan bubur lambuk oleh Dato' Ketua Pengarah kepada wakil-wakil bahagian serta para peserta. Majlis tersebut turut diberkati dengan solat terawih secara berjemaah.



Pengagihan bubur lambuk

Majlis Sambutan Hari Raya IDFR

Sambutan tahunan Hari Raya IDFR telah diadakan pada 6 September 2012. Tujuan majlis tersebut diadakan adalah bagi mengeratkan tali persaudaraan dalam kalangan kakitangan IDFR. Di samping itu, ia bertujuan mengukuhkan ikatan kerjasama yang sedia terjalin dengan agensi-agensi Kerajaan dan kor diplomatik yang seringkali berkunjung dan berurusan dengan IDFR. Selain itu, seramai 80 kanak-kanak dari Yayasan MyKasih telah dijemput untuk bersama-sama memeriahkan majlis sambutan tersebut.

Lawatan Sambil Belajar ke Kapal Pengangkut Pesawat Amerika Syarikat

Satu lawatan sambil belajar ke Kapal Pengangkut Pesawat Amerika Syarikat, USS George Washington telah diadakan pada 10 Oktober 2012. Seramai 30 kakitangan IDFR berpeluang menyaksikan kecanggihan kapal pengangkut tersebut yang berlabuh di Pelabuhan Klang sebelum meneruskan perjalanan ke destinasi lain.

Sesi Taklimat Sistem ePerolehan

Sesi taklimat mengenai Sistem ePerolehan telah diadakan di IDFR pada 27 September 2012. Ia bertujuan menyediakan para peserta dengan pengetahuan dan kefahaman berkaitan sistem perolehan elektronik tersebut. ePerolehan adalah sistem perolehan yang menggunakan persekitaran atas talian yang selamat untuk membolehkan agensi Kerajaan dan pembekal membuat perolehan secara cekap dan telus. Sistem ePerolehan merangkumi kesemua jenis perolehan Kerajaan seperti pendaftaran pembekal, kontrak pusat, kontrak Kementerian, pembelian terus, sebutharga, tender dan eBidding. ePerolehan membolehkan

para pembekal mempamerkan produk mereka di jaringan web sedunia dan menerima, mengurus dan memproses pesanan pembelian serta menerima pembayaran dari agensi-agensi Kerajaan secara atas talian. Seramai 30 peserta daripada IDFR dan pembekal telah menghadiri sesi taklimat tersebut.

Taklimat Pengauditan Pengurusan Kewangan

Sesi taklimat di atas yang disampaikan oleh Encik Hamdan Ahmad, Ketua Audit Dalam, Bahagian Audit Dalam, Kementerian Luar Negeri telah diadakan di IDFR pada 28 November 2012. Ia bertujuan membekalkan para peserta dengan pengetahuan dan kefahaman terhadap pengurusan kewangan serta prosedur-prosedur kewangan yang berkaitan. Seramai 55 kakitangan telah hadir ke sesi taklimat tersebut.

SEKSYEN PERPUSTAKAAN

Perpustakaan IDFR telah ditubuhkan untuk menyediakan perkhidmatan maklumat dan rujukan khusus untuk kakitangan IDFR dan para peserta yang menghadiri kursus di Institut ini. Seksyen ini diketuai oleh seorang Timbalan Pengarah dan dibantu oleh seorang Penolong Pengarah serta tujuh kakitangan sokongan.

Objektif Perpustakaan adalah untuk menjadi sebuah pusat kecemerlangan ilmu dalam bidang kepakaran IDFR iaitu hubungan antarabangsa, diplomasi, pengajian strategik dan lain-lain bidang yang berkaitan. Usaha penambahbaikan terhadap pembangunan koleksi perpustakaan dan kandungan tempatan sentiasa dilakukan secara berterusan. Perkhidmatan maklumat dan perkongsian ilmu juga telah diperluaskan kepada kakitangan Kementerian Luar Negeri dan Kedutaan Malaysia di luar negara, serta para penyelidik dan kedutaan asing di Malaysia.

Seksyen Perpustakaan mempunyai koleksi yang lengkap dan terkini dari pelbagai bahan dalam bentuk bercetak, multimedia dan bahan elektronik. Bahan-bahan tersebut boleh diakses melalui WebOPAC Perpustakaan di <http://webopac.kln.gov.my> manakala maklumat terperinci berkaitan Seksyen Perpustakaan boleh diakses melalui portal perpustakaan di www.idfr.gov.my/library

Tahun 2012 menyaksikan pencapaian cemerlang bagi Seksyen Perpustakaan apabila menerima Anugerah Perpustakaan Gunasama Cemerlang 2011. Seksyen Perpustakaan telah dinilai dan diperakui sebagai penerima anugerah tersebut oleh Perpustakaan Negara Malaysia. Satu majlis penyampaian anugerah telah diadakan sempena Mesyuarat Ikhtisas Perpustakaan Gunasama Kumpulan Pengurusan dan Profesional 2012 pada 5 November 2012 di



Anugerah Perpustakaan Gunasama Cemerlang 2011

Kota Kinabalu, Sabah. Penganugerahan ini menjadi pemangkin kepada Seksyen Perpustakaan untuk terus mencapai kecemerlangan dengan lebih gemilang dalam menjana sumber ilmu dan maklumat ke arah mewujudkan masyarakat yang berilmu dan berpengetahuan serta menggalakkan budaya membaca.

Seksyen Perpustakaan sentiasa berusaha memantapkan perkhidmatan maklumat dengan mengukuhkan koleksi serta memastikan penyediaan perkhidmatan rujukan yang cekap dan berkesan untuk memenuhi keperluan maklumat. Selaras dengan objektif tersebut, Perpustakaan IDFR telah mengambil inisiatif berikut:

- * Menganjurkan program *Everyone Can Borrow (ECB)*



Kakitangan meminjam buku

- * Mewujudkan beberapa siri peminjaman buku berkelompok dengan kerjasama Perpustakaan Negara Malaysia
- * Mempromosi perolehan buku-buku baru melalui medium elektronik dan pameran buku-buku baru
- * Menjalankan beberapa siri bengkel kemahiran pencarian maklumat bagi para peserta program Sarjana dan program *Diploma in Diplomacy*



Bengkel kemahiran pencarian maklumat

- ✳ Menganjurkan pameran mini seperti Alat Muzik Tradisional dan ASEAN: Satu Wawasan, Satu Identiti, Satu Komuniti
- ✳ Mewujudkan 'Sudut Kesihatan' untuk menggalakkan gaya hidup sihat dalam kalangan pengguna perpustakaan
- ✳ Menjalankan pertandingan kuiz bertemakan 'Kenali Perpustakaan Anda'
- ✳ Memberi anugerah pembaca cemerlang bulanan kepada kakitangan
- ✳ Menganjurkan lawatan ke Pesta Buku Antarabangsa, Kuala Lumpur
- ✳ Mengikuti lawatan penandaarasan perpustakaan ke New Straits Times Press, Bank Negara Thailand, Bank Negara Malaysia, Kementerian Luar Negeri dan Perpustakaan Awam Kuala Lumpur
- ✳ Menganjurkan tayangan video motivasi dan agama
- ✳ Mempromosikan maklumat perpustakaan melalui medium elektronik 'InfoLib: Program Pendidikan Perpustakaan'
- ✳ Mempromosikan buku-buku terpilih dengan menghantar ringkasan buku melalui e-mel
- ✳ Mewujudkan 'Sudut Permainan' yang bertujuan membina minda yang kreatif
- ✳ Melanjutkan waktu operasi perpustakaan bergantung kepada permintaan

SEKSYEN ICT

Seksyen ICT berfungsi untuk menyediakan perkhidmatan ICT yang merangkumi pembangunan dasar, perancangan dan pengurusan projek ICT serta pengendalian infrastruktur dari segi peralatan, perisian, rangkaian dan sistem aplikasi. Seksyen

ini juga bertanggungjawab dalam mengatur strategi pembangunan aplikasi yang menyokong teras utama IDFR, perkhidmatan elektronik dan infrastruktur selaras dengan inisiatif kerajaan elektronik kepada pengguna. Sepanjang tahun 2012, Seksyen ICT telah menjalankan beberapa aktiviti dan perkhidmatan seperti berikut:

Menaik taraf Sistem Permohonan Kursus

Sistem ini telah dibangunkan di mana pengguna pelaksanaannya terdiri daripada para pegawai di Bahagian Latihan, Bahasa, dan Unit Pentadbiran dengan bantuan teknikal daripada Seksyen ICT. Projek menaik taraf ini dilaksanakan untuk menambahbaik kelemahan pada sistem yang sedia ada dan memperluaskan skop sistem. Kerja-kerja menaik taraf sistem ini membuktikan bahawa IDFR terus melonjak ke hadapan dalam memberikan penyampaian perkhidmatan yang sistematik kepada para pelanggannya



Sistem permohonan kursus dalam laman web

Penambahbaikan Infrastruktur Rangkaian IDFR*Net

Dalam usaha meningkatkan keupayaan pengoperasian rangkaian internet, pihak IDFR telah melakukan penambahbaikan ke atas kapasiti capaian talian daripada 2Mbps ke 4Mbps. Penambahan ini dibuat dengan tujuan memenuhi keperluan penggunaan semasa talian internet kepada para pelanggan dan warga IDFR. IDFR*Net dengan kapasiti 4Mbps beroperasi sepenuhnya mulai Mac 2012. Sebagai Pelan Kesyambungan Perkhidmatan (PKP), pihak IDFR telah mengambil langkah menyediakan perkhidmatan UniFi berkelajuan 20Mbps bagi mengatasi sebarang kemungkinan yang bakal terjadi kepada talian tetap.

Pemantapan Tadbir Urus Keselamatan

Dasar Keselamatan ICT IDFR diwujudkan untuk menjamin kesinambungan urusan IDFR dengan meminimumkan kesan insiden keselamatan ICT. Pemakaian dasar di IDFR adalah menggunakan Dasar Keselamatan ICT Kementerian Luar Negeri sebagai tunjang utama dengan tambahan sisipan maklumat dasar ICT IDFR yang diedarkan melalui e-mel kepada warga IDFR pada bulan Mei 2012.

Pengurusan dan Penyelenggaraan Laman Web

Laman web merupakan saluran rasmi penyampaian maklumat dan aktiviti IDFR secara maya kepada stakeholder dan para pelanggan Institut ini. Justeru itu, usaha dan komitmen padu yang ditunjukkan oleh semua pihak di IDFR, khususnya ahli-ahli Jawatankuasa Pengurusan Laman Web dan Jawatankuasa Teknikal telah membuahkan hasil dan terbukti melalui kejayaan penarafan lima bintang Laman Web IDFR dan berada pada kedudukan lima teratas bagi tahun 2012. Penilaian yang dilakukan oleh Perbadanan Pembangunan Multimedia (MDeC) telah direkodkan melalui Buku Laporan Malaysia Government Portals and Websites Assessment (MGPWA) 2012.



Anugerah yang diterima

Pelaksanaan Pembudayaan ICT

Dalam usaha melahirkan penjawat awam yang celik IT, kesedaran tentang evolusi teknologi maklumat perlu dikongsi dan dihebahkan bagi memantapkan lagi ilmu pengetahuan yang sedia ada mengikut keperluan semasa. Dalam merealisasikan matlamat tersebut, pihak ICT telah mengambil inisiatif melaksanakan program pembudayaan ICT untuk warga IDFR. Antaranya adalah seperti berikut:

✱ **Siri Pendidikan Ringkas (SPR) ICT**
Maklumat berkenaan ICT dihantar sebanyak dua kali sebulan melalui e-mel kepada semua warga IDFR. Pelbagai topik semasa mengenai ICT diketengahkan dalam usaha menyampaikan maklumat, memberikan peringkatan dan kesedaran tentang sesuatu perkara meliputi pengurusan maklumat keselamatan ICT, pengurusan rangkaian dan pengurusan kesihatan dari sudut ICT. Sepanjang tahun 2012, 24 artikel disebarikan kepada warga IDFR dan artikel tersebut juga boleh dimuat turun melalui laman web IDFR dari ruangan 'Adakah Anda Tahu?'. Antara artikel yang disediakan adalah MyCERT: Peranan dan Tanggungjawab, IPv6, ICT Hijau di Pejabat dan Phishing.

✱ **Program Perkongsian Ilmu**
Bagi mewujudkan perkongsian ilmu dalam kalangan warga IDFR, Seksyen ICT telah mengambil inisiatif menganjurkan beberapa siri latihan kepenggunaan perisian/sistem yang digunakan di Institut ini. Antara program perkongsian ilmu yang dianjurkan oleh Seksyen ICT adalah Kelas Kepenggunaan Perisian Adobe Illustrator dan Adobe Photoshop serta Kelas Kepenggunaan Sistem CLIK.

✱ **Siri Technology Update**
Seksyen ICT turut menganjurkan beberapa siri *Technology Update* dengan matlamat mendapatkan maklumat terkini mengenai teknologi semasa yang berada di pasaran. Oleh itu, pada tahun 2012, sebanyak lima siri *Technology Update* telah diadakan iaitu tentang Membangunkan Aplikasi Enterprise PHP; Perisian Crystal Report; Pemantapan Portal/Laman Web; Sistem iLeap dan Tadbir Urus Maklumat

Mesyuarat Jawatankuasa Pemandu ICT IDFR

ICT telah berjaya mengadakan empat siri Mesyuarat Jawatankuasa Pemandu ICT IDFR yang dipengerusikan oleh Ketua Pengarah. Mesyuarat ini merupakan platform bagi menetapkan hala tuju ICT Institut ini, mewujudkan polisi ICT yang bersesuaian, membincangkan keperluan dan isu berkaitan ICT dan sebagai ruang untuk berkongsi idea, pendapat dan pandangan dalam membudayakan ICT di IDFR. Mesyuarat telah diadakan pada 13 Mac, 12 Jun, 12 September dan 19 Disember 2012.

Program-Program Lain

Pihak ICT juga turut menyertai beberapa program, bengkel, seminar, kursus, forum dan persidangan dalam pelbagai bidang yang dianjurkan oleh agensi kerajaan dan badan korporat bagi memantapkan lagi ilmu pengetahuan mengikut keperluan semasa. Antara program-program yang telah diikuti adalah seperti berikut:

- ✱ Lawatan Sambil Belajar ke Makmal IPv6 MAMPU pada 30 Januari 2012 di MAMPU, Cyberjaya
- ✱ Bengkel Tranformasi Perkhidmatan Online Kerajaan pada 9 Februari 2012 di MAMPU, Cyberjaya
- ✱ *Future Government Forum Malaysia* pada 21 Februari 2012 di Hotel Hilton, Kuala Lumpur
- ✱ Seminar Pemantapan Laman Web/Portal oleh MDeC Tahun 2012 pada 6 Mac 2012 di JPA, Cyberjaya
- ✱ Latihan KS Platform Public Class oleh Kometsoft (M) Sdn. Bhd. pada 17 April 2012 di Cheras, Kuala Lumpur

- * Bengkel Pelaksanaan IPv6 Sektor Awam dari 14 hingga 17 Mei 2012 di INTAN, Bukit Kiara
- * *Awareness Talk for Information Security Management (ISMS)*, ICT pada 15 Jun 2012 di Kementerian Luar Negeri
- * Seminar Antarabangsa: Fiqh Mentaati Pemimpin dari 15 hingga 17 Jun 2012 di Pusat Dagangan Dunia Putra
- * Kursus Bahasa Pengaturcaraan JAVA dari 25 hingga 29 Jun 2012 di Petaling Jaya, Selangor
- * Kursus Protokol dari 26 hingga 28 Jun 2012 di Pusat Konvensyen Antarabangsa Putrajaya (PICC)
- * National Digital Conference (NDC) dari 3 hingga 4 Julai 2012 di PICC
- * Persidangan CIO 2012 dan Hari Terbuka Transformasi Perkhidmatan Online dan Infrastruktur ICT Sektor Awam pada 27 September 2012 di PICC.

Pengetahuan dan maklumat yang dipelajari telah dikongsi dan berjaya dilaksanakan dengan sebaiknya hasil gandingan bahu dan komitmen semua pihak di Bahagian Khidmat Pengurusan dan Korporat dan sokongan daripada kesemua warga IDFR yang lain.

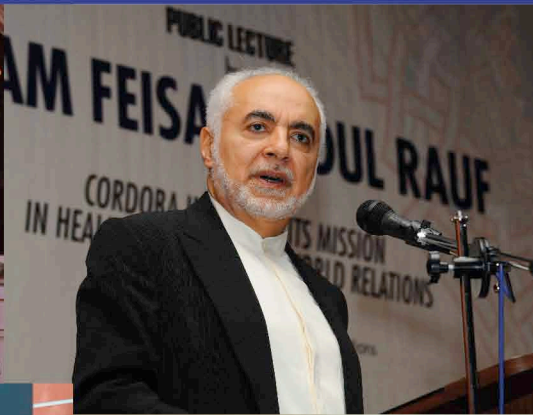
Happenings In and Around IDFR



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Published by
Institute of Diplomacy and Foreign Relations (IDFR)
Ministry of Foreign Affairs
Kuala Lumpur, Malaysia
www.idfr.gov.my

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ISSN 1394-4479

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Message from the
SECRETARY GENERAL
Ministry of Foreign Affairs, Malaysia



As Malaysia's premier institute for diplomacy and foreign relations, through its training programmes and related activities, IDFR has provided pertinent support to the Ministry in facilitating deeper and broader understanding of the Ministry's role and functions as well as on global issues.

I am pleased to note that in 2012, IDFR has trained almost 1,800 local and foreign participants through more than 50 courses including specialised courses for diplomats from Myanmar and Libya. The series of roundtables and public lectures had provided an interactive platform for sharing of insights, expertise and perspectives on global issues with distinguished personalities. Most notable was the public lecture by His Excellency Ban Ki-moon, UN Secretary General, in March 2012. The collaborative partnerships that IDFR had fostered last year with international and local institutes including the Azerbaijan Diplomatic Academy, University of World Economy and Diplomacy of Uzbekistan, France's École Nationale D'Administration and Institute Diplomatique et Consulaire, and Universiti Teknologi MARA (UiTM) would further enhance its training modules and research in the ensuing years.

In its continued pursuit for excellence, I am also pleased to note that last year, IDFR was awarded a five-star rating for its website through the Malaysian Government Portal and Website Assessment, and the Excellent Common User Library Award from the National Library. I congratulate the Director General and the staff of IDFR for these recognitions.

Diplomacy today has stretched beyond traditional norms and practices of government-to-government relations and interactions to include the non-governmental sector. Therefore, IDFR must remain poised to meet these new trends and challenges of an ever-evolving world of diplomacy and foreign relations. Diplomatic practitioners must be responsive, adaptive and resilient. They need to be constantly equipped with the necessary knowledge and skills in order to meet the expectations of all stakeholders and clients.

In this respect, IDFR has an important role to play in providing training courses in meeting these contemporary challenges. IDFR should also encourage innovative and creative thinking to increase participants' effectiveness in delivering the expected outcomes of the nation's objectives. Courses and programmes should continuously be updated, modified and expanded to ensure their relevance and applicability.

I am confident that with continued dedication, commitment and professionalism as shown in 2012, IDFR will achieve greater heights and complement the Ministry's work and the national transformational agenda. The Ministry will continue its support and collaboration with IDFR in meeting our objectives.

Thank you.

TAN SRI MOHD. RADZI ABDUL RAHMAN



Foreword by the
DIRECTOR GENERAL
Institute of Diplomacy and Foreign
Relations



2012 was an exciting and remarkable year for IDFR. Other than the scheduled training and language courses, the Institute hosted many eminent personalities and notable events. At the same time, more collaborative programmes were formed with new partners both local and international. All these however, would not have been achieved if not for the effort and dedication of the officers and staff of IDFR. It gives me great pleasure therefore, to commend them for their excellent work and to urge them to strive harder such that IDFR would achieve greater heights in the coming years.

Looking back, I am pleased that IDFR had managed to meet its training targets in 2012 – conducting a total of 33 training courses and 25 language courses involving more than 1,500 local participants and 220 international participants from various disciplines and backgrounds. Other than the traditional and long-standing diplomatic courses, specially designed courses were introduced in 2012 dedicated for all level of officers from the Ministry of Foreign Affairs. In this regard, specialized trainers from home and abroad were invited to conduct courses such as advanced speech-writing, media relations and international negotiations. Additionally, IDFR ran various courses for officials from other Government agencies including an inaugural *Strategic Negotiations* course for officials of the Joint Ministerial Committee for Iskandar Malaysia under the Iskandar Regional Development Authority (IRDA) – a Government statutory body.

IDFR's growing stature as a premier diplomatic training institute was further recognized when the Institute was requested to conduct two specialized diplomatic training courses for diplomats from the Republic of Libya and Myanmar. The course for Libya was tailor-made to impart both diplomatic soft skills and knowledge for junior and mid-level officers serving the new government of Libya. The course for Myanmar in turn was to prepare their junior diplomats for Myanmar's assumption of ASEAN Chairmanship in 2014 and in particular for organizing the ASEAN Summit and other ASEAN related meetings.

To promote intellectual discourse on various subjects related to diplomacy and international relations, IDFR organized public lectures, roundtable forums and workshops throughout the year. We were especially honoured to host two eminent guests namely; His Royal Highness Raja Dr. Nazrin Shah Ibni Sultan Azlan Muhibbuddin Shah, the Crown Prince of Perak Darul Ridzuan who delivered an inaugural Royal Address as IDFR's Royal Patron and His Excellency Ban Ki Moon, Secretary General of the United Nations who gave a Special Address in conjunction with his visit to Malaysia. Additionally, distinguished personalities from various countries including Imam Feisal Abdul Rauf, Founder of the Cordoba Initiative in the United States of America and The Hon. Senator Hugh Segal,

Canada's Special Envoy for Commonwealth Renewal and member of the Commonwealth Eminent Persons Group also held talks at the Institute.

IDFR also received many requests for visits from foreign delegations last year. Among others, the Institute hosted a visit by the State Minister of Human Resources Development of Sudan as well as delegations from the Ministry of Foreign Affairs of the Republic of Indonesia, the National Resilience Institute also from Indonesia, the Namibian Institute of Public Administration and Management and the Foreign Service Academy of Bangladesh. This to me bears testimony to IDFR's achievements as the delegations were all keen to learn about the Institute, our training programmes as well as to forge formal partnerships with us.

To expand our horizons and establish more linkages, my officers and I participated in a number of local and international conferences, forums and seminars. I undertook working visits to Uzbekistan, Croatia, Thailand, Azerbaijan and France where I was able to share my thoughts through speeches, moderating sessions and participating in discussions. These learning experiences without a doubt have been valuable not only to me personally but also in terms of reinforcing the reputation of IDFR as a leading training institute on diplomacy and international relations in the region.

In this respect, IDFR formed new partnerships last year namely with Universiti Tun Abdul Razak, the Azerbaijan Diplomatic Academy, the University of World Economy and Diplomacy, Uzbekistan, the National Academy of Administration and Diplomatic and Consular Institute, France to name a few. Meanwhile, our cooperative ventures with certain partners such as the Foreign Policy Study Group (FPSG), the Sasakawa Peace Foundation (SPF), World Islamic Economic Forum (WIEF) and the World Trade Institute (WTI), University of Bern, Switzerland were broadened and intensified.

The Language Division continued to flourish with many more Governmental agencies including the Royal Malaysian Police requesting the Division to conduct English courses for their officers. The foreign language courses – French, Spanish, Arabic and Mandarin too were well attended and taught at higher levels as the participants progressed. In addition, the conversational Malay course for the diplomatic community was continued to meet the demands of the diplomatic corps in Malaysia.

The Institute's publication unit too had a busy year where they not only published the *Journal of Diplomacy and Foreign Relations* (JDFR), the *IDFR Prospectus* and its *Annual Report* but also three issues of the Institute's bulletin, *Diplomatic Voice*. This bulletin is aimed at creating a platform to share information and knowledge among practitioners of diplomacy. At the same time, it covers the activities conducted by IDFR. As the bulletin

is also distributed to Malaysia's Embassies abroad, I am confident it helps to enhance the image of the Institute, Ministry of Foreign Affairs and Malaysia to the wider audience. 2012 also saw the launch of a special book compiling the writings of Malaysian Ambassadors past and present regarding their experiences titled, *Malaysian Diplomats: Our Stories Volume 1*, denoting that other volumes will follow in the future.

I am proud to add that the achievements of IDFR was given due recognition when it received two awards in 2012. Firstly, the IDFR website was awarded a five-star rating and placed fourth out of over 700 websites in the evaluation of the Malaysian Government Portals and Websites Assessment. And secondly, the Institute's Library won top award in the category of *Best Common User Library* from the National Library of Malaysia. These awards certainly have inspired us and IDFR has vowed to improve our services so as to attain greater recognition. Meanwhile, I was invited to be a member in the Advisory Group of the Asia-Europe Public Diplomacy Training Initiative, a project run by a consortium of three partners notably Asia Europe Foundation, DiploFoundation and National Centre of Research on Europe - University of Canterbury, UK.

Other than professional obligations, IDFR made time for community service through its Corporate Social Responsibility Programme to reach out and contribute positively to society. In March 2012, IDFR sponsored 25 underprivileged children under the MyKasih Foundation to take part in *Guardian Angels Programme* where they had a fun-filled day doing art projects, which were then presented to terminally ill children at Hospital Kuala Lumpur. IDFR also collaborated with the Chow Kit Foundation to host the *Kami Prihatin Programme* for a group of teenagers to educate them on the dangers of drug abuse and prevention of drug addiction. Another project was to help single mothers sell their handicrafts at the 1Malaysia KL Family Fair@MaTic organized by the Malaysian Tourism Centre. And in conjunction with the Institute's Hari Raya Open House celebration, 40 orphans from MyKasih Foundation were invited to join in the festivities and given a donation.

IDFR will strive to do better in 2013 and already has various plans in place to that end. Among others, IDFR is presently working on a joint PhD programme with Universiti Teknologi MARA (UiTM) to enable Malaysian diplomats to acquire an industrial PhD in international relations. We are developing smart partnerships with various local Universities to collaborate on an Undergraduate programme on diplomacy and international relations. We are also looking to expand our e-learning programme in collaboration with the National Institute of Public Administration. Internationally, we are spreading our wings with new training partners such as the Devawongse Varopakarn Institute of Foreign Affairs, Thailand. To make our public delivery service more efficient, applicants can

submit online requests for courses and accommodation beginning from January 2013. The Library in turn will launch a computerized cataloging system called *Web OPAC* allowing users to access books and materials available at three different libraries i.e. from the Ministry of Foreign Affairs, IDFR and the Southeast Asia Regional Centre for Counter-Terrorism (SEARCCT).

Last but not least, I would like to extend my deepest gratitude to His Royal Highness Raja Dr Nazrin Shah Ibni Sultan Azlan Muhibbuddin Shah, the Crown Prince of Perak Darul Ridzuan for his gracious presence and Royal Address at IDFR. My sincere appreciation also to Dato' Sri Anifah Aman, Minister of Foreign Affairs, Datuk Richard Riot, Deputy Minister of Foreign Affairs, Senator A. Kohilan Pillay, Deputy Minister of Foreign Affairs and Tan Sri Mohd. Radzi Abdul Rahman, Secretary General of the Ministry of Foreign Affairs for their guidance and strong support in all of IDFR programmes and activities.

Thank you.

DATO' KU JAAFAR KU SHAARI

The background is a deep blue gradient with concentric circular patterns. Scattered throughout are numerous water droplets of varying sizes, some with highlights, and several semi-transparent circles in lighter shades of blue. A horizontal band of medium blue is positioned across the middle of the image.

**INSTITUTE OF DIPLOMACY
AND FOREIGN RELATIONS**

INSTITUTE OF DIPLOMACY AND FOREIGN RELATIONS



The Institute of Diplomacy and Foreign Relations, or better known as IDFR, is located on Jalan Wisma Putra in the heart of Kuala Lumpur. Housed on the former site of the first Prime Minister, Tunku Abdul Rahman Putra al-Haj's residence, IDFR has been the Ministry of Foreign Affairs' training arm since 2004. Prior to that, it was under the Prime Minister's Department since its establishment in 1991.

In July 2011, the Crown Prince of Perak Darul Ridzuan, His Royal Highness Raja Dr. Nazrin Shah ibni Sultan Azlan Muhibbuddin Shah graciously consented to become the Royal Patron of IDFR. His Royal Highness holds a B.A. (Hons) degree in Philosophy, Politics and Economics from Oxford University; a Master in Public Administration from the Kennedy School of Government, Harvard University and a Ph.D in Political Economy and Government, also from Harvard University. His research interests are in the areas of economic and political development in Southeast Asia, economic growth in developing countries and economic history. He has written articles and spoken on a wide range of issues including constitutional monarchy, nation building, Islam, Islamic finance, ethno-religious relations, education and socio-economic development.

IDFR offers various training programmes for the Ministry's officers and officers from other government agencies. These include diplomatic training courses, pre-posting orientation courses, public diplomacy and media skills courses, high level workshops, as well as Arabic, English, French, Malay, Mandarin and Spanish language courses.

IDFR training programmes are also offered to international participants from developing countries under the Malaysian Technical Cooperation Programme (MTCP), as well as from ASEAN, Colombo Plan member countries and Commonwealth countries. These courses include diplomatic training, crisis management and strategic analysis courses.

IDFR also organises public lectures, forums, roundtable discussions, seminars and workshops which are opened for participation to interested organisations and individuals. They normally include government officials, academicians and university students, representatives from think tanks, non-governmental organisations and training institutes and members of the diplomatic corps based in Kuala Lumpur.

Among the guest speakers who have spoken at IDFR are Kofi Annan, Haris Silajdzic, Lee Hsien Loong, Nelson Mandela, Tun Dr. Mahathir Mohamad, and in the recent months, Imam Feisal Abdul Rauf, Ban Ki-moon and His Royal Highness Raja Dr. Nazrin Shah. His Excellency Ban Ki-moon, Secretary General of the United Nations delivered a special address at IDFR on *The United Nations and Malaysia in a Changing World*, and His Royal Highness Raja Dr. Nazrin Shah who made his first official visit to the Institute as Royal Patron of IDFR delivered a royal address titled, *Challenges of Global Governance and the New Era of Diplomacy*.

IDFR also has the patronage of a panel of Distinguished Fellows, who contribute ideas and provide support for the growth of IDFR. The Fellows are made up of experienced practitioners and outstanding academicians as well as experts in the field of diplomacy and international relations. They also contribute to the Institute's publications, lectures and other events.

IDFR has also established linkages with various diplomatic academies and training institutes worldwide, including the Diplomatic Academy of the Russian Federation, the Diplomatic Academy of Ukraine, the United Nations Institute for Training and Research (UNITAR), the Azerbaijan Diplomatic Academy and University of World Economy and Diplomacy, Uzbekistan and with international affairs training institutes of Australia and Thailand. Locally, IDFR is also in collaboration with the Academy of Sciences (ASM), the Institute of ASEAN Studies and Global Affairs (INSPAG), the Institute of Advanced Islamic Studies (IAIS), the Institute of Strategic and International Studies (ISIS), the National Institute of Public Administration (INTAN), Universiti Kebangsaan Malaysia (UKM), Universiti Malaya (UM), Universiti Teknologi MARA (UiTM), Universiti Sains Malaysia (USM), Universiti Utara Malaysia (UUM), Universiti Pendidikan Sultan Idris (UPSI), Association of Former Malaysian Ambassadors (AFMA), Foreign Policy Study Group (FPSG), United Nations Association of Malaysia (UNAM) and Akademi Budaya dan Warisan Kebangsaan (ASWARA) as well as the foreign diplomatic missions in Kuala Lumpur, in coorganising public lectures, forums and roundtable discussions on various regional and international issues.

VISION

An international centre for training and research in diplomacy and international relations of global standing.

MISSION

- ✳ To enhance the competency and professionalism of diplomatic officers by promoting systematic and relevant training
- ✳ To provide quality training in areas of diplomacy and international relations to local and international participants



Tun Dr. Mahathir Mohamad spoke on *Current Regional Issues*

- ✳ To provide a conducive environment for training with state of the art facilities
- ✳ To strive towards making IDFR a foreign policy think tank through extensive research and publications
- ✳ To forge strategic partnership on training and research with government and non-government agencies, local and international institutions of higher learning
- ✳ To reach out to the world on Malaysia's foreign policy

CLIENT CHARTER

- ✳ To organise at least 90% of the training programmes and language courses listed in the IDFR Prospectus
- ✳ To organise at least 90% of seminars, conferences, workshops, roundtable discussions and public lectures listed in the IDFR Prospectus
- ✳ To produce at least seven publications annually
- ✳ To inform the relevant organisations and individuals regarding planned training programmes and language courses at least one month before their respective commencement
- ✳ To inform the relevant organisations and individuals regarding planned seminars, conferences, workshops, roundtable discussions and public lectures at least one week before their respective commencement

PROGRAMME

IDFR offers training programmes under the following broad areas of expertise:

- ✳ Diplomatic Training
- ✳ Language Training
- ✳ Master's Programme
- ✳ Regional and Security Studies

DIVISION AT IDFR

- ✧ Training Division
- ✧ Language Division
- ✧ Regional and Security Studies Division
- ✧ Academic Studies, Research and Publication Division
- ✧ Corporate and Management Services Division

- ✧ A multipurpose hall that can accommodate up to 500 people
- ✧ 51 international standard hostel rooms
- ✧ Gymnasium, swimming pool, tennis and squash courts for recreational activities
- ✧ Wireless network at the meeting rooms, auditorium and also cafeteria

FACILITIES IN IDFR

The facilities available at IDFR include:

- ✧ Training and meeting rooms
- ✧ A fully-equipped library, complete with self-access learning resources
- ✧ A fully-equipped language lab
- ✧ An auditorium which can accommodate up to 250 people



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IDFR'S ROYAL PATRON

IDFR'S ROYAL PATRON



On 11 July 2012, IDFR was deeply honoured to receive His Royal Highness Raja Dr. Nazrin Shah Ibni Sultan Azlan Muhibbuddin Shah, the Crown Prince of Perak Darul Ridzuan, on his inaugural visit to the Institute as the Royal Patron. Received by Datuk Richard Riot, Deputy Minister of Foreign Affairs, and other senior officials of the Ministry, His Royal Highness Raja Dr. Nazrin Shah was then ushered to the Auditorium where he then delivered His Royal Address titled, *Challenges of Global Governance and the New Era of Diplomacy*.

In his Address, His Royal Highness Raja Dr. Nazrin Shah spoke, among others, on the idea of a Commission on Global Governance for the 21st Century, which is “perhaps best pursued in collaboration with dedicated partners of like mind in other parts of the world. Such an initiative would then be representative of a truly universal endeavour.” The idea for the newly proposed Commission is in line with an earlier initiative launched in 1992, which is The Commission on Global Governance jointly chaired by former Commonwealth Secretary General Shridath Ramphal and former Prime Minister of Sweden Ingvar Carlsson, which according to His Royal Highness Raja Dr. Nazrin Shah, “makes for enlightening reading even today.”

In addition to the Royal Address, a closed-door Roundtable Discussion was held between His Royal

Highness Raja Dr. Nazrin Shah and participants of the IDFR’s Master Programme and the *Diploma in Diplomacy 2012*. The discussion provided opportunities for the exchange of ideas and thoughts on global governance as well as international relations issues between the two groups of participants and His Royal Highness. It was indeed a golden opportunity for the participants to engage in a discourse with His Royal Highness Raja Dr. Nazrin Shah, also a prominent scholar who has written articles and spoken on a wide range of issues including constitutional monarchy, nation building, Islam, Islamic finance, ethno-religious relations, education and socio-economic development.



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IDFR'S DISTINGUISHED FELLOWS

IDFR'S DISTINGUISHED FELLOWS

IDFR is honoured to be associated with eminent and prominent individuals who agreed at our invitation to be our Distinguished Fellows. These individuals come from various backgrounds; former diplomats, former high ranking military officer, scholars, and serving professors at several institutions of higher learning. These individuals assist IDFR to strategise, plan and conduct training, research and publication specifically in the fields of diplomacy and international relations as well as help to establish new institutional linkages. The Distinguished Fellows are bound by a renewable contract to serve IDFR for a two-year term.

The Distinguished Fellows are:



Tan Sri Razali Ismail
Chairman
Global Movement of Moderates Foundation (GMMF)



Tan Sri Mohamed Jawhar Hassan
Chairman
Institute of Strategic and International Studies (ISIS)



Tan Sri Hasmy Agam
Chairman
Human Rights Commission of Malaysia (SUHAKAM)



Tan Sri Ahmad Fuzi Haji Abdul Razak
Secretary General
World Islamic Economic Forum Foundation (WIEF)



Admiral (B) Tan Sri Dato' Sri Mohd Anwar
Haji Mohd Nor
Chairman
Board of Directors
National Defense University of Malaysia (UPNM)



Prof. Emeritus Datuk Dr. Osman Bakar
Chair/Professor
Sultan Omar 'Ali Saifuddien Centre for Islamic Studies
(SOASCIS)
Universiti Brunei Darussalam



Prof. Dr. Zafar U. Ahmed
Dean and Professor
College of Business and Management
Universiti Fahad bin Sultan, Saudi Arabia



Prof. Dr. Badrol Hisham Ahmad Noor@Farish Noor
Senior Fellow
S Rajaratnam School of International Studies
Nanyang Technological University, Singapore



Prof. Dato' Dr. Zakaria Ahmad
Deputy Vice Chancellor (Research)
HELP University



Prof. Dr. Chandra Muzaffar
The Nordin Sopiee Professor of Global Studies
Centre for Policy Research
Universiti Sains Malaysia (USM)



Prof. Dr. K S Nathan
Director
Institute of Malaysian and International Studies
Universiti Kebangsaan Malaysia (UKM)

It is IDFR's fervent hope that with the Distinguished Fellows' contribution, ideas and professional advice, the Institute would be able to elevate itself to a higher platform and attain recognition both locally and internationally.

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IDFR'S OFFICERS AND STAFF



Top

- * Dato' Ku Jaafar Ku Shaari, *Director General*
- * Amb. Aminah Tun Haji A. Karim, *Deputy Director General (From 15 February)*

Bottom from left

- * Vasudiwan A/L Narayanan, *Director of Regional and Security Studies Division*
- * Rahimah Yeop, *Director of Academic Studies, Research and Publication Division*
- * Roziah Abdul, *Director of Corporate and Management Services Division (Until 19 May)*
- * Lim Juay Jin, *Director of Training Division*
- * Rozanah Ibrahim, *Director of Language Division (Until 15 March)*
- * Dr. Rosli Haji Hassan, *Director of Language Division (From 1 November)*

Director General's Office



Nadhirah Mohamad
Zanudin
Assistant Director



Hetty Dzurin
Mohamed On
Office Secretary



Norhashikin Hassan
General Staff



Muhammad Iqbal Md
Salleh
Driver

Deputy Director General's Office



Nik Latifah Mohd. Zaki
Office Secretary

Training Division



Mohd. Farid Mohd. Arif
Senior Deputy Director



Romaiza Ab. Rahman
Senior Deputy Director



Mohd. Sabri Zakaria
Assistant Director
(Until 2 February)



Haris Syarwani Razali
Assistant Director



Azmah Mahmud
Assistant Director



Solahah Husein
Assistant Director
(Until 21 September)



Jarin Sijaya Abdul
Hathi
Assistant Director
(From 11 October)



Azizah Saad
Office Secretary



**Romancitta Natalie
Dusipil**
Course Clerk



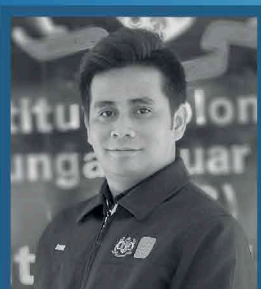
Norazlin Mohd. Tahir
Course Clerk



Gunaselvam A/L Vail
Course Clerk



**Shermawaty Awang
Sahari**
Course Clerk
(From 14 May)



Raimi Amzar Zamali
Office Clerk

Regional and Security Studies Division



**Mohd. Ridzuan Mohd.
Shariff**
Senior Deputy Director



Fareeza Mohd. Fadzil
Deputy Director
(Until 23 November)



Nafizal Haris Ismail
Assistant Director



Shahrulbariah A. Rashid
Office Secretary



Haslil Hadi Amir Hasan
Course Clerk



Amar Ricky Wong
Course Clerk
(Until 17 December)



Hasnah Mohd. Sharif
Course Clerk
(From 17 December)

Language Division



Wan Faizah Wan Yusoff
English Language Officer



Joyce Abraham
English Language Officer



Hassan Mohd Ali
Arabic Language Officer



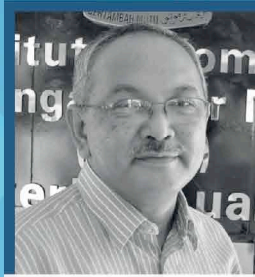
Agustin Gutierrez
Spanish Language Officer



Jeanette Daina
French Language Officer



Nina Sharida Mohd Arshad
Office Secretary



Kamaruddin A. Hussin
Course Clerk



Rabeha Mohamed
Course Clerk

Academic Studies, Research and Publication Division



Alina Murni Md Isa
*Senior Deputy Director
(Until 1 October)*



Noraini Awang Nong
Deputy Director



Zarina Mohd. Yusof
*Deputy Director
(Until 25 September)*



Rafizah Zahri
*Deputy Director
(From 7 November)*



Dzuita Mohamed
Assistant Director



Khairul Bariah Che Amat
Assistant Director



Norhawati Ismail
*Office Secretary
(From 5 January)*



Mohd Zaki Hamid
*Administrative Clerk
(Until 13 August)*

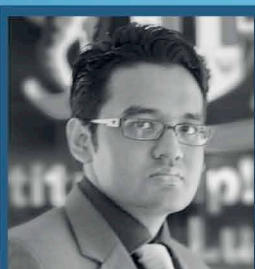


Suzalina Md. Tahir
Administrative Clerk

Corporate and Management Services Division
Administration, Finance and Human Resource Section
Administration Unit/Human Resource Unit



**Rosmahyuddin
Baharuddin**
Senior Deputy Director



**Mohd. Azlan Mohd.
Safwan**
Assistant Director



Mohd. Syamsyul Arifin
*Assistant Administrative
Officer*
(From 15 July)



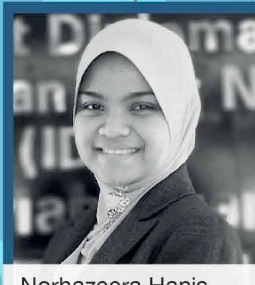
Siti Najmah Zakaria
*Assistant Administrative
Officer*
(Until 27 May)



Raja Azrin Raja Azman
Assistant Warden



Siti Fuziah Ahmad
Office Secretary
(From 6 August)



**Norhazeera Hanis
Zulkarnain**
Assistant Office Secretary



Ligong Anak Baja
Administrative Clerk



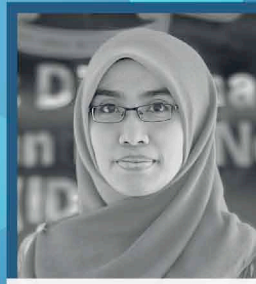
Ahmad Khidir Lemin
Administrative Clerk



Sebastian Anak Dio
Administrative Clerk



Mahassan Mahamad
Administrative Clerk



Suhaiza Sabri
Administrative Clerk



Mohd. Fairuz Asraf Ismail
Electrical Technician



Mohamad Fairuz Omar
General Technician



Fatimah Ahmad
Receptionist



Ida Rosyanty Ishak
Receptionist



Mohd. Fadzil Zakaria
Head of Security Guard
(From 20 June)



Abdul Rashid Bidin
Head of Security Guard
(Until 21 June)



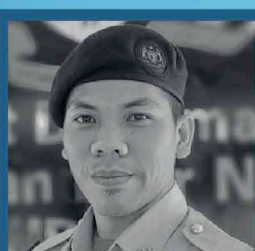
Muhd Jaafar Abd Karim
Security Guard



Muhamad Ridzuan Basaruddin
Security Guard



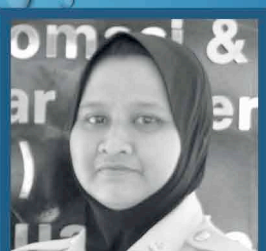
Wan Mohd. Hafiz Wan Muda
Security Guard



Mohd. Rizaudin Mohd. Diah
Security Guard



Mohd. Aliff Fizre Ahmad
Security Guard



Tuan Rosazian Tuan Manan
Security Guard



Mohd. Saiful Anuar Yusof
Security Guard



Erdee Azreen Abdol Malik
Security Guard



Azrul Effendy Shamsudin
Security Guard



Zaimi Ahmad
General Staff



Erdee Azreen Abdul Malik
Security Guard



Azrul Effendy Shamsudin
Security Guard



Zaimi Ahmad
General Staff



Azrul Nizam Abdul Rahim
General Staff



Abdul Shukor Md. Yusof
Driver
(Until 1 November)



Yusri Salleh
Driver



Ibrahim Nor
Driver



Mohd. Zani @ Mohd. Idris Tukiman
Driver



Saiful Annuar Abdul Razis
Driver
(From 1 November)



Fadilah Shahari
General Staff

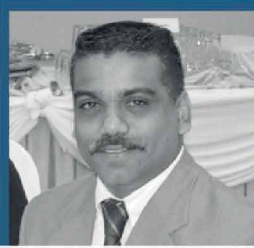


Alif An Naz Nazaruddin
General Staff
(From 2 July)

Finance Unit



**Jeya Seelan A/L
Subramaniam**
*Deputy Director
(Until 1 March)*



**Suresh Kumar K.
Rengasamy**
*Deputy Director
(Until 29 October)*



**Nik Muhd. Hasbi Nik
Daud**
*Deputy Director
(From 7 November)*



Ghazali Shafie
Accountant



Suriya Zanariya Zakaria
Assistant Accountant



**Mohd Noor Ahmad
Jusoh**
Accounts Assistant



Mat Basir Jaafar
Accounts Assistant



**Shah Rizal Mohd.
Salleh**
*Accounts Assistant
(From 14 April)*



Farra Aida Yunus
Accounts Assistant



Sapuri Ghazali
Accounts Assistant



Norhana Safri
*Accounts Assistant
(Until 16 April)*

Library Section



Kamariah Jaafar
Deputy Director



Nor Azura Mior Daud
Assistant Director



Sarinah Bonot
Assistant Librarian



Masri Awang
Administrative Clerk



Gurnam Kaur A/P Hari Singh
Library Assistant



Che Nurul Huda Che Aziz
Library Assistant



Zurainee Zainoldin
Library Assistant



Ahmad Yani Kamarudin
General Staff



Isaac Peter
General Staff

ICT Section



Zaiza Haji Ali
Deputy Director



Roziyana Che Othman
*Information Technology
Officer*
(Until 19 November)



**Noor Asyirah Abd
Rahman**
Information Technology Officer
(From 19 November)



Badriyah Johari
*Information Technology
Officer*



Shasziman Aziz
*Assistant Information
Technology Officer*
(Until 13 February)



Jamiah Rozali
*Assistant Information
Technology Officer*
(From 13 February)



Izura Ismail
*Assistant Information
Technology Officer*



**Muhamad Idham
Hairudin**
Computer Technician



Muhamad Azri Azmi
Computer Technician
(Until 7 February)

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IDFR 2012 PROGRAMMES

TRAINING DIVISION

PROGRAMME	COURSE/TITLE	DATES
Training	<i>Pre-Posting Orientation Course for Officers and Spouses under Sistem Pentadbiran Kerajaan Malaysia di Luar Negara (SPKM) 1/2012</i>	17-28 January
	<i>International Relations Module for the Diploma in Public Management 1/2011</i>	13-18 February
	<i>Workshop on Public Diplomacy and Media Skills 1/2012</i>	20-23 February
	<i>International Relations Module for the Diploma in Public Management 1/2011</i>	20-25 February
	<i>Diplomatic Training Course for International Participants 1/2012</i>	12-30 March
	<i>Diploma in Diplomacy (DiD)</i>	16 April-8 October
	<i>Pre-Posting Orientation Course for Officers and Spouses under Sistem Pentadbiran Kerajaan Malaysia di Luar Negara (SPKM) 2/2012</i>	7-18 May
	<i>Advanced Speech Writing Workshop</i>	23-25 May
	<i>Crisis Management for International Participants 2012</i>	4-22 June
	<i>Orientation Course for Secretaries</i>	16-27 June
	<i>Workshop on International Negotiation for Senior Officers</i>	19-21 June

PROGRAMME	COURSE/TITLE	DATES
	<i>Orientation Course for Heads of Mission and Their Spouses 1/2012</i>	25-29 June
	<i>Pre-Posting Orientation Course for Officers and Spouses under Sistem Pentadbiran Kerajaan Malaysia di Luar Negara (SPKM) 3/2012</i>	2-13 July
	<i>Strategic Negotiations for the Joint Ministerial Committee for Iskandar Malaysia</i>	3-4 September
	<i>Strategic Analysis for International Participants</i>	3-21 September
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 1</i>	5 September
	<i>Mid Career Courses for Diplomats</i>	10-21 September
	<i>Diplomatic Training Course for Libyan Diplomatic Officers</i>	10-22 September
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 2</i>	19 September
	<i>International Relations Module for the Diploma in Public Management 1/2012</i>	1-4 October
	<i>Diplomatic Training Course for International Participants 2/2012</i>	1-19 October
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 3</i>	10 October
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 4</i>	24 October

PROGRAMME	COURSE/TITLE	DATES
	<i>Pre-Posting Orientation Course for Officers and Spouses under Sistem Pentadbiran Kerajaan Malaysia di Luar Negara (SPKM) 4/2012</i>	29 October-9 November
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 5</i>	31 October
	<i>International Relations Module for the Diploma in Public Management 1/2012</i>	5-8 November
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 6</i>	7 November
	<i>Commonwealth Regional Programme in Diplomatic Training</i>	12-25 November
	<i>Diplomatic Training Course for Diplomats from Myanmar</i>	22 November-12 December
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 7</i>	28 November
	<i>Orientation Course for Heads of Mission and Their Spouses 2/2012</i>	3-7 December
	<i>Orientation Course for Spouses of Malaysian Diplomats Series 8</i>	20 December

LANGUAGE DIVISION

PROGRAMME	COURSE/TITLE	DATES
English	<i>In-House English for Communication</i>	13 January-22 June
	<i>Say it Right: A Course in Pronunciation 1/2012</i>	21-23 February
	<i>Effective Presentation Skills 1/2012</i>	27-30 March
	<i>Effective Writing Skills 1/2012</i>	23-26 April
	<i>English for Communication 1/2012</i>	11-12 June
	<i>English for Communication 2/2012</i>	18-19 June
	<i>Communication Skills Course: Say it Right 2/2012</i>	22 June-11 December
	<i>Effective Presentation Skills 2/2012</i>	25-28 September
	<i>Building Blocks of Good English 1/2012</i>	3-4 October
	<i>Building Blocks of Good English 2/2012</i>	15-19 October
	<i>Effective Presentation Skills 3/2012</i>	19 October
	<i>Effective Writing Skills 2/2012</i>	5-8 November
Arabic	<i>Arabic Level II</i>	9 January-13 June
	<i>Arabic Level X</i>	10 January-11 December
	<i>Arabic Level VII</i>	12 January-15 June
	<i>Intensive Arabic Language Course for Diploma in Diplomacy (DiD) 2012</i>	April-October
	<i>Arabic Level III</i>	25 June-12 December
	<i>Arabic Level VIII</i>	26 June-14 December
French	<i>French Level VII</i>	29 April 2011-25 April 2012
	<i>French Level II</i>	5 January-12 June
	<i>Intensive French Language Course for Diploma in Diplomacy (DiD) 2012</i>	April-October
	<i>French Level I</i>	1 October 2012-27 March 2013
	<i>French Level III</i>	2 October 2012-28 March 2013

PROGRAMME	COURSE/TITLE	DATES
	<i>French Level VIII</i>	5 October 2012-September 2013
Spanish	<i>Spanish Level V</i>	9 January-17 December
	<i>Spanish Level I</i>	11 January-16 May
	<i>Spanish Level III</i>	15 April-13 December
	<i>Intensive Spanish Language Course for Diploma in Diplomacy (DiD) 2012</i>	April-October
	<i>Spanish Level II</i>	23 May-14 December
Malay	<i>Conversational Malay Course</i>	4 September-8 November
Mandarin	<i>Mandarin Level II</i>	2 April-11 June
	<i>Mandarin Level I</i>	8 May-12 July

REGIONAL AND SECURITY STUDIES DIVISION

PROGRAMME	COURSE/TITLE	DATES
Master Programme	<i>Master of Social Science in Strategy and Diplomacy 2012/2013</i>	4 September 2012-1 September 2013
Public Lecture	<i>Cordoba Initiative: It's Mission in healing U.S – Muslim World Relations</i>	6 April
	<i>Better Understanding of the Arab Spring – A Change or A Radical Change?</i>	17 December
Roundtable Discussion	<i>The Strengthening of Bilateral Relationship between Ukraine and Malaysia as Part of the Foreign Policy of Ukraine in Southeast Asia</i>	27 March
	<i>Commonwealth Renewal from the Canadian Perspective</i>	19 April
	<i>A Snapshot of Democracy in ASEAN</i>	23 May
Forum	<i>Is Nuclear Energy an Option for Malaysia?</i>	16 February
	<i>ASEAN Anniversary Forum: ASEAN Community 2015: A People-Centered ASEAN</i>	5 October

PROGRAMME	COURSE/TITLE	DATES
	<i>International Trade in the 21st Century</i>	18 December
Conference	<i>The 13th International Bioethics: Bioethics and Life: Security, Science and Society</i>	27-30 August
Special Address	<i>Malaysia and the United Nations in a Changing World</i>	22 March
Royal Address	<i>Challenges of Global Governance and the New Era of Diplomacy</i>	11 July
Seminar	<i>Foreign Investment Protection and Domestic Policy Goals</i>	18 October

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TRAINING DIVISION

TRAINING DIVISION

As the training arm for the Ministry of Foreign Affairs Malaysia, the main function of the Training Division is to conduct training programmes for the local and international participants at the junior, mid-career and senior level.

The training programmes for the local participants can be divided into two major categories, namely, courses for officers from the Ministry of Foreign Affairs itself and courses for officers from other Ministries and Government agencies/departments.

Courses for the international participants can be divided into three groups, namely, courses under the Malaysian Technical Cooperation Programme (MTCP), training courses funded by third-party collaborators and specialised courses by requests from other countries. Among the third-party collaborators are the ASEAN Secretariat, Commonwealth Secretariat and Colombo Plan.

In 2012, the Training Division conducted 33 training programmes which involved 1,307 participants. From this number, 1,133 were local participants and 174 were international participants.

Pre-Posting Orientation Course for Officers and Spouses under Sistem Pentadbiran Kerajaan Malaysia di Luar Negara (SPKM)

This course has been conducted at IDFR since early 2010 and is compulsory for all officers who are going to serve at Malaysian Missions abroad. In 2012, the course was also made compulsory for their spouses.

The main objectives of the course are to increase the participants' knowledge and skills in diplomacy and international relations and to prepare them for their

overseas assignment. In particular, the stress is on their role and responsibilities representing the country under the leadership of the Ambassador.

Every year, IDFR is mandated to conduct four pre-posting courses. Since early 2010 until November 2012, eleven courses were conducted. In 2012, four courses were held according to schedule. The first pre-posting course was conducted from 17 to 28 January (84 participants), the second from 7 to 18 May (46 participants), the third from 2 to 13 July (45 participants) and the final installment from 29 October to 9 November (56 participants). In total, 231 officers and spouses were trained in 2012. Since 2010, IDFR has trained 629 participants.

The course was fully conducted in English where participants went through interactive lectures, group and panel discussions as well as field visits. The invited guest speakers and panelist were selected among those who are experts in their subject matters and have the experience in diplomatic service as the Country's representatives at Malaysian Missions abroad. Most of them are officers from the Ministry of Foreign Affairs who currently hold senior positions there. Among the modules were *Administration and Security Matters at Mission*, *Financial Management at Mission*, *Protocol and Consular Matters at Mission*, *Legal Matters at Missions*, *Promoting Malaysia as an Educational Hub*, *Tourist Attractions*, *Malaysia as a Halal Hub*, *Language and Diplomacy*, *Grooming and Social Etiquette*, *Fine Dining Etiquette*, *Royalty and Palace Protocol* and *Role of Spouses at Mission*. Improvisation of the contents of the course modules include sessions with Malaysian Anti-Corruption Agency and the Election Commission as well as new topics on *Promoting Malaysia as a Preferred Investment Destination* and *Promoting Malaysia's Export of Manufactured Products*. In 2012, modules on the *Art of Conversation* and *Cooking Demonstration* were introduced. In enhancing the



Participants of Series 1/2012

participants' interpersonal communication and public speaking skills, English language modules conducted by the Language Division were the daily permanent fixture of the course where selected participants were asked to deliver brief speeches on specific topics during *The Floor Is Yours* session.

International Relations Module for the Diploma in Public Management 1/2011



During the visit to Singapore

IDFR and the National Institute of Public Administration (INTAN) jointly organised the *International Relations Module for the Diploma in Public Management (DPA) 1/2011* from 13 to 18 February 2012 and from 20 to 25 February 2012. The module was attended by 145 officers from *Sidang E* and *F* and 144 officers from *Sidang C* and *D* respectively.

The objective of the module was to endow the participants with greater understanding of diplomacy and international relations. It was also interested to build global thinking Malaysian officers equipped with varied knowledge and skills in diplomacy.

Topics in the module included *Malaysia's Foreign Policy, Vienna Convention and Consular Relations, Malaysia's Role in the Creation of ASEAN Community in 2015 and Malaysia's Position on Counter-Terrorism*. The participants were also given the opportunity to digest various nuances and approaches of international relations such as *International Negotiations* and *English and Diplomacy*. Additionally, Mr. Jeffery D. Rathke, the Public Affairs Counsellor from the Embassy of the United States of America was invited to share his views on *Diplomats in the 21st Century*.

During the module, the participants were required to participate in a group presentation on issues such as the *Global Movement of the Moderates, Arab Spring, UNSC Reform, Islamic Diplomacy, South China Sea and Spratly Issues, the Emergence of China and India as Economic Powerhouses, North Korean Nuclear Crisis* and *Palestine UN Membership*.

The highlight of the module was a study visit to the High Commission of Malaysia in Singapore and the Civil Service College of Singapore. Several talks concerning the duties and functions of the Malaysian diplomatic mission were delivered by the respective officers from the High Commission. The meeting with the Chief Executive Officer of the Civil Service College also provided the platform for the participants to understand, exchange views and make comparisons between the civil service of Malaysia and Singapore. The exposure and learning experience gained both in Singapore and Malaysia contributed towards the broadening of the participants' understanding of the concept of diplomacy and international relations.

Workshop on Public Diplomacy and Media Skills 1/2012

The Workshop was successfully conducted from 20 to 23 February 2012 and was attended by 12 participants from various Government ministries and agencies, namely, the Ministry of Foreign Affairs, Ministry of Defence and the Malaysian External Trade Development Corporation (MATRADE).

During the four-day Workshop, the participants were given lectures on understanding and cooperating with the media through various topics such as *Public Diplomacy, Cross-Cultural Understanding and its Implications, Effective Media Relations, Handling the Media, Conducting a Press Conference* and *the Best Method to Engage the Media for the Benefit of the Organisation*. The participants appreciated the exposure given which enhanced their awareness on the importance of public diplomacy and also widened their knowledge and skills in handling the media.

Diplomatic Training Course for International Participants

The *Diplomatic Training Course for International Participants (DTC)* was part of the training programme conducted under the auspices of the MTCP. Two DTC courses were conducted in 2012, namely Series 1/2012 from 12 to 30 March and Series 2/2012 from 1 to 19 October.

The first DTC was attended by 15 participants with 13 international participants from Afghanistan, Croatia, Egypt, Jordan, Lesotho, Myanmar, Namibia, Palestine, The Philippines, Uzbekistan, Vietnam and Yemen and two local participants from Bank Negara Malaysia. For the second DTC series, all 24 were international participants and they were from Afghanistan, Azerbaijan, Cambodia, Indonesia, Jordan, Laos PDR, Liberia (first time), Mauritius, Myanmar, Oman, Pakistan, Papua New Guinea, Sri Lanka, Tanzania, Thailand, Tunisia (first time), Turkmenistan, Uganda, Uzbekistan, Vietnam and Yemen.



Socialising at the Closing Dinner

The three-week course covered modules such as *Introduction to International Relations Theory, Media Relations and Media Skills, International Negotiations, An Overview of Public Diplomacy, Human Rights Law and the Use of Force in International Law, Public Speaking, Cross-Cultural Communication and Diplomacy in Crisis Management*. Besides lectures in the classroom, the participants were also brought to visit and listen to briefings at several Ministries and Government agencies. The participants from both series also visited the Skybridge at the PETRONAS Twin Towers.

The participants of Series 1/2012 were also brought on a study tour to the state of Terengganu and visited the Terengganu State Secretariat Office. The participants of Series 2/2012 also had the opportunity to visit the states of Melaka and Johor and were given a briefing regarding development plans at the Iskandar Regional Development Authority (IRDA).

The participants of Series 1 were also privileged to have the opportunity to attend the Special Address at IDFR by His Excellency Ban Ki-moon, the United Nations Secretary General who was on a visit to Malaysia.

Overall, the course participants for both series were unanimous in their compliments about the knowledge, experience, exposure and benefits they had gained throughout the course.

Diploma in Diplomacy (DiD) 2012

The DiD programme was held from 16 April to 8 October 2012. The six-month programme is conducted annually by IDFR as the mandatory programme for Malaysian junior diplomats before they get their first overseas assignment. The programme was designed to groom the participants in diverse areas of diplomacy such as personal grooming and etiquette, international negotiations, public speaking and presentation skills. This year, 24 participants underwent training in five modules namely *Diplomacy and Foreign Relations,*

Diplomatic Soft Skills, Attachments and Study Visits, English Language and Foreign Language.

For the first time, the participants were tasked to serve underselected Members of Parliament (MP) of Malaysia's Barisan Nasional Backbenchers Council (BNBBC). They were exposed to the real situation of Malaysian politics as well as the formation and implementation of public policy by assisting the MPs with several tasks involving writing and communications. The participants also had an opportunity to be involved in several official programmes at the MP's respective constituencies which enabled them to establish networking with the MPs.

The participants also attended a week-long attachment programme at the National Academy of Arts, Culture and Heritage (ASWARA). This programme was useful in allowing the participants to better understand cultural diplomacy. These two attachment programmes were newly-introduced modules.

The group also heard lectures on *Globalized Diplomats: Diplomats of the 21st Century, Basic Speech Writing Course and International Negotiation Skills* by three prominent visiting lecturers, namely Ambassador Dr. Kishan Rana, lecturer at DiploFoundation; Mr. Simon Lancaster from Bespoke Speechwriting Services Ltd, London, UK; and Professor Paul Meerts from the Netherlands Institute of International Relations.

Other notable guest speakers for this course were H.E. Ong Keng Yong, who lectured on the *Roles of Diplomats in ASEAN Countries in Achieving the ASEAN Economic Community (AEC) in 2015*, H.E. Dato' Paul Jones on *US-Malaysia Relations*, Dato' Syed Danial Syed Ahmad on *Royalty and Palace Protocol* and Y.A.M Tunku Dara Tunku Tan Sri Naquiah Almarhum Tuanku Jaafar on *Social Etiquette and Grooming*. The participants also had the opportunity to meet with Dato' Mahadzir Lokman, a much sought after Master of Ceremony and Dato' Yasmin Yusoff, one of Malaysia's well-known personality as well as a former Miss Malaysia.



The participants in Jakarta

Another important component of the module was the attachment programme at a Malaysian Mission abroad. The objective of this programme was to provide exposure and hands-on experience to the participants on the real nature of work at Mission. The participants were divided into two groups. One group of 12 participants, led by the Director General was attached to the Malaysian Embassy in Bangkok. The other group of 12 participants, led by the Deputy Director General was attached to the Malaysian Embassy in Jakarta.

The participants also visited the State of Malacca and had the honour to call on H.E. Tun Datuk Seri Utama Mohd Khalil Yaakob, Governor of Malacca and Dato' Wira Omar Kaseh, the State Secretary.

In addition, international participants were invited to join a two-week long *Regional and International Affairs* module towards the end of the programme. The module focused on regional and multilateral subjects such as ASEAN and the United Nations. A simulation on the United Nations Security Council (UNSC) was also held. Thirteen junior diplomats from nine countries, namely, Australia, Brazil, Egypt, Laos, Namibia, Qatar, Ukraine, United States of America and Uzbekistan attended the module.

On 8 October 2012, the *Diploma in Diplomacy* was conferred to the participants at a gala dinner. The Graduation Ceremony was made more meaningful with the presence of Dato' Sri Anifah Aman, Minister of Foreign Affairs, Senator A. Kohilan Pillay, Deputy Minister of Foreign Affairs, Tan Sri Mohd Radzi Abdul Rahman, Secretary General of the Ministry as well as other distinguished guests, guest speakers, and the participants' family members.

All 24 participants as well as the 13 international participants went on stage to receive their Diploma, Certificate of Participation and Foreign Language Certificate. IDFR also presented four special awards to those who were outstanding throughout the programme. They were:

- * *Foreign Minister's Award for Best Student:* Wan Mohd. Afeek Afifi Wan Ali
- * *Secretary General's Award for Best Leadership:* Nur Herzazzila Ghazali
- * *Director General's Award for Best Speech Writer:* Mimi Kaur Ramday
- * *United Nations Security Council Simulation Award:* Hanizah Mohd. Izzuddin, Brock Fox, Muhammad Azmi Abdullah and Rosfazidah Razi Varathau Rajoo

Advanced Speech Writing Workshop

IDFR successfully conducted two series of *Advanced Speech Writing Workshop* in 2012. The first series,



The DiD participants performing during the ceremony

which was held from 23 to 25 May, was attended by ten mid-career officers from the Ministry of Foreign Affairs. The second series, which was held from 28 to 30 May, was attended by eight senior officers of the Ministry.

The speaker and facilitator of the Workshop was Mr. Simon Lancaster, the founder of Bespoke, UK's leading specialist speechwriting agency. Mr. Simon Lancaster has written speeches for many of Britain's politicians, business people, high profile television presenters, rock stars and sportspeople. Between 1999 and 2007, he was a full-time Chief Speechwriter to Tony Blair's Cabinet. Speeches written included those related to political issues, defence, trade, public service reform, education, health and business.

The three-day Workshop focused on the theoretical background of speech writing, analysis of famous speeches around the world and in-class speech writing exercises.

Crisis Management Course for International Participants 2012

The *Crisis Management Course for International Participants 2012* was conducted from 4 to 22 June 2012. The participants were from Afghanistan, Albania, Croatia, Ecuador, Egypt, Fiji, Indonesia, Jordan, Laos, Myanmar, Oman, Pakistan, Palestine, The Philippines, Sri Lanka, Thailand, Uganda, Uzbekistan, Vietnam and Yemen. There were also local participants from the National Security Council (NSC), the Royal Customs Agency, Royal Malaysian Police, Fire and Rescue Department and Royal Malaysian Air Force.

The three-week course included several substantive topics on *Theory and Concept of Crisis Management*, *The Law of Armed Conflict in International Crisis*, *Crisis Communication in Situations of Armed Conflict*, *Expectations of Diplomat*, *The Use of Force*, *Terrorism*, *Human Trafficking*, *Media Response in Crisis Management*, *Issues and Challenges in Humanitarian Assistance*, *Food Crisis*, *Humanitarian Relief Effort*,

Security Threat in Gulf of Aden and Indian Ocean, Unity in Diversity, Media Warfare Psychology, War and Peace Journalist, Managing Refugees in a Crisis, Human Rights Law in Crisis, Country Risk Management, Diplomacy in Crisis Management and Peaceful Settlement of International Disputes through Adjudication by the International Court of Justice. All the lectures were delivered by guest speakers and qualified lecturers from various agencies and universities.

Besides that, the participants were also given the opportunity to attend outdoor lectures in Puncak Rimba, Bukit Tinggi from 12 to 13 June 2012. They also participated in a number of study visits to the Malaysian Peacekeeping Training Centre in Port Dickson, Malaysian Maritime Enforcement Agency (Northern Region), Langkawi Development Authority (LADA), Perbadanan Nasional Berhad (PNS) and PETRONAS.



The participants with the Director General and Deputy Director General

Orientation Course for Secretaries

IDFR successfully conducted the *Orientation Course for Secretaries* from 16 to 27 June 2012. Twelve secretaries from the Ministry of Foreign Affairs, including four from IDFR, attended the course.

The course, which was held for two weeks, outlined the objectives to widen the secretaries' professional knowledge and skills required to serve at Malaysian Missions abroad. It was also aimed to expose the participants to different aspects of good office organisation, improve their communication and interpersonal skills and inculcate the importance of good image building.

In line with the objectives, IDFR had tailored numerous modules that covered issues concerning the Ministry of Foreign Affairs such as the *Overview of Ministry of Foreign Affairs' Strategic Plan, The Importance of Your Role at Missions Abroad, Inspectorate Issues, Perks and Privileges, Administrative and Security Matters at Missions Abroad, Vienna Convention and Consular*

Relations, Preparation for Living and Working Abroad as well as a talk by the Vice President of the Ladies Association of the Ministry of Foreign Affairs Malaysia (PERWAKILAN).

The participants also participated in modules on soft skills in diplomacy such as *Reception and Fine Dining and Social Etiquette*. English Language and communications were also highlighted during the course through modules on *English for Diplomacy, English for Effective Communications, Presentation Skills, Written and Verbal Communications, Cross-Cultural Communications and Interpersonal Skills*. Other modules that put emphasis on self development were also incorporated such as those on *Motivation, Group Dynamics, Grooming, Malaysian Cultural Dances and 1Malaysia Concept*.

Workshop on International Negotiation for Senior Officers

The Workshop was conducted from 19 to 21 June 2012. It was attended by 20 senior officers, including nine from the Ministry of Foreign Affairs, three from the Prime Minister's Office, four from MATRADE and one respectively from MIDA, Ministry of Transport, Ministry of Information, Communications and Culture, and Science and Technology Research Institute for Defence.

The Workshop was conducted by Professor Paul Meerts, an expert in international negotiation process from the Netherlands Institute of International Relations (Clingendael). Professor Paul Meerts, who is currently the Advisor to the Director of the Institute and a visiting professor at the College of Europe (Bruges), University of Economics (Prague) and UNESCO Institute for Water Education (Delft), has an impressive list of experience in the areas of the analysis of international negotiation, its process and implementation. He has been training diplomats, civil servants and military officers in over ninety countries worldwide.

The objectives of the course were to expose the participants to various theories, modus operandi and models in international negotiation as well as to enable them to learn the tried and tested methods of effective negotiation. In addition, the Workshop also provided opportunities for the exchange of ideas and experience as well as to allow the participants to network among themselves.

In the three-day Workshop, the speaker took the participants through a series of interactive lectures, group work, discussions and simulation exercises on related topics. The Workshop covered a number of issues and thematic topics related to bilateral bargaining and multilateral negotiation during which a mixture of pitfalls, errors, strengths and assumptions in negotiating were highlighted.

Orientation Course for Heads of Mission and Their Spouses

IDFR conducted the first series of *Orientation Course for Heads of Mission and Their Spouses* from 25 to 29 June 2012. Thirteen participants attended the course comprising seven Ambassadors and High Commissioners-designate accompanied by their respective spouses.

The participants were Ambassador Rosmidah Zahid, High Commissioner-designate to New Zealand, Ambassador Mohd Zulkephli Mohd Noor, Ambassador-designate to Turkmenistan and spouse Puan Anna Amalina Imam Baweh, Dato' Jamaluddin Sabeh, Ambassador-designate to the Republic of Poland and spouse Datin Norsiah A. Razak, Dato' Nik Mustafa Kamal Nik Ahmad, Ambassador-designate to Romania and spouse Datin Siti Fatimah Karim, Ambassador Dr. Hasrul Sani Mujtabar, High Commissioner-designate to the Islamic Republic of Pakistan and spouse Puan Habibah Mahmud, Dato' Ahmad Anwar Adnan, Ambassador-designate to the United Arab Emirates and spouse Datin Norzelah Mohd Zakaria and Puan Norlin Othman, High Commissioner-designate to the People's Republic of Bangladesh and spouse Encik Zakaria Idris.

The course, which was held for five days, outlined the objectives to provide an overview of functions and responsibilities of Heads of Mission and their spouses, develop knowledge and understanding of current Malaysian and international issues as well as strengthen diplomatic skills of Heads of Mission and their spouses. In line with these objectives, IDFR arranged numerous modules comprising lectures and panel discussions with Heads of Divisions from the Ministry of Foreign Affairs, other agencies and government-linked corporations.

In addition, there were also luncheon and dinner talks given by a number of prominent and distinguished speakers.

The participants also listened to lectures on topics such as *ASEAN Community Toward 2015*, *Current Bilateral and Multilateral Issues*, *1Malaysia, People First Performance Now as the Future Direction of Malaysia's Foreign Policy*, *Transform Malaysia into a High-Income Nation by 2020*, *Human Rights and Malaysia*, *Etiquette and Royal Protocol* and *Dealing with Media: A Presentation on Defending National Interest*".

Realising the importance for spouses to the Heads of Mission to have the right skills and ability to uphold Malaysia's good name and reputation, IDFR also included several programmes specifically designed for them. Among them were on *Cooking Demonstration* by a Culinary Lecturer, a *Workshop on Effective Communication, Presentation Skills and Public Speaking*. A lecture on *The Role of Spouse* was given by Puan Sri Jazliza Jalaluddin, President of PERWAKILAN.

Strategic Negotiations for the Joint Ministerial Committee for Iskandar Malaysia (JMCIM-IRDA)

At the request of Iskandar Regional Development Authority (IRDA), the first *Strategic Negotiations for the Joint Ministerial Committee for Iskandar Malaysia (JMCIM-IRDA)* course was held from 3 to 4 September 2012.

Fifty-nine participants attended the course, ranging from immigration, transport, environment, tourism, iconic project to industrial cooperation working group committee. The objective of the course was to develop knowledge and understanding concerning issues pertaining to Malaysia and Singapore in the context of negotiations. The course was also conducted with



The Heads of Mission course participants during a Fine Dining Practicum

the aim of establishing positive collaboration between Iskandar Malaysia and Singapore so as to increase the investments in Iskandar Malaysia through various sectors.

The two-day course saw several lectures by prominent and distinguished speakers. Among them were Tan Sri Ahmad Fuzi Abdul Razak, Secretary General of the World Islamic Economic Forum Foundation (WIEF) and former Secretary General of the Ministry of Foreign Affairs who was invited to share his experience and Professor Dr. K.S. Nathan, Director of the Institute of Malaysian and International Studies (IKMAS) who spoke on the topic *Malaysia-Singapore Relations in the Context of Regionalism*. IDFR had also arranged lectures on topics such as *International Negotiations* delivered by Puan Rahimah Yeop, Director of IDFR's Academic Studies, Research and Publication Division, *Malaysia-Singapore Future Challenges* delivered by Mr. Steven CM Wong, Senior Director of Economics of the Institute of Strategic and International Studies (ISIS) and *Malaysia-Singapore Economic Relations* delivered by Dr. Sufian Jusoh, Manager of World Trade Institute Consulting Malaysia (WTI).

The final lecture of the course was delivered by H.E. Dato' Md. Hussain Nayan, High Commissioner of Malaysia to Singapore. The High Commissioner provided some valuable thoughts and insights on substantive matters relating to Malaysia-Singapore bilateral relations.

Strategic Analysis for International Participants



At the Welcoming Dinner

The course was held from 3 to 21 September 2012. It aimed to enhance participants' knowledge on strategic thinking and security analysis in today's world as well as to expose the participants to the changing political, security and strategic global environment. The course also provided a good platform for the participants to exchange views and experiences. The course content included *Strategic Thinking and Planning, Traditional and Non-Traditional Security, Country Risk Analysis,*

Malaysia's Defence Policy and Strategy and National and International Security.

Apart from classroom lectures, a number of study visits were organised throughout the course including visits to the Ministry of Foreign Affairs, Federal Administrative Centre of Putrajaya as well as a three-day visit to the states of Melaka and Johor.

This three-week course was conducted under the auspices of the MTCP. Twenty-seven participants including seven participants sponsored by the Colombo Plan attended this course. They were from Argentina, Azerbaijan, Bhutan, Cambodia, Iran, Lao PDR, Maldives, Myanmar, Oman, The Philippines, Sri Lanka, Sudan, Thailand, Tunisia, Uzbekistan, Yemen and Malaysia.

Mid-Career Course for Diplomats

The *Mid-Career Course for Diplomats* was held from 10 to 21 September 2012. Eight selected officers from various division of the Ministry of Foreign Affairs attended the course.

The objective outlined for the course was to improve the participants' professional knowledge and diplomatic skills. The course was also intended to revisit some of the important areas related to diplomatic services as well as to enhance their skills in leadership, communication and effective management.

In line with the objectives, IDFR tailored the modules to cover issues concerning Ministry of Foreign Affairs' Strategic Plan and Key Performance Indicator. Modules on skills in diplomacy were also conducted such as *International Negotiations, Language and Diplomacy, Presentation and Communication Skills* as well as *Speech Writing*.

Apart from that, IDFR also invited a number of distinguished speakers to deliver talks concerning *ASEAN Future Challenges and its Dialogue Partners, Global Movement of Moderates, Public Diplomacy, Middle East Crisis, Human Rights, Role of Civil Society, Human Trafficking, Maritime Diplomacy and Malaysia as an International Islamic Financial Centre.*

Diplomatic Training Course for Libyan Diplomatic Officers

A specialised *Diplomatic Training Course* for Libyan Diplomatic Officers was conducted from 10 to 21 September 2012. The specialised training on diplomacy was the culmination of a series of meetings and discussions between the Libyan government through its diplomatic mission and IDFR.

Sixteen Libyan diplomatic officers attended the two-week course which included topics such as *International*

Negotiations, Cross-Cultural Communication, Overview of Public Diplomacy and Multilateral Diplomacy. There were also lectures on *Global Movement of Moderates and Diplomacy in the 21st Century*, courtesy of Tan Sri Razali Ismail and Dato' Ku Jaafar Ku Shaari, the Director General of IDFR, respectively. Apart from classroom type lectures, the diplomats were also taken on a study visit to Melaka and Johor. They also visited the PETRONAS Twin Towers and MATRADE.

Overall, the diplomats unanimously expressed their appreciation for being given the opportunity to attend the course while at the same time, having the chance to visit Malaysia and sample the various sights and sounds of a stable, progressive and multicultural society.



The diplomats from Libya

International Relations Module for the Diploma in Public Management 1/2012

IDFR and INTAN jointly organised the *International Relations Module for the Diploma in Public Management (DPA) 1/2012* from 1 to 4 October 2012 and from 5 to 8 November 2012. The module was attended by 150 officers from *Sidang C and D* and 149 officers from *Sidang A and B* respectively.

The objective of the module was to develop the participants' knowledge and understanding of the concept of diplomacy and international relations, to provide an overview of the roles and functions of Malaysian Diplomats and to enhance their knowledge concerning Malaysia's position on international issues particularly those on ASEAN.

The module included lectures on *Malaysia's Foreign Policy, Vienna Convention and Consular Relations, Malaysia's Role in the Creation of ASEAN Community in 2015 and Malaysia's Position on Counter Terrorism.* The participants were also given the opportunity to learn some tools in diplomacy such as *International Negotiation Skills* and *English and Diplomacy*. Apart from that, Mr. Jeffery D. Rathke, the Public Affairs Counsellor from the Embassy of the United States of

America was once again invited to share his views concerning *Diplomats in the 21st Century* with the participants.

As part of the module, the participants were also required to present a group project paper on issues ranging from *Global Movement of the Moderates, Challenges in the Middle East, Islamic Diplomacy in the Current World Situation, South China Sea and Spratly Issues, the Emergence of China as Economic Powerhouse, North Korean Nuclear Crisis to Malaysia's Role Towards ASEAN Community 2015.*

Commonwealth Regional Programme in Diplomatic Training

IDFR conducted a two-week *Commonwealth Regional Programme in Diplomatic Training* from 12 to 25 November 2012. The course was fully funded by the Commonwealth Secretariat in London.

The course was attended by fourteen participants; three from Bangladesh, one from Brunei Darussalam, three from Maldives, three from Pakistan and four from Sri Lanka. Majority of the participants are mid-career officers at their respective Ministry of Foreign Affairs while the others are serving at the Economic and Trade Divisions in their home countries.

The main objectives of the course were to provide exposure on the contemporary developments in diplomacy and international relations, enhance knowledge on current global and regional issues, enhance professional knowledge and diplomatic skills, and provide a forum for the exchange of ideas and experience. The course was also designed to share with the participants an overview of Malaysia's efforts in transforming and improving its economic growth, governance and social development. During the two weeks, the participants were involved in classroom interactive sessions, group discussions, simulation exercises, and study visits. The classroom interactive sessions covered topics on *Organisational Leadership and Management, ASEAN Security, Global Movement of Moderates, Public Diplomacy, Malaysia's National Key Result Areas (NKRA) and Economic Transformation Programme (ETP), Knowledge Management, Theories and Practices in Diplomacy and International Relations and Crisis Management.* The participants also attended the theoretical part of *International Negotiations*, which was followed by simulation exercises. In addition, the course also included a new module which is a three-day attachment programme at the Ministry of Foreign Affairs.

In adding a regional perspective into the course, H.E. Ambassador Sumith Nakandala, Director General of Economic Affairs of Sri Lanka's Ministry of External Affairs was invited to share his views and experience on *Peace and Reconciliation in South Asia*. Apart from

the substantive aspect, the participants were also taken to Batu Caves where the national celebration for Deepavali, a major religious festival for the Hindus, was held. This gave the participants a glimpse of Malaysia's multiculturalism. The participants were also able to better understand Malaysia's history and culture when they went for a day-trip to Malacca, one of Malaysia's UNESCO sites.



The international participants with Puan Rahimah Yeop

Diplomatic Training Course (DTC) for Myanmar Officers

IDFR organised a *Diplomatic Training Course* for fifty government officials from the Republic of the Union of Myanmar from 22 November to 12 December 2012 under the MTCP. The specialised training course was one of the outcomes following the Official Visit of Dato' Sri Najib Tun Abdul Razak, Prime Minister of Malaysia and Dato' Sri Anifah Aman, Minister of Foreign Affairs to the Republic in March 2012.

The objectives of the course were to equip the participants with the necessary knowledge and capabilities in the preparation for Myanmar to assume

the ASEAN Chairmanship in 2014 and organise the ASEAN Summit and other ASEAN related Meetings. The participants were given exposure and hands-on training on issues related to ASEAN particularly the role and functions of the ASEAN Chair.

An integrated teaching and learning methodologies were adopted during the three-week course which included briefings, discussions, lectures, simulation exercises and study visits. The participants were also given the opportunity to improve their English proficiency through specially designed English modules.

Orientation Course for Heads of Mission and Their Spouses

IDFR conducted the second *Orientation Course for Heads of Mission and Their Spouses* from 3 to 7 December 2012. Twenty four participants from the Ministry of Foreign Affairs attended the course.

The objectives of the course were to provide an overview of the functions and responsibilities of Heads of Mission and their spouses, develop knowledge and understanding of current domestic and international issues and enhance and strengthen their diplomatic skills. In fulfilling these objectives, interactive lectures and panel discussions with Heads of Divisions from the Ministry of Foreign Affairs, other government agencies and government-linked corporations were arranged.

Apart from that, the participants also listened to lectures on topics such as *Global Movement of Moderates, Talent Corp Malaysia, Human Rights and Malaysia, Government Transformation Programme, Economic Diplomacy, Royal Protocol and Dealing with the Media*.

Several modules specifically designed for the spouses were also included during the course such as *Cooking Demonstration and Food Presentation* by a Culinary Lecturer, a *Workshop on Effective Communication*,



The ambassador-designates and their respective spouses with Tan Sri Mohd. Radzi, the Secretary General

Presentation Skills and Public Speaking by the Professional Development Unit, British Council Malaysia and a lecture on *The Role of Spouse* by Puan Sri Jazliza Jalaluddin, President of PERWAKILAN.

Orientation Course for Spouses of Malaysian Diplomats



A participant receiving her certificate from the Director General

IDFR organised the newly introduced *Orientation Course for Spouses of Malaysian Diplomats* from the month of September to December 2012. The course was designed specifically for the spouses of Malaysian diplomats as well as members of PERWAKILAN.

The main objective of the course was to prepare the participants for their roles and responsibilities when accompanying their spouses abroad. The scheduled eight-series course began on 5 September 2012. The first series was on *Perks and Privileges* delivered by Dato' Nor'Aini Abd. Hamid, Chief of Inspectorate from the Ministry of Foreign Affairs and *Royal Protocol* delivered by Encik Omar Baba, a protocol consultant. The second series was held on 19 September 2012 which focused on the topic *Emotion and Stress Management and Reception and Official Entertaining* delivered by Puan Shahreen Kamaluddin, Managing Director of Shahreen Corporate Communications.

The third series of the course was held on 10 October 2012 on *Communication Skills* presented by Ms. Jackie Clarke from British Council Malaysia. The fourth series on *Cooking Demonstration and Practicum* was organised on 24 October 2012 where Encik Mohd Zain Kutut, Lecturer from the Faculty of Food Service Management, Department of Culinary and Gastronomy, Universiti Teknologi MARA (UiTM) conducted the practical session.

Subsequently, on 31 October 2012, the module on *English Language and Public Speaking* was conducted by Puan Joyce Abraham, IDFR's English language

teacher. The sixth series module, which was on *Official Writing Skills and Meeting Management*, was presented by Dr. Abdul Rahim Said, Consultant, Rahimsaid Consulting Services on 7 November 2012. On 28 November 2012, the seventh series on *Grooming and Reception* and *Official Entertaining (Practicum)* was conducted by Puan Rahimah Yeop, IDFR's Director of Academic Studies, Research and Publication.

The last series for the course was held on 20 December 2012 where Dr. Abdul Rahim Said delivered a lecture on *Teamwork and Leadership*. Puan Sri Jazliza Jalaluddin, President of PERWAKILAN was also invited to speak on *The Role of Spouse*.

The background is a deep blue gradient with concentric circular ripples emanating from the center. Scattered throughout are numerous water droplets of varying sizes, some with highlights, and several semi-transparent circles in lighter shades of blue. A horizontal band of a slightly different blue shade runs across the middle of the image.

LANGUAGE DIVISION

LANGUAGE DIVISION

The Language Division conducts courses for future Malaysian diplomats from the Ministry of Foreign Affairs, Malaysia as well as for officers from other Ministries and Government agencies involved in foreign relations. It also provides continuous professional development courses for those already in the diplomatic service.

Besides conducting courses to enhance English language skills, the Language Division also offers several foreign language courses, namely, Arabic, French, Spanish, Mandarin and Conversational Malay. These courses aim at developing the linguistic knowledge and skills of these officers to enable them to carry out their professional duties effectively at home and abroad.

In 2012, the Language Division conducted a total of 26 courses, which included the Division's own language courses as well as the language modules for the Training Division's programmes such as the *Diploma in Diplomacy (DiD)*, *Diploma in Public Management (DPA)* and *Diplomatic Training Course for International Participants (DTC)*.

ENGLISH LANGUAGE

In-House English for Communication

This was an ongoing course conducted for two hours each week for the staff of IDFR. Participants of this course comprised Executive Officers, Personal Assistants, Administrative Assistants, Security Officers and other support staff. As the need to articulate in English is evident, it is hoped that the staff will take advantage of such courses in the future to learn and improve their proficiency skills.

Say it Right: A Course in Pronunciation

This course aimed at giving participants a greater awareness of the importance of correct pronunciation in order to communicate intelligently and intelligibly. It provided them with the knowledge of spoken English. Several simulation activities such as emceeing were conducted as part of confidence-building strategies for the participants.

The three-day course began on 21 February and ended on 23 February 2012. A total of 17 participants attended the course. Among them were officers from the Ministry of Foreign Affairs, Ministry of Women, Family and Community Development, Ministry of Human Resources, Ministry of Information, Communication and Culture, Ministry of Plantation Industries and Commodities, Department of Occupational Safety and Health, Royal Malaysian Police, National Sports Institute of Malaysia, Malaysian Anti-Corruption Commission, Prime Minister's Department and Kung Man (C) Primary School.



Doing pair work in pronunciation

Effective Presentation Skills

Public speaking is a skill and an art that can have an impact on the audience. It can convince, inspire or give information that can influence change. The course takes into consideration that for most people, speaking in public is indeed a very challenging and yet often unavoidable task.

The four-day *Effective Presentation Skills* course was offered twice in 2012 and looked into ways to overcome the participants' fear and to be well prepared to make oral presentations.

The first course was conducted from 27 to 30 March 2012 and was attended by 21 participants from the National Sports Institute of Malaysia, Ministry of Defence, Royal Malaysian Police, Industrial Court of Malaysia, Sabah, National Archives Department, Ministry of Education, Ministry of Foreign Affairs, Ministry of Youth and Sports, Ministry of Health, Department of Women Development, MARA Higher Technical College and Kluang Barat Secondary School, Johor.

The second course was from 25 to 28 September 2012 with 16 participants from the Royal Malaysian Police, Ministry of Defence, Higher Education Leadership Academy under the Ministry of Higher Education, Ministry of Health, Ministry of Education, Companies Commission of Malaysia and National Sports Institute of Pahang.



Preparing for a presentation

Effective Writing Skills

Writing competency comes from the ability to write accurate and meaningful sentences. To achieve this, the participants were taken through the whole writing process of planning purposeful paragraphs and shaping strong sentences besides sentence skills, grammar, editing and proofreading.

Two courses on *Effective Writing Skills* were conducted in 2012. Officers from different government agencies attended the courses which were conducted from 23 to 26 April 2012 and from 5 to 8 November 2012, respectively.

Participants for the courses were from the Ministry of Rural and Regional Development, Industrial Court of Malaysia, Sarawak, Ministry of Education, Ministry of Natural Resources and Environment, Ministry of Home Affairs, Ministry of Foreign Affairs, Ministry of Human Resources, Ministry of Defence, Royal Malaysian Police, Dewan Bahasa dan Pustaka and National Sports Institute



Cik Wan Faizah, the English teacher

Building Blocks of Good English

The course was conducted from 15 to 19 October 2012. The focus of this course was accuracy in grammar and as such, the need to go back to basics. Topics such as sentence skills, subject-verb agreement, tenses and active and passive forms were among the components included in the course.

The 17 government officers from the Royal Malaysian Police, National Sports Institute, Ministry of Defence, Fire and Safety Department, Institute of Teacher Education, Department of Labour Peninsula Malaysia, Department of Veterinary Services and Department of Skills Development who attended the course, expressed their deep appreciation for being given the opportunity to brush up on their English grammar.

English for Communication



Brainstorming session

This course was conducted for Executive Officers and Personal Assistants from the Ministry of Foreign Affairs in two batches. The first batch comprising 22 participants attended the course from 11 to 12 June 2012, while the second batch attended the course from 18 to 19 June 2012.

The primary aim of this course, which was conducted at IDFR, was to raise the proficiency level of the participants so that they could communicate in English more confidently in their day-to-day work environment.

Communication Skills Course: Say it Right

At the invitation of the Malaysian Sports Commissioner's Office at the National Sports Complex in Bukit Jalil, a series of eight two-hour classes on *Communication Skills: Say it Right* was conducted for their officers and staff at the National Aquatic Centre of the National Sports Complex. There were about 20 regular participants for each session.

Building Blocks of Good English

The National Pharmaceutical Control Bureau of the Ministry of Health extended an invitation to IDFR to conduct a course on *Building Blocks of Good English* from 3 to 4 October 2012. Forty participants comprising officers from the management and professional group and staff attended the course which was held at their premises in Petaling Jaya.

Effective Presentation Skills

The Judicial and Legal Training Institute (ILKAP) extended an invitation to IDFR to conduct a course on *Effective Presentation Skills* as part of the module under their *Legal Officers Training Programme*. The three-hour course was conducted for 25 legal officers (L41) at their premises in Bandar Baru Bangi.

English Modules

The Training Division includes English language modules in their series of courses for local and international participants. In 2012, the Language Division was involved in the following courses:

English for Diplomatic Purposes (Diploma in Diplomacy) 2012

The English language modules taught in the DiD course were:

- ✧ *Presentation Skills*
- ✧ *The Floor is Yours*
- ✧ *Writing Skills*
- ✧ *Journal Writing*
- ✧ *Speaking Skills*
- ✧ *Reading Skills*
- ✧ *Literary Appreciation*
- ✧ *Language and Diplomacy*
- ✧ *Language in Context*

Through the above modules which were conducted over a period of six months, the young diplomats were involved in continuous language practice through interactive activities, individual and group presentations and specific grammar exercises to enhance the level of accuracy. They wrote interactive journals on a regular basis which were commented by the facilitators. Through the *Writing Skills* module, they were exposed to the principles of writing and rapporteuring skills.

For *Speaking Skills*, they were exposed to the phonetics of the English language to help them with accuracy of pronunciation. *The Floor is Yours* was another strategy used to give the participants maximum practice in public speaking. In the *Reading Skills* module, the participants were exposed to speed reading and mind-mapping of main and supporting details of a given text.

An appropriate style of communication at the diplomatic level was taught through the *Language and Diplomacy* module, while through the *Literary Appreciation* module, they learnt to appreciate language written at a level of excellence. The participants had the opportunity to study poems as well as do an interactive study of novels which they presented through an exposition and dramatization of the allocated texts.

Pre-Posting Orientation Course for Officers and Spouses (SPKM)

The Training Division conducted four *Pre-posting Orientation Course* for Officers and Spouses (SPKM) throughout 2012. The Language Division conducted three modules for the four courses, namely:

- ✧ *Language and Diplomacy*
- ✧ *Public Speaking and Presentation Skills*
- ✧ *Art of Conversation*

For the *Public Speaking and Presentation Skills* module, the participants were tasked to give a five-minute presentation where they were evaluated by their co-participants and facilitators. In the *Art of Conversation*, the participants were exposed to the nuances and cultural do's and don'ts in socialising.

Diploma in Public Management

Two groups of *Diploma in Public Management* participants from the National Institute of Public Administration (INTAN) attended the *International Relations Module* conducted by the Training Division. One of the components for this module conducted by the Language Division was:

- ✧ *Language and Diplomacy*

Diplomatic Training Course for International Participants

The Language Division conducted two modules for the *Diplomatic Training Course for International Participants* which were carried out from 12 to 30 March 2012 and from 1 to 19 October 2012. The modules were:

- ✧ *Language and Diplomacy*
- ✧ *Public Speaking and Presentation Skills*

In the *Public Speaking and Presentation Skills* module, the participants went through a practical session where each person was given the opportunity to deliver a prepared speech.

Orientation Course for Secretaries

The Language Division conducted the following modules:

- ✧ *Written Communication Skills*
- ✧ *Verbal Communication Skills*
- ✧ *Presentation Skills*
- ✧ *The Floor is Yours*

For *The Floor is Yours* component, all the participants took turns to deliver a prepared speech.

Orientation Course for Spouses of Malaysian Diplomats

The *Orientation Course for Spouses of Malaysian Diplomats* was carried out in a series throughout 2012 and the Language Division was involved in conducting

the module below:

✧ *English Language and Public Speaking*

It was an interactive session in which each participant was involved in language practices and specific grammar exercises to promote accuracy of language used.

Diplomatic Training Course for Diplomats from the Republic of Libya

The Language Division did a two-hour session for the module below:

✧ *Effective Presentation Skills*

Diplomatic Training Course for the Republic of the Union of Myanmar

Fifty government officers from the Republic of the Union of Myanmar representing various ministries were at IDFR from 22 November to 12 December 2012 to undergo a specialised course in Diplomatic Training. The main aim of the course was to prepare the participants with the necessary knowledge and skills to take on the role of ASEAN Chairmanship in 2014 as well as to organise the ASEAN Summit and Related Meetings.

The Language Division was actively involved in the course through the following modules:

- ✧ *Presentation Skills*
- ✧ *Grammar*
- ✧ *Writing Skills*
- ✧ *Effective Communication*
- ✧ *Pronunciation*
- ✧ *Rapporteurship*

In the *Presentation Skills* module, each participant had the opportunity to plan, prepare and deliver a speech on ASEAN related topics.

ARABIC LANGUAGE

Arabic Level II

The participants who had successfully completed *Arabic Level I* in 2011 attended this course. It was conducted from 9 January to 13 June 2012, on Mondays and Wednesdays, from 5.30 to 7.30 p.m.

The participants were from the Ministry of Health, Ministry of Education, Dewan Bahasa dan Pustaka, Malaysian Army, Kuala Lumpur City Hall, Selangor National Registration Department, Tourism Malaysia and Malaysian Medical Relief Society.

Arabic Level X

This course was held from 10 January to 11 December 2012. The 11 participants who attended this course were officers from the Ministry of Information, Communication and Culture, Ministry of Education, Ministry of Higher Education, Ministry of Defence, Royal Malaysian Police and International Islamic University, Malaysia.

The classes were held every Tuesday, from 5.30 to 7.30 p.m. and the emphasis was on reading comprehension and speaking. The participants who successfully completed this course would continue learning Arabic at the next level.

Arabic Level VII

The course was conducted from 12 January to 15 June 2012. It was a part-time course held for 80 hours, on Thursdays, from 5.30 to 7.30 p.m.

Officers from the Ministry of Health, Ministry of Defence, Institute of Strategic and International Studies (ISIS), Royal Malaysian Police, Royal Malaysian Navy, Embassy of Korea and the International Multilateral Partnership Against Cyber Threats (IMPACT) attended the course. Eleven participants successfully completed this course and would continue learning Arabic at the next level to further enhance their language skills and their confidence in using the language.

Intensive Arabic Language Course for Diploma in Diplomacy (DiD) 2012

This course was designed to equip officers with basic knowledge of the Arabic language and culture necessary to cope with the requirements of travelling and working in an Arabic speaking country. It was also a useful foundation for them to further their studies in the Arabic language and culture.

Five participants successfully completed the six-month course, which ran from April to October 2012. They participated in all the activities and tasks which were carried out.

Arabic Level III

This course was conducted from 25 June to 12 December 2012 and was attended by participants who had successfully completed *Arabic Level II* in 2011. The course was held every Tuesday, from 5.30 to 7.30 p.m. and the emphasis was on reading comprehension and speaking.

The 19 participants who attended the course were from the Ministry of Health, Ministry of Education, Dewan Bahasa dan Pustaka, Malaysian Army, Kuala Lumpur City Hall, Selangor National Registration Department, Tourism Malaysia, Malaysian Medical Relief Society and IDFR.

Arabic Level VIII

The course was conducted from 26 June to 14 December 2012. It was a part-time course held on Thursdays, from 5.30 to 7.30 p.m.

Officers from the Ministry of Health, Ministry of Defence, Institute of Strategic and International Studies (ISIS), Royal Malaysian Police, Royal Malaysian Navy, Embassy of Korea and IMPACT attended the course. Eleven participants successfully completed this course and would continue learning Arabic at the next level to further enhance their language skills and their confidence in using the language.

FRENCH LANGUAGE

French Level VII

The *French Level VII* course aimed at enhancing further the participants' language proficiency, knowledge and understanding of the language and culture of French speaking countries.

This course started on 29 April 2011 and ended on 25 April 2012. Altogether eight participants registered for this part-time course. They came from the Royal Malaysian Police, Ministry of Education, Ministry of Foreign Affairs, Ministry of International Trade and Industry and National Museum.

The participants who successfully completed the course proceeded to *Level VIII* in October. The participants also attended classes in preparation for the Delf A2 examination in June 2012.



Bonjour!

French Level II

The objective of the *French Level II* course, which was organised from 5 January to 12 June 2012, was to enable the participants to communicate in simple everyday situations and cope with their daily needs in French.

This course was mainly attended by participants who had completed Level 1A and Level 1B in December 2011. A total of eighteen participants registered for this part-time evening course. They were from the Royal Malaysian Police, Ministry of Regional and Rural Development, Ministry of Tourism, Selangor Education Department, National Museum and Ministry of Foreign Affairs.

The participants who successfully completed this course proceeded to *French Level III*.



During a visit to the National Museum

Intensive French Language Course for Diploma in Diplomacy (DiD) 2012

French for Diplomatic Purposes was one of the foreign language modules included in the DiD programme. This course comprised 130 hours which ran over a period of six months from April to October 2012.

The course was intended to equip the officers with the basic knowledge of the French language and culture, and prepare them to cope with the requirements of travelling and working in a French speaking environment. It also provided the participants with a useful foundation to develop their competency in the French language in future.

Among the six participants who registered and successfully completed this course, three came from the Ministry of Foreign Affairs and one each from the Ministry of Defence, Ministry of Education and Ministry of International Trade and Industry (MITI).

The participants had the opportunity to interact with native French speakers during the French Art Festival and their visit to Alliance Française in Kuala Lumpur. They also appreciated French cuisine through a cooking demonstration and a visit to a French café.

French Level I

The objective of this course was to introduce the French language and culture to the participants and to enable them to hold a simple conversation on basic topics within the scope of a limited language experience.



At the French Art Festival

Twenty-two participants registered for *French Level I* which started on 1 October 2012 and is expected to finish on 27 March 2013. The participants were from the Public Service Department, Royal Malaysian Police, SMK Section 27, National Antidrug Agency, Malaysian Anti-Corruption Commission, Royal Malaysian Customs, Ministry of Defence, Ministry of Tourism, Department of Islamic Development, United Nations High Commissioner for Refugees (UNHCR), Ministry of Science, Technology and Innovation, Malaysian National News Agency (BERNAMA) and Ministry of Home Affairs.

French Level III

This course aimed at equipping the participants with the skills to communicate in a social context, participate in informal conversations and cope with practical situations both in speaking and writing.

A total of fifteen participants registered for this course which started on 2 October 2012 and will continue until 28 March 2013. The participants came from the Ministry of Education, Department of Civil Aviation, Ministry of Foreign Affairs, National Museum, Klang Secondary School, Sri Saujana Secondary School, Kajang Federal Religious Secondary School, Inland Revenue Board, Ministry of Tourism, Prime Minister's Department and Southeast Asia Regional Centre for Counter-Terrorism (SEARCCT).

French Level VIII

The objective of this course was to consolidate the participants' knowledge of the French language and improve their effectiveness and confidence in communicating in French. It was also to broaden their knowledge of the culture of French speaking countries.

This course which started on 5 October 2012 is conducted only once a week and will continue until September 2013. The four participants currently attending the course are three former *French Level*

VII participants from the Royal Malaysian Police and the Ministry of Education and a new participant from SEARCCT. They have expressed intention to take the *Delf B1* external examination in 2013.

Other Activities

Many of the participants also attended several cultural activities and entered contests during the *La Semaine de la Francophonie* in March as well as the French Art Festival in May and June.



At Alliance française's library

Practice Sessions at the Language Laboratory

Starting May 2012, the language laboratory was opened every Monday evening from 5.30 to 7.30 p.m. Participants and staff who wished to enhance their French language skills could come to the language laboratory for more practice and access additional information.

Preparation for Delf Examination

At the request of the participants who registered for the internationally recognised Delf A2 examination, special classes were scheduled on Wednesdays and Fridays from 2 May to 22 June 2012. The participants sat for the exam at Alliance Française in June 2012 and all of them passed.

SPANISH LANGUAGE

Spanish Level V

This 80-hour course was conducted from 9 January to 17 December 2012, every Monday from 5.30 to 7.30 p.m. The course was designed to train participants to talk about what they would generally do in specific situations. The other aims of the course were to enable the participants to describe actions based on a situation and talk about actions that refer to events with continuing relevance to a past time. The participants were also exposed to the culinary art, songs and cultural events of different Spanish speaking countries through videos.

The participants of this course were from Dewan Bahasa dan Pustaka, Road Transport Department, Embassy of Argentina and Embassy of Ecuador.



Students from different levels

Spanish Level I

The course covering 80 contact hours was designed to train the participants to greet people, introduce themselves as well as introduce others. They were exposed to the syntax of the Spanish language which enabled them to form simple and accurate sentences. The participants were also exposed to the culinary art, songs and cultural events of different Spanish speaking countries through videos.

Classes were held from 5.30 to 7.30 p.m. every Wednesday and Friday from 11 January to 16 May 2012. The participants came from the Ministry of Foreign Affairs, Tourism Malaysia, Ministry of Education, Royal Malaysian Police, Embassy of Cuba and IDFR.

Intensive Spanish Language Course for Diploma in Diplomacy (DiD) 2012

Spanish for Diplomatic Purposes was one of the foreign language modules included in the DiD programme. This 130-hour course, over a period of six months, started in April 2012 and concluded in October 2012.

This module was designed to equip the participants with the necessary skills required to hold a simple conversation on basic topics within the scope of a limited experience. Another objective was to enable participants to cope with basic language requirements for travelling in Spanish speaking countries and to give them an insight into the Spanish culture.

The participants who joined the course were from the Ministry of Foreign Affairs and Malaysia External Trade Development Corporation (MATRADE).

Spanish Level III

This course, conducted from 15 April to 13 December

2012, was designed to equip the participants with the ability to talk about personal and non-personal obligations and to give advice. They were also trained on how to express desires and fears, talk about the weather and seasons in a year, about past and future events and were exposed to the culinary art, songs and cultural events of different Spanish speaking countries through videos.

Classes were held every Tuesday and Thursday from 5.30 to 7.30 p.m. The participants came from various organisations including the Ministry of Health, Tourism Malaysia and MATRADE.

Spanish Level II

This 80-hour course was held from 23 May to 14 December 2012, and conducted on Wednesdays and Fridays from 5.30 to 7.30 p.m. It was designed to train the participants to express their needs, preferences, daily routines, future events and talk about their class schedule in Spanish. The participants were also exposed to the culinary art, songs and cultural events of different Spanish speaking countries through videos.

The participants were from the Ministry of Foreign Affairs, Tourism Malaysia, Ministry of Education, Royal Malaysian Police, Embassy of Cuba and IDFR.

MALAY LANGUAGE

Conversational Malay Course

This course was part of the Institute's outreach programme and was specially conducted for foreign diplomats in Kuala Lumpur. In 2012, 55 participants from various embassies attended the course. This forty-hour course was conducted from 4 September to 8 November 2012.

The objective of this course was to expose the participants to the basics of conversational Malay, and to help them gain a better understanding of the Malay culture in Malaysia.

MANDARIN LANGUAGE

Mandarin Level II

The *Mandarin Level II* course was offered to participants who had completed *Mandarin Level I* held in 2011. The objective of the course was to enhance the participants' knowledge of the language and enable them to communicate in simple everyday situations in Mandarin.

Two *Mandarin Level II* classes were offered in 2012, which started from 2 April to 11 June. The classes were held every Monday and Wednesday from 5.30 to 7.30 p.m. Each class had 23 and 33 participants respectively,

bringing the grand total to 56 participants from various ministries, government agencies and NGOs.

This course was conducted in collaboration with the Kong Zi Institute for the Teaching of Chinese Language, University of Malaya, Kuala Lumpur.

Mandarin Level I

In 2012, two *Mandarin Level I* classes running simultaneously were held every Tuesday and Thursday from 5.30 to 7.30 pm, and ran from 8 May to 12 July. A total of 82 participants from various ministries and government agencies attended the course.

The aim of this course was to enable the participants to acquire basic skills of communication in both the oral and written medium. The course was also conducted in collaboration with the Kong Zi Institute for the Teaching of Chinese Language.

The background is a deep blue gradient. It is decorated with numerous translucent water droplets of various sizes, some showing highlights. There are also several overlapping circles in lighter shades of blue and cyan, creating a layered, bokeh-like effect. A horizontal band of slightly lighter blue is positioned behind the text.

**REGIONAL AND SECURITY
STUDIES DIVISION**

REGIONAL AND SECURITY STUDIES DIVISION

The Regional and Security Studies Division organises conferences, seminars, workshops, roundtable discussions and public lectures on regional, global and security issues. These events are usually attended by participants from Government agencies, institutions of higher learning, the private sector, non-governmental organisations (NGOs) and foreign diplomatic missions in Kuala Lumpur. In addition, this Division also coordinates activities for students of the IDFR-UKM Master of Social Sciences (Strategy and Diplomacy) Programme.

The activities organised by the division in 2012 were as follows:

Forum titled, *Is Nuclear Energy an Option for Malaysia?*

The United Nations Association of Malaysia (UNAM) in collaboration with IDFR, the Association of Former Malaysian Ambassadors (AFMA) and the Malaysian Physicians for Social Responsibility organised a one-day forum titled, *Is Nuclear Energy an Option for Malaysia?* at IDFR on 16 February 2012. The objective of the event was to provoke intellectual disclosure and discussion concerning issues to the development of nuclear energy as an option for Malaysia.

The Forum began with a welcoming speech by Yang Mulia Tengku Tan Sri Dato' Seri Ahmad Rithauddeen Tengku Ismail, President of UNAM. It was followed by Session 1 moderated by Datuk Khor Eng Hee, Former Chairman of the Board of Governors of the International Atomic Energy Agency (IAEA). The guest speakers of this session were Dato' Sri Che Khalib Mohamad Noh, President and Chief Executive Officer of Tenaga Nasional Berhad, who spoke on *The Overview of Energy Resources in Malaysia*; Dr. Mohd. Zamzam Jaafar, Chief Executive Officer, Malaysia Nuclear Power Corporation (MNPC), who spoke on *Government Policy on the Use of Nuclear Energy and its Implications*; and Dr. Praful Bidwai, leading researcher in social sciences, author, political analyst and journalist from India who spoke on *The Bleak Future of the Global Nuclear Industry*.

Session 2 of the Forum was moderated by Tan Sri Ahmad Fuzi Haji Abdul Razak, Secretary General, World Islamic Economic Forum Foundation (WIEF). The guest speakers were Mr. Kamal Malhotra, United Nations Resident Coordinator and UNDP Resident Representative, who spoke on *The United Nations and Nuclear Energy*; Associate Professor Mark Diesendorf, Institute of Environmental Studies, University of New South Wales, who spoke on *Technological Status and Economics of Nuclear and Renewable Sources of Electricity*; and Dr. Feroz Kabir Kazi, University of Nottingham Malaysia Campus, who spoke on *The Case for Renewal Energy – General Prospects, including Bio Energy*.

Dato' Dr. Ronald McCoy, President of the Malaysian Physicians for Social Responsibility, gave the summation of the Forum while Tan Sri Razali Ismail, Deputy President of UNAM and former Permanent Representative of Malaysia to the United Nations, gave the closing remarks.

About 200 participants from various Government ministries, the academia, the private sector and foreign diplomatic missions in Kuala Lumpur attended the Forum.



During the question and answer session

Special Address titled, *Malaysia and the United Nations in a Changing World*

IDFR had the honour to host a Special Address titled, *Malaysia and the United Nations in a Changing World* by His Excellency Ban Ki-moon, Secretary General of the United Nations on 22 March 2012. Also present at this event was His Royal Highness Crown Prince of Perak, Raja Dr. Nazrin Shah, the Royal Patron of IDFR. Also in attendance was Dato' Sri Anifah Aman, the Minister of Foreign Affairs.

In his opening address, the Minister of Foreign Affairs warmly welcomed the United Nations Secretary General to the Institute. He reiterated Malaysia's strong support to the very purposes of the establishment of the United Nations and added that it has always looked upon the world body as a beacon of hope for global peace, security, progress and prosperity. He continued that Malaysia's success has been due to practising moderation which he hoped could also be practised by the UN and its member states in finding solutions to pressing problems.

This was followed by a short introductory remark by Tan Sri Razali Ismail, Chairman of the Global Movement of Moderates Foundation (GMMF) and IDFR's Distinguished Fellow before His Excellency Ban Ki-moon took to the podium to deliver the Special Address. In his speech, the United Nations Secretary General praised Malaysia's initiatives in supporting the principles and work of the United Nations. He added



H.E. Ban Ki-moon, UN Secretary General

that Malaysia's experience in nation building could be helpful to other developing countries and he looked forward to it playing a bigger role in South-South Cooperation. He also commended Malaysia for its *1Malaysia* concept and its efforts to smooth tension between Islamic countries and the West through GMMF. About 450 invitees comprising representatives of Government agencies, academic institutions, the private sector, NGOs and foreign diplomatic missions in Kuala Lumpur attended the Special Address.

Roundtable Discussion titled, *The Strengthening of Bilateral Relationship between Ukraine and Malaysia as Part of the Foreign Policy of Ukraine in Southeast Asia*

IDFR hosted a roundtable discussion titled, *The Strengthening of Bilateral Relationship between Ukraine and Malaysia as Part of the Foreign Policy of Ukraine in Southeast Asia* presented by H.E. Ihor V. Humennyi, Ambassador Extraordinary Plenipotentiary of Ukraine to Malaysia on 27 March 2012.

In his welcoming remarks, Dato' Ku Jaafar Ku Shaari, the Director General of IDFR spoke about the warm and friendly bilateral relations between Malaysia and Ukraine. He also highlighted the fact that it was the first time that IDFR had hosted a roundtable discussion where many of the participants were university students.

In his talk, the Ambassador gave an overview of Ukraine's relationship with Malaysia and the countries of the Southeast Asia region. He indicated that Ukraine was second after the Russian Federation in terms of bilateral trade with Malaysia among the Commonwealth of Independent States (CIS). He also stressed the opportunities for greater economic cooperation between

Malaysia and Ukraine particularly in the energy, aviation, maritime, education and tourism sectors. During the question and answer session, the esteemed speaker spoke about the steps being taken by Ukraine for its integration with the European Union and its relationship with its neighbours in the East European region.

About 50 participants, including lecturers and students from several local universities, IDFR-UKM Masters students and officers from the Ministry of Foreign Affairs, attended the roundtable.



H.E. Ihor V. Humennyi at the roundtable

Public Lecture titled, *Cordoba Initiative: Its Mission in Healing U.S – Muslim World Relations*

IDFR and the *Southeast Asia Regional Centre for Counter-Terrorism (SEARCCT)* jointly organised a public lecture titled, *Cordoba Initiative: Its Mission in Healing U.S – Muslim World Relations* by Imam Feisal Abdul Rauf, founder of the Cordoba Initiative at IDFR on 6 April 2012.

In his welcoming remarks, Dato' Ku Jaafar Ku Shaari, the Director General of IDFR stated that very few people could speak as knowledgeably and with authority on the relationship between the U.S. and the Islamic world as Imam Feisal Abdul Rauf. He further added that Imam Feisal is a well-known Islamic scholar who strides across two civilizations – having his roots in the East and lives in the U.S where he is known for his tireless work in bridging the gap between Muslims and Christians in various parts of the world.

In his lecture, Imam Feisal said that the September 11 incident had created a lot of interest in the U.S Islam and how to improve its relationship with the Islamic world. In his view, part of the problem that exists today could be attributed to differences in perception about Islam as being different from western ideals such as the separation of the state and religion, freedom of speech, freedom of the press and freedom of religion which are the main planks of western civilization. He felt that the problems of negative perception have been aggravated by the media and by Muslim societies living in the West who have been unable to integrate themselves with local population.

The distinguished speaker added that the Cordoba Initiative has been actively playing the role of bridging the gap between Muslims, Christians and other religious groups in the U.S and other parts of the world. However, he added that as a think-tank and NGO, there was a limit to what it could do. He opined that Malaysia which is viewed as a moderate Islamic country by the West could do much to promote moderation and overcome religious extremism, a major problem in the world today.

About 200 participants from various Government ministries, academic institutions, NGOs and foreign diplomatic missions in Kuala Lumpur attended the public lecture.



The Director General, Imam Feisal Abdul Rauf and Datin Paduka Rashidah Ramli during the Opening Ceremony

Roundtable Discussion titled, *Commonwealth Renewal from the Canadian Perspective*



Senator Segal signing the Visitors' Book

A Roundtable Discussion titled, *Commonwealth Renewal from the Canadian Perspective* presented by The Honourable Senator Hugh Segal, Canada's Special Envoy for Commonwealth Renewal and Member of the Commonwealth Eminent Persons Group (EPG) was held at IDFR on 19 April 2012. The event was graced by the presence of The Honourable Tun Abdullah Ahmad Badawi, former Prime Minister of Malaysia, who gave the introductory speech.

In his talk, Senator Segal spoke about the challenges faced by the Commonwealth and the need for it to "renew itself" in order to be relevant in the changing global environment of today. He felt that it would be a tragedy if the Commonwealth which symbolised the coming together of diverse ethnic groups ceased to exist. Also, in his view, the grouping still had an important role to play in alleviating poverty, as well as promoting education, public health, racial and gender equality and democracy in the member countries.

With regards to the future of the Commonwealth, the distinguished speaker spoke at length about the work done by the EPG, a group of ten eminent persons from the member countries under the chairmanship of Tun Abdullah. The EPG's report outlines the measures that should be taken by the Commonwealth to ensure its relevance as an international grouping and its role in improving the lives of people in the member countries and globally.

During the question and answer session, the distinguished speaker spoke of the similarity in ideals between the Commonwealth, which brought different nationalities and ethnic groups together, and the Global Movement of Moderates that was being promoted by Malaysia.

A total of 60 participants consisting officers from various Government agencies, the academia, the private sector and members of the Diplomatic Corps attended the discussion.

Visit of State Minister of Human Resources Development of Sudan

IDFR hosted a visit by H.E. Hiba Mahmoud Sadiq Fareed, State Minister of Human Resources Development of Sudan to the Institute on 11 May 2012. She was accompanied by a four-member delegation and His Excellency Nadir Yousif Eltayeb, the Ambassador of Sudan to Malaysia.

A briefing on the activities of the Institute and on the Malaysian Technical Cooperation Programme (MTCP) was held for the delegation. It was chaired by Dato' Ku Jaafar Ku Shaari, the Director General of IDFR and was attended by the Institutes' senior officers and representatives from the Ministry of Foreign Affairs.

The State Minister highlighted her country's desire to forge closer cooperation in the area of training with Malaysia's training institutes conducting MTCP courses. She also expressed Sudan's intention to reactivate its participation and strengthen the two-way cooperation with both MTCP and Malaysia in the area of training. In this regard, the Minister also extended an invitation to Malaysian participants to attend training programmes organised by Sudan which has expertise in the areas of micro finance and the Arabic language.

Roundtable Discussion titled, *A Snapshot of Democracy in ASEAN*

IDFR and the CIMB ASEAN Research Institute (CARI) jointly hosted a roundtable titled, *A Snapshot of Democracy in ASEAN* at IDFR on 23 May 2012. Y.A.M. Tunku Zain Al-'Abidin Ibni Tuanku Muhriz, Fellow of CARI was the guest speaker while Mr. John Pang, the Chief Executive Officer of CARI moderated the question and answer session.

In her welcoming remarks, Ambassador Aminah Hajji A. Karim, Deputy Director General of IDFR said that discussions on democracy and related issues in the context of ASEAN are very relevant and timely considering the importance of this issue for the long term political and economic stability of the region.

In his address, Y.A.M. Tunku Zain Al-'Abidin said that differences in the political system, language, culture, religion and level of economic development were among the main obstacles standing in the way of ASEAN achieving its vision of becoming a more democratic and people-oriented ASEAN Community. Nationalism within ASEAN member countries is another factor impeding its progress towards greater economic and political integration. In this regard, he noted that even the European Union, despite having a common history, religion and culture, faced challenges in maintaining its unity.

The distinguished speaker also spoke about the problem of political legitimacy in ASEAN which was

currently government-centric with little involvement by its people in the decision-making and institutional building process. He noted that the issue of democracy has always taken a back seat in ASEAN meetings in relation to other issues. In this regard, he opined that civil society movements have an important role in promoting freedom and democracy in the ASEAN region.

Sixty participants consisting officers from the Ministry of Foreign Affairs, delegates from Harvard University's Southeast Asia Trek and CARI, academicians and Masters and *Diploma in Diplomacy* participants at IDFR attended the roundtable discussion.



Y.A.M Tunku Zain Al-'Abidin with the participants of the roundtable

Visit from the Namibia Institute of Public Administration and Management (NIPAM)

A six-member delegation from the Namibia Institute of Public Administration and Management (NIPAM) headed by Mr. Jabulani Ncube, its governing council member, organised a study visit to IDFR on 5 June 2012.

The delegation was warmly received by Dato' Ku Jaafar Ku Shaari, the Director General and other senior officers of IDFR. They were later given a briefing on IDFR's activities followed by a discussion on possible areas of cooperation between the two institutions.

Mr. Jabulani Ncube stated that the purpose of the visit was to learn from the experiences and best practices of IDFR which could be applicable for strengthening NIPAM, established in 2011. He added that IDFR's experience would be especially useful for setting up NIPAM's own diplomatic training centre. In this regard, he invited senior training officers of IDFR to visit Namibia to share their expertise with their civil servants.

On the training programmes available at IDFR, the visitors were informed that Namibian diplomats and other government officers could apply for IDFR courses funded by MTCP.

Royal Address

His Royal Highness Raja Dr. Nazrin Shah Ibni Sultan Azlan Muhibbuddin Shah, the Crown Prince of Perak Darul Ridzuan, graced the Institute with his presence to deliver a Royal Address titled, *Challenges of Global Governance and the New Era of Diplomacy* on 11 July 2012. The Royal Address was the first by His Royal Highness Raja Dr. Nazrin Shah since he consented to become IDFR's Royal Patron in July 2011.

In his Royal Address, His Royal Highness Raja Dr. Nazrin Shah spoke of the need for a Commission on Global Governance for the 21st Century, which he described as "perhaps best pursued in collaboration with dedicated partners of like mind in other parts of the world. Such an initiative would then be representative of a truly universal endeavour."

In addition to the Royal Address, His Royal Highness held a closed-door roundtable discussion with the participants of the IDFR's Masters Programme and the *Diploma in Diplomacy 2012*. The students exchanged ideas and views on global governance as well as international relations issues with His Royal Highness during this discussion.

A total of 230 special invitees comprising representatives of Government agencies, academic institutions, the private sector, NGOs and foreign diplomatic missions in Kuala Lumpur attended the Royal Address.



Among the guests at the Royal Address

Visit from the Foreign Service Academy, Ministry of Foreign Affairs of Bangladesh

A fifteen-member delegation from the Foreign Service Academy of the Ministry of Foreign Affairs, Bangladesh headed by Mr. H. Harun Al Rashid, its Vice Principal, made a study visit to IDFR on 2 August 2012.

Dato' Ku Jaafar Ku Shaari and other senior officers of IDFR warmly welcomed the delegation. The delegation

was later given a briefing on IDFR's activities, followed by a discussion on possible areas of cooperation between the two institutions. They were also taken on a tour of the campus and met with the *Diploma in Diplomacy (DiD)* participants.



The Director General chairing the discussion

13th International Bioethics Conference

The 13th International Bioethics Conference titled, *Bioethics and Life: Security, Science and Society* was held at IDFR from 27 to 30 August 2012. It was jointly organised by the Asian Bioethics Association (ABA), the Asia Pacific Forum on Ethics and Social Justice Malaysia, the Regional Unit in Social and Human Sciences in Asia and the Pacific (RUSHSAP) and UNESCO Bangkok. IDFR together with Universiti Kebangsaan Malaysia and the Eubios Ethics Institute were the strategic partners for the event. The four-day conference, held to discuss bioethical issues related to human security, science and society, was attended by 104 speakers from 20 countries in Asia, Europe and North America.

Dr. Ravichandran Moorthy, the Conference Chairman and the Vice President of ABA gave the welcoming remarks while the opening speech was given by Prof. Tan Sri Dato' Wira Dr. Sharifah Hapsah Syed Hasan Shahabudin, Vice Chancellor of Universiti Kebangsaan Malaysia. Dato' Ku Jaafar Ku Shaari, the Director General of IDFR also spoke during the opening session and chaired the second session of the conference titled, *Climate, Environment and Conflict*. Ms. Ayesha Lorenza, a Masters student was one of the paper presenters at this session.

The conference was attended by well-known speakers from various parts of the world and provided an excellent opportunity, especially for the Malaysian participants to broaden their understanding and appreciation of various bioethical issues facing the international community today.

Two hundred local and international participants from academic institutions and NGOs from the various participating countries attended the conference.



Dato' Ku Jaafar Ku Shaari delivering his Welcoming Remarks

ASEAN Anniversary Forum 2012

The ASEAN Anniversary Forum 2012 was held at IDFR on 5 October 2012. Jointly organised by IDFR, the ASEAN-Malaysia National Secretariat of the Ministry of Foreign Affairs and Universiti Teknologi MARA (UiTM), the Forum with the theme *ASEAN Community 2015: A People-Centred ASEAN*, was one of the events held in Malaysia to commemorate the 45th anniversary of the establishment of ASEAN.

Tan Sri Mohd. Radzi Abdul Rahman, Secretary General of the Ministry of Foreign Affairs, Malaysia gave the welcoming speech at the start of the Forum. This was followed by an address by Senator A. Kohilan Pillay, Deputy Minister of Foreign Affairs, Malaysia. In his address, the Minister stressed that the people are the region's best asset and we must ensure that they are fully involved in the region-building effort. He also stated the need for ASEAN to move beyond the vision of a *People-Oriented ASEAN* to a bolder *People-Centred ASEAN*, one of the key planks of Malaysia's chairmanship of ASEAN in 2015.

The panel discussion that followed also discussed the theme *ASEAN Community 2015: A People-Centred ASEAN*. It was moderated by Prof. Ruhanas Harun from Universiti Pertahanan Malaysia, with the participation of four distinguished panel members. They were Yang Amat Mulia Tunku Zain Al-'Abidin ibni Tuanku Muhriz, Founding President of the Institute for Democracy and Economic Affairs (IDEAS); Ambassador (R) Dato' M. Redzuan Kushairi, Deputy Chairman of the Foreign Policy Study Group (FPSG); Prof. Dr. K.S. Nathan, Director, Institute of Malaysian and International Studies, Universiti Kebangsaan Malaysia; and Mr. Bunn Nagara, Associate Editor of The Star Publication. The discussion focused on the various challenges and opportunities for the various ASEAN countries in moving towards a people-centered ASEAN Community by 2015.

The forum ended with a closing remark by Prof. Dato' Dr. Abdullah Mohamad Said, Acting Vice Chancellor of

Universiti Teknologi MARA. He highlighted the various activities that UiTM was involved in aimed at bringing about a more integrated and people-centered ASEAN.

Approximately 200 participants from various Government agencies, academic institutions, the private sector and foreign diplomatic missions in Kuala Lumpur attended the forum.



Senator A. Kohilan Pillay at the Opening Ceremony of the Forum

Visit from the Policy Analysis and Development Agency, Ministry of Foreign Affairs, Republic of Indonesia

On 11 October 2012, IDFR received a delegation from the Policy Analysis and Development Agency, Ministry of Foreign Affairs, Republic of Indonesia led by Ms. Joevi Roedyanti, Head of Division for International Organisation of the agency. She was accompanied by Ms. Arifina Eka Sari and Mr. Dhanny Ariffin of the Sub Division for United Nations' Main Organs and Special Agencies as well as Mr. Erwin from the Indonesian Embassy in Kuala Lumpur.

The delegation was received by Ambassador Aminahun Haji A. Karim, the Deputy Director General of IDFR and other senior officers of the Institute. They were later given a briefing on the activities of IDFR which was followed by a discussion on possible areas of cooperation between the two institutions.

In her remarks, Ms. Joevi Roedyanti stated that the objective of the visit was to learn more about the training programmes carried out by IDFR. Prior to their visit to Malaysia, the delegation had visited seven training institutions in other countries, namely China, South Africa, India, Japan and Singapore with a similar objective.

Seminar on Foreign Investment Protection and Domestic Policy Goals

IDFR, in collaboration with the World Trade Institute (WTI), organised a seminar on *Foreign Investment Protection and Domestic Policy Goals* on 18 October 2012. The

seminar was attended by officers from the Ministry of Foreign Affairs, Malaysia and other Government agencies involved in international economic issues as well as representatives from local universities and the private sector.



The participants with Prof. Dr. Julien Chaisse and Dr. Sufian Jusoh

The one-day seminar was helmed by two experienced economic specialists; Associate Professor Dr. Julien Chaisse, Professor of Law at the Faculty of Law, Chinese University Hong Kong and Dr. Sufian Jusoh, External Consultant, World Trade Institute, University of Bern, Switzerland. Five topics were discussed, namely, *The Interaction between Foreign Investment Protection and other Domestic Policy Goals; Domestic Policy Goals vs. Investment Promotion: Examples from ASEAN; Liability of the States and the Impact on Regulatory Regimes and Policy Goals; The Tension in the Economics of Attracting FDI and Non-Economic Policy Goals: Some Techniques in the Investment Treaties and Whether the WTO Agreements have an Impact on the Investment Treaty Provisions.*

The Seminar also discussed the different types of investment treaties and agreements signed by countries in the region such as the Bilateral Investment Treaties (BIT), Regional Trade Agreements (RTA) and Foreign

Trade Agreements (FTA) which dictate the course and results of international investments. Mechanisms and related issues such as protection policy, fair and equitable treatment (FET), interference and legal aspects were also discussed. Components of the ASEAN Economic Community (AEC) documents were also highlighted. The Seminar noted that stakeholders were increasingly aware of the need for rules on corporate governance and responsibilities as well as home country measures and investment promotion which could attract foreign direct investment, the aim of every country.

The Seminar, which was the first in the Economic Diplomacy Series jointly organised by IDFR and WTI ended with the promise of future events on topics such as *Carbon Footprints, Geographical Indication, ASEAN Investment Agreement and the AEC.*

Fifty participants from various Government agencies, local universities and the private sector attended the seminar.

Visit from the National Resilience Institute of the Republic of Indonesia

A delegation headed by Air Force Vice Marshall Mochammad Barkah from the National Resilience Institute of the Republic of Indonesia, also known as Lemhanas RI, made a study visit to IDFR on 29 October 2012. Lemhanas RI organises training for Indonesia's national level leaders and conducts studies on national, regional and international issues.

The delegation consisted 27 senior members from the military, police, universities, the central bank and student movements. The delegation also included a member each from the Jordanian and Algerian Armed Forces who were attending a course at Lemhanas RI.



The Deputy Director General with the Indonesian delegation

The delegation was warmly welcomed by Ambassador Aminah Tun Haji A. Karim, Deputy Director General and several senior officers of IDFR. They were then given a briefing on Malaysia's Foreign Policy by Encik Mohammad Razdan Jamil from the Ministry of Foreign Affairs and on IDFR's training programme by Encik Mohd. Farid Mohd. Ariff of IDFR.

This was followed by a question and answer session moderated by the Deputy Director General. The Seminar and exchange of views was beneficial in fostering closer understanding and friendship between the two Institutions.

Public Lecture titled, *Better Understanding of the Current Arab Spring – a Change or a Radical Change?*



Prof. Dr. Abd Al-Fattah El-Awaissi

IDFR hosted a public lecture titled, *Better Understanding of the Current Arab Spring - A Change or a Radical Change?* by Prof. Dr. Abd Al-Fattah El-Awaissi, Distinguished Visiting Professor at Universiti Utara Malaysia on 17 December 2012.

In his lecture, the guest speaker, who has more than 25 years' teaching and research experience at Arab, British and Malaysian universities stated that political repression, corruption and lack of personal freedom were among the main reasons for the 'Arab Spring' that has spread through the countries of North Africa and the Middle East, leading to the downfall of dictatorial regimes in Tunisia, Libya, Egypt and Yemen.

Prof. Dr. Abd Al-Fattah added that what was taking place was a 'radical change' which would have major implications for the region and the world. However, he said that it may take between five to ten years before the political situation stabilises in the region. When this takes place, he opined that there would be a more united Middle East and that the region would become one of the major powers on the world stage. Among the changes which may take place is that democracy would become more deeply rooted in these countries, and the U.S would move politically closer towards the Arab countries vis-à-vis Israel on the Palestinian issue.

A total of 45 participants comprising officials from the Ministry of Foreign Affairs, senior lecturers from academic institutions and the IDFR Masters students attended the public lecture.

Forum titled, *International Trade in the 21st Century*

IDFR, the International Islamic University Malaysia (IIUM) and Consumer Unity and Trust Society (CUTS International), a leading economic policy research, advocacy and networking, non-governmental group in India, coorganised a forum titled, *International Trade in the 21st Century* at the Institute on 18 December 2012.

In his welcoming remarks, Dato' Ku Jaafar Ku Shaari, the Director General of IDFR, highlighted the steps being taken by the Institute to incorporate international trade issues into its diplomatic training courses.

The panel discussion that followed was chaired by Datuk M. Supperamaniam, former Ambassador/Permanent Representative of Malaysia to the World Trade Organization (WTO) and currently adjunct Professor at the Department of Economics at IIUM. The speakers were Dr. Nungsari Ahmad Radhi, Executive Director of Khazanah Research and Investment Strategy, Khazanah Malaysia; Mr. Pradeep Mehta, Secretary General of CUTS International; and Tan Sri Mustafa Mansur, Past President of the Federation of Manufacturers. The speakers touched on various international trade issues which have bearing on Malaysia, ASEAN as well as other developing countries.

Thirty participants consisting representatives of various Government agencies, Universities and the private sector attended the forum.

IDFR-UKM Master of Social Sciences (Strategy and Diplomacy) Session 2011/2012 Activities

Study Visit to the Parliament of Malaysia



At the Parliament

IDFR organised a study visit to the Malaysian Parliament on 9 April 2012 for the Masters students and two university students undergoing internship at IDFR. During the visit, the group had the opportunity to sit in the public gallery of the House of Representatives and observe the proceedings. They were also given a guided tour of the place by Mr. Ahmad Faizal Mohd Soaudi, the Simultaneous Interpreter.

The visit enabled the students to learn more about the inner workings of the Parliament. It also gave them the opportunity to understand the functions of Members of Parliament as a legislative making body of Malaysia, especially for the international students.

Study Visit to Langkawi Island, Kedah Darul Aman and Wang Kelian, Perlis



At the Royal Malaysian Navy base

IDFR organised a study visit for the students to Langkawi Island, Kedah Darul Aman and Wang Kelian, Perlis from 22 to 24 June 2012. The group was accompanied by Mr. Vasudiwan Narayanan, the Director of the Regional and Security Studies Division and Dr. Ravichandran Moorthy, the UKM Coordinator of the Masters programme.

The group travelled to Kuala Perlis by bus and then took a ferry to Langkawi Island. Their first official visit was to the Royal Malaysian Navy's naval base where they were received by the Chief of Staff, Captain Noor Zukhi Harun. They were given a briefing on the role and functions of the naval base and several students actively participated during the question and answer session. This was later followed by a visit to the Langkawi Development Authority (LADA) where Dr. Noor Yazan Zainal, the Manager of its Development and Planning Division warmly welcomed the group. The group was given a briefing on the development activities carried out in Langkawi.

The two-day study visit ended with a visit to the Wang Kelian Immigration, Custom and Quarantine Post

located at the Malaysia-Thailand border. Mr. Shafrul Faiz Ab. Satar, Secretary of the Perlis National Security Council (MKN), along with his deputy, Mr. Mohd. Shukri welcomed the group and gave a briefing on the role, functions and responsibility of MKN. Mr. Shafrulfaiz also explained the concept of "free-flow" practised by Malaysian and Thai nationals which allow them to enter both territories within one kilometer without using any passports.

The group was also briefed on cross-border issues and later had the opportunity to travel on the road along the Malaysia-Thailand border to Padang Besar on their way back to Kuala Lumpur.

Farewell Dinner

A farewell dinner was hosted by Dato' Ku Jaafar Ku Shaari, Director General of IDFR for the students on 20 September 2012. It was held at Kelantan Delights in Sooka Sentral. The coordinators and lecturers of the programme and several IDFR officers were also present.

In his speech, the Director General expressed hope that the students, who would be graduating soon, had benefited from attending the Master's programme and that it would help them in their careers. He noted that the theories and concepts that they have learnt would enable them to better understand and analyse international issues in the ever changing geopolitical landscape of today. He also wished them success in their future endeavours and thanked the lecturers from UKM and the coordinators from both IDFR and UKM for making the programme a success.

Mr. Soh Zhao Yao, who represented the students, gave their vote of thanks to IDFR and UKM for the help and support extended to them.

IDFR-UKM Master of Social Sciences (Strategy and Diplomacy) Session 2012/2013 Activities

Official Opening of Session 2012 / 2013



The Master students with the Deputy Director General

The official opening of Session 2012/13 was held at the Institute on 4 September 2012. The event was officiated by Ambassador Aminah Haji A. Karim, Deputy Director General of IDFR. The Masters programme, which consists of three semesters, is scheduled to run until 1 September 2013.

In her speech, the Deputy Director General highlighted the diverse backgrounds of the participants which she said could contribute towards a more varied exchange of ideas and views thereby enriching and strengthening the programme. She also reminded the participants to consider themselves as part of the IDFR family and to participate actively in events organised by the Institute.

Fourteen students – seven Malaysians and seven foreigners – are attending the programme. The foreign students are from Ghana, Jordan, Maldives, Somalia and Tanzania. Their academic background includes disciplines in international relations, strategy and defence, political science, economics, engineering and business management. Commander Farizal Myeor from the Royal Malaysian Navy and Ms. Sharifa Barki Juma from Tanzania were elected as Class President and Vice President, respectively.

The background is a deep blue gradient with concentric circular patterns. Scattered throughout are numerous water droplets of varying sizes, some with highlights, and several semi-transparent circles in lighter shades of blue. A horizontal band of a slightly different blue shade runs across the middle, containing the text.

**ACADEMIC STUDIES, RESEARCH
AND PUBLICATION DIVISION**

ACADEMIC STUDIES, RESEARCH AND PUBLICATION DIVISION

This Division is responsible for producing and managing IDFR's publications as well as conducting information finding exercises in order to produce publications related to diplomacy and foreign relations.

This Division also acts as the focal point for disseminating information and handling publicity activities such as media coverage, press conferences and interview sessions for events conducted by IDFR as well as for furnishing the media with official information.

In 2012, this Division undertook the following publication activities:

IDFR 2011 Annual Report

The *IDFR 2011 Annual Report* was published in May 2012. It highlighted reports of courses, activities and events in 2011 organised by the various divisions, complemented by a myriad of colourful photographs from the activities and events conducted.

Diplomatic Voice



IDFR's Bulletin

IDFR's bulletin titled, *Diplomatic Voice* was published three times in 2012. The aim of the *Diplomatic Voice* is to create a platform for the sharing and disseminating of information and knowledge among practitioners of diplomacy. Two major columns in the bulletin are *Profile of Prominent Person* and *Forum*. Among the personalities who were featured in the *Profile of Prominent Person* were Dato' Sri Anifah Aman, Minister of Foreign Affairs; Tan Sri Hasmy Agam, Chairman of the Human Rights Commission of Malaysia (SUHAKAM) and Tan Sri Razali Ismail, Chairman of the Global Movement of the Moderates Foundation (GMMF). As regards the *Forum*, two topics covered were *A Global Movement of the Moderates Against the Threat of Religious Extremism* and *Middlepowermanship in Malaysian Foreign Policy*.

Due to the positive feedback received, IDFR decided to increase the pages from 16 to 32 to include more materials.

This publication is distributed domestically and internationally, among others to Ministries and Government agencies, Universities, research institutes, foreign diplomatic Missions in Kuala Lumpur and Malaysian Missions as well as diplomatic training institutes abroad.

IDFR 2013 Training Programmes

Published in early December of 2012, the publication listed all training and language courses, Master's programme as well as a new programme called the Economic Diplomacy Series, planned by IDFR for 2013. It was distributed to senior officers and Human Resource Divisions of Malaysian Ministries and Government agencies, foreign diplomatic Missions in Kuala Lumpur which are recipient countries of the Malaysian Technical Cooperation Programme and other agencies which are eligible to participate in IDFR's training programmes.

Journal of Diplomacy and Foreign Relations Volume 12 Number 1 2012

The issues focused on in this volume were the comparison between Bush and Obama's strategy in Asia; the involvement of civilians in Mindanao's International Monitoring Team; geopolitics changes in the Indian Ocean and Malaysia; and global financial crisis. A review was done on the book *Disaster Diplomacy: How Disasters Affect Peace and Conflict*, written by Ian Kellman.

2013 Calendar

The Institute has been producing its annual desktop calendar since 2010. Published in December 2012, the 2013 calendar highlighted photos of various courses, events and visits that IDFR was involved in 2012.

The Launch of Malaysian Diplomats: Our Stories, Volume 1

The launch of *Malaysian Diplomats: Our Stories, Volume 1* was held on 3 May 2012 at the IDFR Auditorium. The ceremony was officiated by Senator A. Kohilan Pillay, the Deputy Foreign Minister, witnessed by, among others, more than 30 members of the diplomatic corps, contributors to the publication, officers from the Ministry of Foreign Affairs and representatives from several think tanks.

This publication is a compilation of ten articles contributed by serving and former Malaysian diplomats which offers a glimpse into their lives when serving our country at Malaysian diplomatic Missions. The book is available for sale at RM35 each.

As the Division that also handles public affairs of the Institute, this Division successfully helmed the coordination for the inaugural Royal Address by His Royal Highness Raja Dr. Nazrin Shah Ibni Sultan Azlan Muhibbuddin Shah, Crown Prince of the State of Perak Darul Ridzuan and IDFR's Royal Patron.

The Division also arranged for press conferences and media coverage for events organised by IDFR and events organised in collaboration with other Institutes or organisations. The highlight for the year was the Special Address by His Excellency Ban Ki-moon, Secretary General of the United Nations during his first working visit to Malaysia as the Secretary General. Other events which also received media coverage in 2012 were the 45th ASEAN Anniversary Forum where Senator A. Kohilan Pillay, Deputy Foreign Minister delivered a Keynote Address, closing ceremony of the *Orientation Course for Heads of Mission and Their Spouses 1/2012 and 2/2012*, public lecture by Imam Feisal Abdul Rauf, founder of Cordoba Initiative, *13th Asian Bioethics Conference* and the launch of *Malaysian Diplomats: Our Stories Volume 1*.



Imam Feisal during a press conference

A special interview session with Tun Dr. Mahathir Mohamad, former Prime Minister and President of Perdana Global Peace Foundation was also conducted with the media. The interview was held in conjunction with the International Day of Solidarity with the Palestinian People 2012 and is an input for a special documentary by the National Film Department Malaysia on the heightened attacks on Palestine.

The Division also monitored and provided feedback for general enquiries received from the public through info@idfr.gov.my as well as through IDFR's Facebook.

The Division further collaborated with the ICT Section in updating details and information on IDFR's website which was awarded a Five Star Award by MAMPU. Apart from ongoing events, training, programmes and announcements, it also included the reports on the achievement of IDFR's Clients' Charter as well as

lecture notes from IDFR officers and guest speakers. The Division also developed relevant materials on diplomacy and related information as a learning tool for interested web users.

In terms of human resources, in early 2012, the vacancy for the post of Senior Deputy Director was filled via an internal transfer. However, Encik Rosmahyuddin Baharuddin was later transferred to the Corporate and Management Services Division in the middle of the year to assume the post of Acting Director of the Division. In early December, the vacancy for the post of Deputy Director was filled. Puan Rafizah Zahri who was previously Second Secretary with the Agriculture Office, Embassy of Malaysia in Washington DC started her stint in this Division on 7 November 2012, replacing Puan Fareeza Mohd Fadzil who ended her contract with the Institute. Prior to that, Cik Zarina Md. Yusuf was transferred to the Ministry of Tourism.

Besides that, two officers from this Division, Puan Alina Murni Isa and Puan Noraini Awang Nong successfully completed a six-month Professional Diploma in Translation organised by the Malaysian Translators' Association and Dewan Bahasa dan Pustaka. A diploma conferment ceremony was held on 15 December 2012, witnessed by programme facilitators and family members of the 22 participants.



At the Diploma Conferment Ceremony

The background is a deep blue gradient with a pattern of concentric, slightly wavy lines. Scattered throughout are numerous water droplets and bubbles of varying sizes. Some droplets are sharp and detailed, showing highlights and shadows, while others are soft, out-of-focus circles. The overall effect is clean, fresh, and dynamic.

**CORPORATE AND MANAGEMENT
SERVICES DIVISION**

CORPORATE AND MANAGEMENT SERVICES DIVISION

The Corporate and Management Services Division oversees the functions of human resource management, finance, information management and technology as well as the general administration of IDFR. The division plays an integral role to ensure the continuous and successful day-to-day running of the Institute. The work of the division is coordinated through the following sections:

- ✧ Administration, Finance and Human Resource
- ✧ Library
- ✧ Information and Communication Technology (ICT)

ADMINISTRATION, FINANCE AND HUMAN RESOURCE SECTION

The Administration, Finance and Human Resource Section comprises three distinctive units which complement each other's activities in support of IDFR's organisational goals. They are:

- ✧ The Administration Unit which supervises the administrative support services, procurement and transport arrangements of the Institute
- ✧ The Finance Unit which is responsible for the day-to-day financial management and accounting to run the Institute
- ✧ The Human Resource Unit which is responsible for staff development, recruitment and placement

The year 2012 saw the Division delivering a variety of activities throughout the year. The activities organised by the Division had the objective to involve the participation of all IDFR staff, as well as the participants of the *Diploma in Diplomacy* and Master's programme. Apart from that and as part of the Institute's engagement with the society and reaching out to the public, the Division also organised public diplomacy programmes involving students from the public and private universities. The Division also took the initiative to organise Corporate Social Responsibility (CSR) programmes for the Institute to inculcate the elements of responsibility and sharing with the less fortunate. The programmes organised by the Division also included the activities carried out by the ICT and the Library Section which play major supporting roles for the Institute.

Among the activities carried out in 2012 were:

Monthly Sembang Senam

IDFR's monthly *Sembang Senam* was held throughout the year. The main purpose of this session is to foster healthy living and team spirit among the staff. Qualified



Sembang Senam even when it is raining outside

trainers from the Ministry of Youth and Sports and other trainers were invited to conduct the sessions.

During the sessions, the staff also had the opportunity to listen to the Director General's message on the Institute's current developments. At the end of each session, birthdays of staff for that particular month were celebrated.

Visit from the Management and International Affairs Association, Universiti Utara Malaysia (UUM)

On 11 January 2012, IDFR welcomed the members of the Management and International Affairs Association of UUM. They were briefed on IDFR's role as a training institute for Malaysian diplomatic officers and were later taken for a tour around the Institute.

Health Screening Campaign

The campaign was held on 14 March 2012. The aim of the campaign was to increase awareness concerning the importance of health to all staff. Officers from Lembaga Penduduk dan Pembangunan Keluarga Negara (LPPKN) were invited to conduct health screening which included a blood test, blood pressure check and weight measurement.

Farewell Luncheon



The Director General presenting a memento to Ambassador Faiz

A farewell luncheon was held on 15 March 2012 in honour of His Excellency Ambassador Abdullah Faiz Mohd Zain, the former Deputy Director General of IDFR and now Ambassador of Malaysia to Yemen. At the same event, IDFR also bade a happy retirement to Puan Rozanah Ibrahim, the Language Director who officially ended her tenure on that day.

Visit from Undergraduate Students Society of Administrative Science Management, Universiti Teknologi MARA (UiTM)

On 1 May 2012, thirty students and two accompanying lecturers visited IDFR for an educational tour. A short briefing on IDFR's operations and training programmes was held at the Treaty Room. The visit concluded with a tour of the Institute and a High-Tea reception.

YAPEIM's Talk on The Importance of Being Modest In Islam

The Human Resource Unit invited Yayasan Pembangunan Ekonomi Islam Malaysia (YAPEIM) to the Institute on the April 2012. The gist of the talk was to cultivate the staff's modest values in executing day-to-day tasks and responsibilities.

Ramadan Gathering



Distribution of *bubur lambuk*

IDFR held its annual iftar on 13 August 2012 at the Institute's Cafeteria. It was attended by the staff, and participants of the DiD and Master's programme. The event commenced with welcoming remarks by Dato' Ku Jaafar Ku Shaari, the Director General. Following tradition, the Director General then presented *bubur lambuk* to the representatives of division and the two groups of participants. The attendees later performed terawih prayer.

IDFR Hari Raya Aidil Fitri Open House Celebration

IDFR's annual Hari Raya Celebration was successfully conducted on 6 September 2012. The aim of the event was to strengthen the bond among the staff as well

as with other guests from Government agencies and the diplomatic corps. Eighty children from MyKasih Foundation were also invited to enliven the Hari Raya celebration.



Enjoying the sumptuous spread

Study Tour to United States Navy Aircraft Carrier

An educational tour to a United States Navy aircraft carrier was held on 10 October 2012. Thirty staff were taken on a tour onboard to witness the modern and impressive aircraft carrier. The carrier, which was docked at Port Klang, was on a five-day visit to Malaysia before proceeding to other destinations.

Briefing on e-perolehan System

A briefing on e-Perolehan was conducted on 27 September 2012. The objective was to provide the participants, comprising thirty IDFR staff and suppliers, with adequate knowledge and understanding of the electronic procurement system. E-Perolehan is an end-to-end system that uses a secure online environment which allows Government agencies and suppliers to transact efficiently and with transparency. The system supports all Government procurement such as supplier registration, central contract, Ministry contract, direct purchase, quotation, tender and eBidding. Besides the benefit of showcasing their products on the World Wide Web, suppliers can receive, manage and process Government purchase orders and receive payment online by using the e-Perolehan System.

Briefing on Financial Management Auditing

The above briefing was delivered by Encik Hamdan Ahmad, Head of Internal Audit Division, Ministry of Foreign Affairs on 28 November 2012. The objective of the briefing was to provide the participants with adequate knowledge and understanding of financial management and related financial procedures. Fifty-five staff attended the briefing.

LIBRARY SECTION

The Library was set up to provide information and

reference services especially to the staff and participants attending courses at IDFR. The Library is headed by a Deputy Director who is assisted by an Assistant Director and seven support staff.

IDFR aims to make the Library a centre of excellence in line with it being the premier Institution in international relations and diplomacy. Further enhancement and upgrading of the library collection and local content are continuously being carried out. The information service and knowledge sharing are also extended to the staff of the Ministry of Foreign Affairs and Malaysian Missions abroad as well as to researchers and foreign embassies in Malaysia.

The Library has a complete and up-to-date collection of a wide range of printed, multimedia and electronic materials. The materials are accessible through the Library's WebOPAC at <http://webopac.kln.gov.my> while detailed information about the Library can be accessed via its portal at www.idfr.gov.my/library

The year 2012 saw a remarkable achievement for the Library when it became a recipient of the Excellent Common User Library Award 2011, awarded by the National Library of Malaysia. An award presentation ceremony was held in conjunction with the Common User Library Professional Management Meeting 2012 on 5 November 2012 in Kota Kinabalu, Sabah. The award is seen as a catalyst for the Library to continuously strive for excellence and greater success as a new source of knowledge and information to create a knowledgeable society and encourage reading habits.

In 2012, the Library continued with its efforts to enhance its information services by increasing its collections and ensuring the provision of efficient and effective reference service to fulfill the information needs. In line with its objectives, IDFR Library took the following initiatives:

- ✳ Organizing an *Everyone Can Borrow (ECB)* programme
- ✳ Establishing a series of bulk loan in collaboration with the National Library of Malaysia
- ✳ Promoting acquisition of new books through the electronic medium and new book display
- ✳ Conducting a series of information seeking skills workshops for the participants of the Master's and *Diploma in Diplomacy Programmes*
- ✳ Organizing mini exhibitions on Traditional Musical Instruments and ASEAN: One Vision, One Identity, One Community
- ✳ Establishing a 'Health Corner' to promote a healthy lifestyle among library users;
- ✳ Conducting a quiz themed "Get to know your library"

- ✳ Awarding monthly excellent library user award to the staff
- ✳ Organising a visit to Kuala Lumpur International Book Fair



The staff browsing the books on offer

- ✳ Attending library benchmarking visits to the New Straits Times Press, National Bank of Thailand, Bank Negara Malaysia, Ministry of Foreign Affairs and Kuala Lumpur Public Library
- ✳ Organising soft skills video presentations on motivation and religion
- ✳ Promoting InfoLib: Library Education Programme through the electronic medium
- ✳ Promoting books for loan by sending their reviews and summaries through email
- ✳ Establishing a 'Games Corner' aimed at building creative minds
- ✳ Introducing extended library hours upon request

ICT SECTION

The ICT Section serves to provide ICT support services including policy development, planning and project management as well as operation of ICT infrastructure in terms of equipment, software, networks and applications. This Section is also responsible for the application development strategy that supports the core business of IDFR, e-services and infrastructure in line with the government's initiative to major IDFR clients. In 2012, the ICT Section conducted the following activities and services:

Upgrading of the Course Application System

The system was developed for the use of the Training Division, the Language Division and the Administration Unit with technical assistance from the ICT Section. The project was developed to improve on the weaknesses in the existing course application system and to expand on the scope of the system with the addition of several

new modules such as hostel, library members, alumni and course evaluation reports. This upgraded system allows participants to receive notification of success on the courses they have applied for and also to evaluate the courses they have attended. The implementation of the new system proved that the Institute continues to move forward in providing a systematic and effective delivery system to its clientele.

Improvements on IDFR*Net Network Infrastructure

In March 2012, the bandwidth capacity of the institute was upgraded from 2Mbps to 4Mbps. As a Business Continuity Plan (BCP), IDFR also took steps to provide UniFi service at 20Mbps as a back-up to the fixed line.

Enhancing Security Governance

IDFR's ICT Security Policy was established to ensure business continuity and to minimize impact of ICT security incidents. Based on the ICT Security Policy of the Ministry of Foreign Affairs, the security policy is made applicable in IDFR with the insertion of information on IDFR ICT policy. IDFR's top management and staff were made aware of this policy through an e-mail in May 2012.

Website Management and Maintenance

The ICT Section recognizes the role of the website as the official virtual channel of information for stakeholders and clients on IDFR activities and delivery of services. Hence, the effort and commitment shown by all parties at the Institute, particularly the members of the Website Management and Technical Committee was proven to be fruitful with the five-star award for IDFR's website and it was ranked among the top five for 2012 from 795 websites assessed. This assessment, conducted by the Multimedia Development Corporation (MDeC), was recorded in the Malaysian Government Portals and Websites Assessment Report (MGPWA) 2012.

Implementation of ICT Culture

In our effort to inculcate IT-literate civil servants, the evolution of the information technology should be shared and communicated to further strengthen the existing knowledge according to current needs. To realize the goal, the ICT Section implemented ICT acculturation programmes for the staff. Among the programmes were:

*** ICT Short Educational Series**

Information on ICT was shared twice a month via email with all staff. Current issues on ICT were highlighted and disseminated to provide reminder and instill awareness on the security of information, network and health management. In 2012, twenty-four articles were disseminated and they can also be downloaded from the Institute's website under the Did You Know? link.

Among the articles shared were on MyCERT: Roles and Responsibilities, IPv6, Green ICT Office and Phishing.

*** Knowledge-Sharing Programme**

In an effort to enhance ICT knowledge and skills among the staff, the ICT Section took the initiative to organise a series of hands-on training on software and systems used at the Institute. Among the programmes held were Adobe Illustrator and Adobe Photoshop Hands-on Training and the CLIK System Hands-on Training.

*** Technology Update Series**

The ICT Section also organised a series of Technology Update sessions with the goal of gaining the latest information on current technology on the market. Thus, in 2012, five technology update sessions were held. They were on Developing Enterprise Applications PHP; Crystal Report Software; Portal/Website Enhancement; iLeap System and Information Governance

IDFR ICT Steering Committee Meeting

The ICT Section successfully conducted four IDFR ICT Steering Committee Meetings chaired by the Director General. This meeting is a platform to set the ICT direction of the Institute, establish appropriate ICT policies, discuss the needs and issues of ICT as well as share ideas, opinions and views on the use of ICT. The meeting was held on 13 March, 12 June, 12 September and 19 December 2012, respectively.

Other Programmes

The ICT Section also participated in several programmes, workshops, seminars, courses, forums and conferences in various fields organised by other government agencies and institutions to further enhance the relevant knowledge and equip the staff with the current needs and challenges in ICT. Among the programmes the ICT Section participated in were:

* Study visit to MAMPU IPv6 Lab on 30 January 2012 at MAMPU, Cyberjaya

* Government Online Services Transformation Workshop on 9 February 2012 at MAMPU, Cyberjaya

* Future Government Forum Malaysia on 21 February 2012 at Hilton Hotel, Kuala Lumpur

* Seminar to Strengthen Website/Portal by MDeC Year 2012 on 6 March 2012 in JPA, Cyberjaya

* Public Class Exercise KS Platform by Kometsoft (M) Sdn. Bhd. on 17 April 2012 in Cheras, Kuala Lumpur

* Public Sector IPv6 Implementation Workshop from 14 to 17 May 2012 at INTAN, Bukit Kiara

- ✧ Awareness Talk on Information Security Management (ISMS), ICT on 1 June 2012 at the Ministry of Foreign Affairs
- ✧ International Seminar: Fiqh Obey Leaders from 15 to 17 June 2012 at Putra World Trade Centre
- ✧ JAVA Programming Language Course from 25 to 29 June 2012 in Petaling Jaya, Selangor
- ✧ Protocol Course from 26 to 28 June 2012 at the Putrajaya International Convention Centre (PICC)
- ✧ National Digital Conference (NDC) from 3 to 4 July 2012 at PICC
- ✧ CIO Conference 2012 and Public Sector Open Day Online Services Transformation and ICT Infrastructure on 27 September 2012 at PICC

The knowledge and information learned were successfully shared and implemented with full collaboration and commitment of all parties in the Corporate and Management Services Division and support from the whole of IDFR.